

STORY LINE BRIEF

From: TERRANCE DICKS

Room No. &amp; Building:

505 Union House

Telephone Extn:

To: Copyright Department through Drama Head of Department.

Date: 25.5.71

I would like to commission the following Storyline/Treatment  
 (delete as appropriate)

working title 'Daleks in London' (6 parts)

Project No. Expend No.  
 02340/0971

Series Title and code:

DOCTOR WHO 84

Target Delivery Date:

2nd August 1971

Title and Episode Number (if applicable) of Proposed Storyline:

DOCTOR WHO 'The Daleks in London' 6 parter.

Producer:

BARRY LETTS

Author:

MA BOB SLOMAN

Theme:

SCIENCE FICTION ADVENTURE WEEKLY

Length of Proposed Television Play:

24'

Notes re Fee etc:

To be paid to : Robert Sloman

Signed

B Letts

(Producer)

TWB

(Script Editor)

f  
 + f cash ep  
 (len & ) if  
 Ann. 6 scripts

DON'T COMMISSION SCRIPTS  
 UNTIL GOT RTS TO USE  
 DALEKS

## STORY LINE BRIEF

FILE COPY

(Enter delivery date before despatch)

From: **TERRANCE DICKS**Room No. & Building: **505 Union House**

Telephone Extn:

To: Copyright Department

Date of Brief: **25.5.71**This is to notify delivery of the following Storyline/Treatment ~~XXXXXX~~

Now revised and called 'Time Monster'  
working title 'Daleks in London' (6 parts)

Project No. ~~XXXXXX~~ Expend No.  
**02340/0971**

Series Title and code:

**DOCTOR WHO 84**

Target Delivery Date:  
**2nd August 1971**

Actual Delivery Date:  
**3.8.71.**

Title and Episode Number (if applicable) of Proposed Storyline:  
**DOCTOR WHO 'The Daleks in London' 6 parter.**

Producer:  
**BARRY LETTS**

Author:  
**MX BOB SLOMAN**

Theme:  
**SCIENCE FICTION ADVENTURE WEEKLY**

Length of Proposed Television Play:  
**24'**

Notes re Fee etc:  
**To be paid to : Robert Sloman,**

Signed..... (Producer)

*Th. Dicks*  
..... (Script Editor)



Agreed  
3/6/71

Copy to: Terrance Dicks  
H.Tel.S.U.  
C.A.D.G.Tel.  
O.Serials.D.Tel.

Rxt:

Exp.Nos: 023400971

Reference 01/CT/ST

2nd June 1971

Dear Mr. Sloan,

DR. WHO : THE DALEKS IN LONDON

We should like to commission you to write a storyline for 6 x 24 minute episodes in our television drama serial DR. WHO called "The Daleks In London" for delivery by 2nd August 1971.

For this work the BBC can offer you a fee of £ payable half on agreement and half on delivery. Should we decide to commission six scripts from you we can offer you £ each script (less £ storyline fee already paid) under our normal terms and conditions.

Would you let me know whether this is acceptable.

Yours sincerely,

(Ben Travers)  
Assistant Head of Copyright

Robert Sloan Esq.,

RLD

# THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service..... **TV BBC 1** ..... Date of issue..... **9th June 1971** .....

**3766 RT**

COPYRIGHT DEPARTMENT  
PAYMENTS

Author if different  
from Payee.....

Payee Number	25-31
-----------------	-------

Payee Name	32-61 <b>Robert Sloman Esq.,</b>
---------------	-------------------------------------

Address

C.	C.	Not Used
1-2	3	62-63
P6		69-80

Copy to: ~~Terrance Dicks~~  
~~C.A.D.G.Tel.~~  
O.Serials.D.Tel.

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
	106			<p><b>DR. WHO : THE DALEKS IN LONDON</b>  <b>Storyline for 6 x 24' episodes by</b>  <b>Robert Sloman</b></p> <p><b>1st 1/2 storyline fee</b></p>

Br. No.  
023400571



COMMISSIONING BRIEFFrom: **TERRANCE DICKS**Room No. & Building: **505 Union House**

Telephone Extn:

Date: **28.12.71**Original ~~XXXXXXXXXX~~ Dramatisation/Adaptation/Translation**Ep.1 'The Time Monster'**

<del>Project No.</del> <b>Expend No.</b> <b>02340/0971</b>	Series Title and code: <b>DOCTOR WHO 84</b>	
Target Delivery Date: <b>1.2.72</b>	Actual Delivery Date: <b>26.1.72</b>	Acceptance Date <del>XXXXXXXXXX</del> <b>4.2.72</b>

Title:

**EP.ONE 'THE TIME MONSTER'**Producer: **BARRY LETTS**Author: **ROBERT SLOMAN**

Theme:

**SCIENCE FICTION/ADVENTURE**

Length:

**24'**

Notes re Fee etc:

**To be paid direct to Robert Sloman at**Signed.....  
(Producer)*TwBuss.*

(Script Editor)

Accepted/Rejected by.....

**COMMISSIONING BRIEF**From: **TERRANCE DICKS**Room No. & Building: **505 Union House**

Telephone Extn:

Date: **28.12.71**Original/ ~~Dramatisation~~ Adaptation/ Translation**Ep.2 'The Time Monster'**

Project No: <b>Expend . No</b> <b>02340/0972</b>	Series Title and code: <b>DOCTOR WHO 84</b>	
Target Delivery Date: <b>1.2.72</b>	Actual Delivery Date: <b>2.2.72.</b>	Acceptance Date: <b>4.2.72.</b>

Title: **Ep.2 'The Time Monster'**Producer: **B. Letts**Author:  
**Robert Sloman**Theme: **S.Fiction/Adventure**Length: **24'**Notes re Fee etc:  
**Direct to R. Sloman at**Signed .....  
(Producer)*Therid*.....  
(Script Editor)

Accepted/Rejected by .....



**COMMISSIONING BRIEF**From: **T. Dicks**Room No. & Building: **505 Union**

Telephone Extn:

Date: **28.12.71**

Original/Dramatisation/Adaptation/Translation

**Ep.3 'The Time Monster'**Project No:  
**XXXXXXXXX Expend No.**  
**02340/0973**

Series Title and code:

**Dr. Who 84**

Target Delivery Date:

**1.2.72**

Actual Delivery Date:

**6.2.72 .**

Acceptance Date:

**7.2.72 .**

Title:

**Ep.3. 'The Time Monster'**

Producer:

**B. Letts**

Author:

**Robert Sloman**

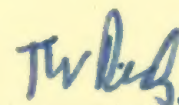
Theme:

**S.Fiction/Adventure**

Length:

**24'**

Notes re Fee etc:

**To be paid direct to: R. Sloman,**Signed.....  
(Producer)

(Script Editor)

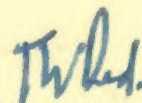
Accepted/Rejected by.....

**COMMISSIONING BRIEF**From: **T. Dicks**Room No. & Building: **505 Union Hse**

Telephone Extn:

Date: **28.12.71**

Original/Dramatisation/Adaptation/Translation

**Ep.4 'The Time Monster'**Project No: **XXXXXX Expend No.**  
**02340/0974**Series Title and code:  
**Dr Who 84**Target Delivery Date:  
**1.2.72**Actual Delivery Date:  
**8.2.72.**Acceptance Date:  
**9.2.72**Title:  
**Ep.4. 'The Time Monster'**Producer: **B. Letts**Author: **Robert Sloman**Theme:  
**S.Fiction/Adventure**Length:  
**24'**Notes re Fee etc:  
**To be paid direct to: R. Sloman,**Signed.....  
(Producer)

(Script Editor)

Accepted/Rejected by.....



COMMISSIONING BRIEFFrom: **T. Dicks**Room No. & Building: **505 U.H**

Telephone Extn:

Date: **28.12.71**Original/ ~~Dramatisation~~ / Adaptation / Translation**Ep.5 'The Time Monster'****Project No: Expend No**  
**02340/0975**

Series Title and code:

**DR.WHO 84**Target Delivery Date:  
**1.2.72**

Actual Delivery Date:

**12.2.72.**

Acceptance Date:

**14.2.72.**

Title:

**Ep. 5 'THE TIME MONSTER'**

Producer:

**B.Lette**

Author:

**Robert Sloman**

Theme:

**S. Fiction/Adventure**

Length:

**24'**

Notes re Fee etc:

**To be paid direct to :****(R. Sloman)**Signed.....  
(Producer)*Twled.*

(Script Editor)

Accepted/Rejected by.....

COMMISSIONING BRIEFFrom: **T. Dicks**Room No. & Building: **505 U.H.**

Telephone Extn:

Date: **28.12.71**Original/~~Dramatisation~~/~~Adaptation~~/~~Translation~~**Ep.6 'The Time Monster'**

Project No: <del>XXXXXX</del> Ex.No. <b>02340/0976</b>	Series Title and code: <b>Dr. Who 84</b>	
Target Delivery Date: <b>1.2.72</b>	Actual Delivery Date: <b>3.2.72</b>	Acceptance Date: <b>18.2.72</b>

Title:

**Ep.6 'The Time Monster'**

Producer:

**B. Letts**

Author:

**Robert Sloman**

Theme:

**Science Fiction/Adventure**

Length:

**24'  
2"**

Notes re Fee etc:

**to be paid direct to :**Signed.....  
(Producer).....  
(Script Editor)

Accepted/Rejected by.....



**From:** T. Dicks - Script Editor - Dr. Who

Room No. &  
Building: 505 U.H.

Tel.  
Ext.

date: 28.12.71

**Subject:** Robert Sloman

**To:** B. Travers. (copyright)

Confirming my telephone conversation with you this morning, I have accepted the storyline from Robert Sloman, formally 'Daleks in London' now called 'The Time Monster' and I am going to commission six scripts.

# THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service **TV BBC-1**

Date of issue **5/1/72**

**5704 BT**

Author if different  
from Payee.....

COPYRIGHT DEPARTMENT  
PAYMENTS

Payee Number	25-31
-----------------	-------

Payee Name	32-61 <b>Robert Sloan, Esq.,</b>
---------------	-------------------------------------

Address

Copy to: **Terrance Dicks**  
**C.A.D.G.Tel.**  
**O.Serials D.Tel.**

Cd.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
023400971	106	£		<b>DR. WHO: THE TIME MONSTER</b> (prev. "The Daleks in London")  <b>2nd half storyline fee</b>



# THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

TV BBC-1

14th January 1972

Service..... Date of issue.....

6449 BT

COPYRIGHT DEPARTMENT  
PAYMENTS

Author if different  
from Payee.....

Payee Number	25-31

Payee Name	32-61
	Robert Elemen Esq.,

Address

Cd.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Copy to: Terrance Dicks  
C.A.D.G.Tel.  
O.Serials.<sup>D</sup>.Tel.

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
	106			<p>DR. WHO : THE TIME MONSTER</p> <p>6 x 24' tv scripts</p> <p>Full fee for 1st script (less £ already paid)</p>

Expend.No.  
02777971

£

Authorisation.....

# THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

TV BBC-1

7th February 1972

Service..... Date of issue.....

6420 BT

Author if different  
from Payee.....

COPYRIGHT DEPARTMENT  
PAYMENTS

Payee Number	25-31

Payee Name	32-61
	Robert Sloman Esq.,

Address

Cd.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Copy to: Terence Dicks  
~~C.A.D.G.Tel.~~  
O.Serials.D.Tel.

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
Expend.No. 023400972, 3,4,5,6.	106	£		DR. WHO : THE TIME MONSTER 6 x 24' tv scripts  1st 1/2 fees for remaining 5 scripts @ £ each ep.

Authorisation.....

**From:** Sarah Newman - Secreatry to Barry Letts

Room No. &  
Building:

505 Union House

Tel  
Ext.:

date: 14th Feb.

**Subject:** DUDLEY SIMPSON

**To:** Ben Travers, and Sybil Cave.

Could you issue a contract for Dudley Simpson  
to write and compose music for Dr. Who (000)  
'The Time Monster' Project No. 02341/7079.

Thank you.



**From:** Assistant Head of Copyright

Room No. &  
Building:

308, 16 Lang. St.

Tel.  
Ext.:

date: 14/2/72

**Subject:** DR. WHO : THE TIME MONSTER

Brief of: 28/12/71

**To:** Terrance Dicks

Copy to: H.Tel.S.U.

O.Serials.D.Tel.

Terms have been agreed as follows:

**Author:** Robert Sloman

Basic Fee: £ each episode (less  
£ already paid from episode 1)

**Title:** DR. WHO : THE TIME MONSTER

Type of Agreement: Guild Series C.

~~Prod. no.~~/Expend. no. 023400971 - 6

~~Overseas~~ Rights: " " "

**Duration:** 6 x 24'

The fee is payable as provided in the agreement.

Please let me have details of delivery and acceptance in due course.

(Ben Travers)



BRITISH BROADCASTING CORPORATION

BROADCASTING HOUSE LONDON W1A 1AA

TELEPHONE

CABLES: BROADCASTS LONDON PS4

TELEGRAMS: BROADCASTS LONDON TELEX

TELEX:

Ref:

Reference 01/CT/DT 32

16th February 1972

Copy to: Music Adviser

Dudley Watts

O. Serials. D. Tel.

Dear Mr. Simpson,

We should like to commission you to write the incidental music and opening and closing music for our television drama serial *W.C. Sullivan* called "The Time Factor".

For this contribution I suggest the following fee(s):

- (a) ~~for composition and scoring of the opening and closing music~~
- (b) per minute for composition only of the incidental music

to cover the right to record the music as desired for world television and world showing to non-paying audiences, payable on its acceptance by the BBC.

Orchestration of the incidental music will be paid for separately at the appropriate rate per bar agreed upon between the BBC and the Musicians' Union (dealt with on receipt of invoice by Orchestrations Department, Television Centre).

If you agree, would you please sign and return the enclosed duplicate of this letter?

Yours sincerely,

Dudley Simpson Esq.,

(Don Travers)

Copyright Department

I accept these terms and conditions:

.....DUDLEY SIMPSON..... Date 21/2/72.....

# THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service **TV BBC-1**

Date of issue **16th February 1972**

**6462 BT**

Author if different  
from Payee.....

COPYRIGHT DEPARTMENT  
PAYMENTS

Payee Number	25-31

Payee Name	32-61
	<b>Robert Sloman Esq.,</b>

Address

Cd.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Copy to: **Terrance Dicks**  
**C.A.B.G.Tel.**  
**O.Serials.D.Tel.**

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4 12	13-15	16-24	64-68	non-punch
<b>Append.No.</b> <b>023400972,3</b> <b>4,5.</b>	106	£		<b>DR. WHO : THE TIME MONSTER</b> <b>6 x 24' tv scripts</b>  <b>2nd 1/2 fees for scripts 2,3,4, &amp; 5 @ £ each script</b>



# THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service **TV BBC-1** Date of issue **21st February 1972**

**6473 BT**

Author if different  
from Payee.....

**COPYRIGHT DEPARTMENT  
PAYMENTS**

Payee Number	25-31

Payee Name	32-61
	<b>Robert Sloman Esq.,</b>

Address

Cd.Cd.	Sc.	Not Used
1-2	3	62-83
P6		69-80

**Copy to: Terrance Dicks**  
**C.A.D.C.Tel.**  
**O.Serials.D.Tel.**

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
Expend.No. 023400976	106	£		<b>DR. WHO : THE TIME MONSTER</b> <b>6 x 24' tv scripts</b>  <b>2nd 1/2 fee for script 6</b>

Misc

Dr: Paul Bernard.

P.A: Merion McDowell.

Rec: 17, 19, 21.

TX: 20.5.72, —  
24.6.72.

Des: Tim Gleeson

Project n: 02341/7079-84

Robert Sloman:

Filing: 29th, 30th March

# Drape Requirements

15/5

Production	DR. WHO THE TARDIS LIVES!	Project No.	000170316
Producer		Zero Date	9 MAY
Designer	Tim Clucas	O.S./Film Date	
V.T.R./Trans.	03434 VHS	D/Set Date	
Skip or Box No.		N/Set Date	
		D/Strike Date	
		N/Strike Date	

Checked by  
25/2

Estimated by J. B. Berling Designer Tim Cogan



FILM DIARY

(02341/7079-84)

" DOCTOR WHO - The Time Monster "  
(OOC)

by

ROBERT SLOMAN

Wednesday, 29th and Thursday, 30th March - STAGE 2, TFS

Tuesday, 4th April - Friday, 7th April - LOCATION

Producer	...	BARRY LETTS
Director	...	PAUL BERNARD
Script Editor	...	TERRANCE DICKS
P.A.	...	MARION MCDUGGALL
AFM	...	ROSEMARY HESTER
Assistant	...	SUE UPTON
Designer	...	TIM GLEESON
Costumes	...	BARBARA LANE
Makeup	...	JOAN BARNETT
Visual Ex.	...	MICHAEL JOHN HARRIS
Film Cameraman	....	PETER HAMILTON
Assistant	...	COLIN MUNN
Sound Recordist	...	DEREK MELUS
Assistant	...	ALEC CHRISTISON
Grips	...	BILL PAGET
Film Editor	...	MARTYN DAY
Film Operatives	...	JOHN RICE, LEE TURNER JOHN PHILLIPS, RAY DAVIES

HOTEL ACCOMMODATION

The George Hotel,  
King Street,  
READING.

Tel:

	Mon, 3 April	Tues, 4 April	Wed, 5 April	Thurs, 6 April
PAUL BERNARD	x	x	x	x
MARION MCDOUGALL	x	x	x	x
ROSEMARY HESTER	x	x	x	x
SUE UPTON	x	x	x	x
BARBARA LANE	x	x	x	x
JEAN COOK	x	x	x	x
DENIS ADOO	x	x	x	x
JOAN BARRETT	x	x	x	x
JACKI BLOCK	x	x	x	x
JEAN STEWARD	x	x	x	x
JON PERTWEE	x	x	x	x
KATY MANNING	x	x	x	x
NICHOLAS COURTNEY	x	x	x	x
RICHARD FRANKLIN			x	x
JOHN LEVENE	x	x		
WANDA MOORE		x		
IAN COLLIER		x		
SIMON LEGREE			x	x
MU & WR ROOM	x	x	x	x

The above rooms have been booked at the George Hotel and each person is responsible for their own bill - Not be BBC.

THE STORY SO FAR      .....

In a Government Research Institute, Professor Thascalos is working on a matter of transmission machine known as TOMTIT -- Transmission of Matter Through Interstitial Time. At the Unit Laboratory meanwhile, Dr. Who works on a 'Time Sensor', a device which detects disturbances in the Time Field -- in particular those caused by the operation of the Master's Tardis. The test run of TOMTIT produces a reading on the Time Sensor and sends the Doctor and Jo down to the Research Centre where a series of mysterious and terrifying events are taking place. Sure enough Professor Thascalos is the Doctor's old enemy, the Master.

( The Master's plan involves the Crystal of Kronos, which long ago enabled the rulers of Atlantis to control Kronos, the Time Monster; a being from outside Time whose tremendous powers brought first prosperity, and then near destruction, to Atlantis. The Master sets off for Atlantis in his Tardis, determined to obtain possession of the Crystal. This will give him control over Kronos and thus power over Time itself. Such powers in the Master's hands could bring disaster to the entire Universe. Jo and the Doctor pursue the Master through Space and Time to Atlantis, where they try to prevent him from gaining possession of the Crystal. They are helped by Dalios, the wise, old King of Atlantis, and hindered by Galleia, the King's young and beautiful wife, who casts in her lot with the Master. In the final struggle, the full fury of Kronos is released, Atlantis is destroyed and the Doctor comes to a final confrontation with the Master outside Space and Time. The Master is defeated but once again escapes to work more mischief' ..... )

NB: The portion in brackets is not to be published, without

..... AND NOW READ ON



ARTISTS ON FILM:

Doctor Who	...	JON PERTWEE
Jo Grant	...	KATY MANNING
Master	...	ROGER DELGADO
Brigadier	...	NICHOLAS COURTNEY
Capt. Yates	...	RICHARD FRANKLIN
Sgt. Benton	...	JOHN LEVENE
Dr. Ruth Ingram	...	WANDA MOORE
Stuart Hyde	...	IAN COLLIER
Dr. Percival	...	JOHN WYSE
Dr. Cook	...	NEVILLE BARBER
Proctor	...	BARRY ASHTON
Secretary	...	BARA CHAMBERS
Window Cleaner	...	TERRY WALSH
Farmworker	...	
Sergeant	...	SIMON LEGREE
Roundhead Officer	...	DAVE CARTER
Knight	...	GREGORY POWELL
Dalios	...	GEORGE CORMACK
Krasis	...	DONALD ECCLES
Hippias	...	AIDAN MURPHY
Kronos	...	MARC BOYLE
Minotaur	...	DAVE PROWSE
Neophyte	...	KEITH DALTON

\* \* \* \*

Studio Recording Days:

Episode 1	- Tuesday, 25th April	TC3
Episode 2	- Wednesday, 26th April	
Episode 3	- Tuesday, 9th May	TC4
Episode 4	- Wednesday, 10th May	
Episode 5	- Tuesday, 23rd May	TC3
Episode 6	- Wednesday, 24th May	

Transmission:

Episode 1	- Saturday, 20th May 1972	5.50 p.m.	BBC1
Episode 2	- Saturday, 27th May		
Episode 3	- Saturday, 3rd June		
Episode 4	- Saturday, 10th June		
Episode 5	- Saturday, 17th June		
Episode 6	- Saturday, 24th June		

\* \* \* \* \*

TRAIN SERVICE TO READING:

This is a very frequent service throughout the day from PADDINGTON.

Passenger Enquiries:

PARKING IN READING:READING is impossible to park in!

The Hotel, apart from a few spaces at the rear has no parking area and there is little hope in the vicinity of the hotel.

However, adjacent to the hotel is a NCP multi-story car park with charges as follows:

Up to 2 hrs.	10 p.
3 hrs.	15 p.
4 hrs.	20 p.
8 hrs.	30 p.
12 hrs.	35 p.
24 hrs.	40 p.



WEDNESDAY, 28th MARCH

---

STAGE 2, TFS EALING

---

CREW CALL: 0930 on Stage 2.

ARTISTS CALLS: For MU & WR

0845	Stuart Hyde	.... IAN COLLIER
0900	Dalios Hippias	.... GEORGE CORMACK .... AIDAN MURPHY
0930	Krasis Neophite Baby Benton	.... DONALD ECCLES .... KEITH DALTON .... NICHOLAS MUTTON (+ Mrs. Mutton)
1430	Doctor Who Master	.... JON PERTWEE .... ROGER DELGADO
0930	Birds	- ANIMALS UNLIMITED

SHOOTING ORDER:

Ep. 4 - TK 10 - LABORATORY FLOOR  
BABY BENTON, STUART

Bentons Costume  
Part of Tomtit Control  
Floor painting as stage  
Ceiling piece

Ep. 6 - TK 8 - LABORATORY FLOOR  
BABY BENTON, STUART

Box for Baby  
Food for Baby  
Part of Tomtit Control

Ep. 3 - TK 6 - TEMPLE  
DALIOS, HIPPIAS

No small Crystal on  
Altar  
Altar torch  
Fire dish

Ep. 3 - TK6A - TEMPLE STAIRS/PASSAGE  
DALIOS, HIPPIAS

Burning torch from  
wall  
Door + bolts to the  
Labyrinth + Key  
A blinding light.

WEDNESDAY, 26th MARCH

STAGE 2 - TFS

SHOOTING ORDER:  
(Cont)Ep. 2 - TK 4 - TEMPLE  
Krasis, Hippias, NeophiteSmall Crystal on  
Altar + Light  
Altar torch  
Fire dish1315-1415 LUNCHEp. 2 - TK 9 - TEMPLE  
Krasis, HippiasSmall Crystal on  
Altar + LightEp. 3, 4, 6 - BIRDS for CSO  
Seagull, Dove, Cockatoo,  
Chicken, owlGlass Tank against  
CSO yellow flat  
with maskEp. 1 - TK1A - LIMBO BLACK  
AREA  
DR. Who, MasterDry Ice  
Fire Dish  
Smoke gun  
Crystal  
Captions + Stands  
Chaise longue  
Spark box  
Minotaur's headTECHNICAL REQ: 1 x 16 mm. sync camera  
1 X 16 mm. silent camera  
20:1 zoom  
W/A lens  
Vaselined glass

THURSDAY, 30th MARCH

## STAGE 2, TFS EALING

CREW CALL: 0930 on Stage 2ARTISTS CALL: For MU & WR

0900	Kronos .....	MARC BOYLE
0915	Jo .....	KATY MANNING
	Minotaur .....	DAVE PROWSE
	Fight Arranger ..	TERRY WALSH
1000	Dr. Who .....	JON PERTWEE
	Hippas .....	AIDAN MURPHY
	Hippas Double ..	
1215	Temple Guards ...	MARK LANDERS MICHAEL COSTLY
1430	Krasis .....	DONALD ECCLES

SHOOTING ORDER:

<u>Ep. 6 - TK 4</u>	- KRONOS against yellow	
<u>Ep. 6 - TK 5</u>	- KRONOS against ceiling	
<u>Ep. 6 - TK 7</u>	- KRONOS against yellow with yellow mask	
<u>Ep. 5 - TK 3</u>	- LABYRINTH	Door
<u>JO, MINOTAUR</u>		Mirrors for multi-image
<u>Ep. 6 - TK 2</u>	- LABYRINTH	Mirrors a/b
<u>JO, MINOTAUR</u>		



THURSDAY, 30th MARCH

STAGE 2 - TFS

SHOOTING ORDER:  
(Cont)

Ep. 6 - TK3 LABYRINTH  
 Dr. Who, Jo, Hippas + Double  
 Minotaur  
 ( Shots 1-22 )

Hippas sword  
 Stunt mirror  
 Collapsible wall  
 Trampolette  
 Club

1315-1415 LUNCHEp. 6 - TK3 cont. - Shots 1-22

Ep. 6 - TK3 - CRYSTAL CHAMBER  
 Dr. Who, Jo, Krasis, 2 Guards  
 ( Shots 23-24 )

True Crystal of Kronos  
 Tridents

Ep. 6 - TK 6 - CSO YELLOW FLAT + DR. WHO  
 MASONARY FALLS (2 Guards ?)

TECHNICAL REQS:

16 mm sync camera  
 16 mm silent camera  
 Facet lens  
 Camera crane  
 20:1 zoom  
 W/A lens  
 Special mounting for mask

H A P P Y      E A S T E R !

MONDAY, 3rd APRIL

TRAVEL

---

PRODUCTION, MU & WR TRAVEL FROM LONDON TO READING for OVERNIGHT STAY

ACCOMMODATION: The George Hotel,  
King Street,  
READING.

Tel:

PAUL BERNARD  
MARION MCDUGALL  
ROSEMARY HESTER  
SUE UPTON  
BARBARA LANE  
JEAN COOK  
DENIS ADOO  
JOAN BARRETT  
JACKI BLOCK  
JEAN STEWART  
JON PERTWEE  
KATY MANNING  
JOHN LEVENE  
NICHOLAS COURTNEY

TRANSPORT: 12 seater mini-bus to be at TC MAIN RECEPTION at 1745  
to leave at 1800 for the George Hotel, Reading, then  
to return to London.

---





EXIT 11

M4

OVERFLOW CARS  
PARK HERE

LOCATION 1  
Swallowfield Park  
All vehicles to use this  
entrance by Church

LOCATION 3  
Mortimer Lane

LOCATION 4  
Heckfield Heath

LOCATION 2  
Stratfield Saye Park  
RENDEZVOUS

LOCATION 5  
Old Church Farm  
nr. Old Church



TUESDAY, 4th APRIL

DAY FILMING

Location: SWALLOWFIELD PARK,  
Swallowfield,  
Berkshire.

Tel: (Reading)

ROUTE: See MAP I

Take M4 from London.  
Leave the Motorway at EXIT 11.  
Take A33 southbound - the BASINGSTOKE road.

After 2½ miles the A33 passes thru SWALLOWFIELD.  
Take LEFT turning to SWALLOWFIELD VILLAGE.  
Proceed for ½ mile.  
Use entrance to SWALLOWFIELD PARK as indicated on map.

PARKING: MAIN UNIT VEHICLES can park in the House grounds  
as directed by the PA.  
The front of the house is the action area.

Vehicles not required during the day will be asked to  
go to the overflow parking area as indicated on the map.

CREW CALL: 0930 on location.  
LIGHTING CALL:

ARTISTS CALLS: AT TC for Transport (Depart time)

0800	Dr. Percival	....	JOHN WYSE
	Dr. Cook	....	NEVILLE BARBER
	Proctor	....	BARRY ASHTON
	Secretary	....	BARA CHAMBERS
	Lady Driver	....	CONSTANCE WILLIAMS
	Scientists	....	REG MATTHEWS, ALLAN WELLS

At Hotel for MU/WR (Dressed + MU by 0830)

Calls TBA

Dr. Who	....	JON PERTWEE
Jo	....	KATY MANNING
Brigadier	....	NICHOLAS COURTNEY
St. Benton	....	JOHN LEVENE

On Location for MU/WR

0900	Window Cleaner	....	TERRY WALSH
	Ambulance Man	....	
	Master	....	ROGER DELGADO

TUESDAY, 4 APRIL

DAY FILMING

TRANSPORT:

1. 12 Seater minibus to be at TC MAIN RECEPTION at 0745.

0800 leave for SWALLOWFIELD PARK, Swallowfield, Berks.  
Sharp  
 with Artists, then return empty to TC.

2. 41 seater coach to be at GEORGE HOTEL, Reading  
 0815 to collect unit and depart at 0830 to location.  
 Stay on location and return to the Hotel on wrap.

KINGSBURY CARS:0900 on Location

(01 205 9674)

UNIT Landrover  
 Ministry Car + Penant  
 Ambulance + Driver  
 BESSIE

MU/WR ROOM ON LOCATION:

A room is available at Swallowfield Park for the use of Makeup and Wardrobe.

PROPS:

Having loaded van on Saturday, 1st April at 1000.  
 Prop Van + JOHNY RICE + LEE TURNER to leave TC at 0730 and travel to Location - Swallowfield Park.  
ETA: 0930

ARMOURER:

On location at 0930.

CATERERS:

H.A.P. Tel:

To be on location at Swallowfield Park to serve for 45 people  
 COFFEE on arrival at approx. 0900  
 COFFEE/TEA + Rolls at approx 1030  
 LUNCH at approx 1300  
 TEA at approx 1530

TRAVELLING FROM LONDON:

WANDA MOORE  
 IAN COLLIER to film on Wednesday, 5th April

OVERNIGHT STAYS:

JON PERTWEE, KATY MANNING, NICHOLAS COURTNEY, JOHN LEVENE,  
 WANDA MOORE, IAN COLLIER

TUESDAY, 4th April

DAY FILMING

TECHNICAL REQ:

1 16 mm ~~silent~~ camera  
Variable speed camera (16 mm sync camera)

Standard sound  
2 pairs storno walkie talkies  
Camera car + hard top  
Loudhailer

SHOOTING ORDER:

Ep. 2 TK 5 COURTYARD (POV from Laboratory)  
BENTON, Ambulance in b/g, Bessie, Brigs Jeep, Signs  
Clock at 2.30

EP. 2 TK 6 REAR LABORATORY  
BENTON on roof

Ep. 2 TK 7 REAR LABORATORY  
BENTON thru window

Ep. 1 TK 9A COURTYARD  
CLOCK at 1.45 p.m.

Ep. 2 TK 3 COURTYARD  
MASTER in protective suit, Unit Landrover, Bessie  
Cooks Car Clock 2.15

Ep. 1 TK 2 COURTYARD  
MASTER, DIRECTOR, SECRETARY, SCIENTISTS  
Signs, Clock 10.6 a.m.

Ep. 1 TK 3 COURTYARD  
WINDOW CLEANER, ladder + bucket, Clock 10.58

Ep. 1 TK 4 COURTYARD  
WINDOW CLEANER, ladder + bucket, Clock 11.00 striking

Ep. 1 TK 5 COURTYARD  
WINDOW CLEANER, MASTER, Slow motion stunt, Clock still  
striking 11.00

Ep. 1 TK 7 COURTYARD  
BRIG, BENTON, COOK, PROCTOR, WINDOW CLEANER, LADY DRIVER  
Cooks car, Brigs jeep arrival  
POV from laboratory (cam. car)

Ep. TK 8 COURTYARD ARCH  
A/B

Ep. 1 TK 11 COURTYARD  
DR. WHO, JO arrival, Bessie, Cooks car, Jeep  
Clock 2.00

EP. 1 TK 12 COURTYARD  
DR. WHO, NO, Bessie, Slow Motion, Cooks car + Jeep  
Clock 2.00

Ep. 1 TK 13  
A/B + SPEED UP for DR. WHO

TUESDAY, 4 APRIL

15.  
DAY FILMING

---

SHOOTING ORDER:  
(Cont)

Ep. 2 TK 3 COURTYARD

BRIG, YATES, COOK, PROCTOR, DR. PERCIVAL (Cooks departure)  
Jeep, Cooks car, Bessie Clock 2.20

Ep. 2 TK 8 COURTYARD

MASTER, DR. PERCIVAL hurrying to lab.  
POV from lab. Ambulance, Jeep, Bessie

---

---



WEDNESDAY, 5th April

DAY FILMING

Location: SWALLOWFIELD PARK,  
Swallowfield,  
Berkshire.

Tel:

CREW CALL: 0900 on location

LIGHTING CALL:

PARKING: As previous day.

ARTISTS: 0730 at TC MAIN RECEPTION to leave in mini-bus

Ambulance Lady ... SYLVIA DE LA MARE

+

Film Operatives - JOHN PHILLIPS and RAY DAVIES

1130 at TC MAIN RECEPTION to leave in mini-bus

Unit Troops ... NICK HOBBS, BERNARD BARNSLEY,  
LES CONRAD, JIM DOWDALL,  
KEVIN MORAN, REG TURNER

At Hotel for MU/WR - to leave at 0830

Calls - TBA

Dr. Who	.....	JON PERTWEE
Jo Grant	.....	KATY MANNING
Brigadier	.....	NICHOLAS COURTNEY
Benton	.....	JOHN LEVENE
Ruth	.....	WANDA MOORE
Stuart (OLD)	..	IAN COLLIER

On Location at 0900

Ambulance Man ...  
Troop Truck Drive ..

WEDNESDAY, 5th APRIL

DAY FILMING

TRANSPORT:

1. 12 seater mini-bus at TC MAIN RECEPTION at 0715 to depart for Location - SWALLOWFIELD PARK at 0730.  
  
Then to return to TC to collect Artists at 1130 and return to location.
2. 41 seater coach at GEORGE HOTEL at 0815 to take Unit to location, stay on location and return to the Hotel on wrap.

PROPS:

JOHN PHILLIPS + RAY DAVIES travelling from TC on Mini-bus at 0730. E.T.A. 0900

Location Call: 0900 for Prop Van and JOHNNY RICE + LEE TURNER

During the filming at Swallowfield Park,  
Set up with DESIGNER for Thursdays location.

CATERERS:

As previous Day with LUNCH 1330-1430.

KINGSBURYS:

On location 0900.

Ambulance + Driver  
Land Rover  
Bessie

On location 1300.

Troop Truck

TECHNICAL REQS:

As previous day.

RETURNING TO  
LONDON:

On Mini-bus to TC.  
WANDA MOORE, LYN COLLIER, SYLVIA DE LA MARE, NICK HOBBS  
LES CONRAD, BERNARD BAINSELY, JIM DOWDALL, KEVIN MORAN  
REG TURNER, JOHN LEVENE

ARRIVALS:

RICHARD FRANKLIN, SIMON LEGREE

OVERNIGHT  
ACCOMMODATION:

JON PERTWEE, KATY MANNING, NICHOLAS COURTNEY, RICHARD FRANKLIN  
SIMON LEGREE,

WEDNESDAY, 5th APRIL

DAY FILMING

SHOOTING ORDER:

Ep. 3 TK 2 COURTYARD  
 DR. WHO, JO, OLD STUART, RUTH, BENTON, BRIG, 2 AMB. PEOPLE  
 Ambulance, wheelchair Clock 3.03 Bessie + Jeep

Ep. 3 TK 3 COURTYARD  
 A/B + MU CHANGE Clock 3.15

Ep. 3 TK 4 COURTYARD  
 A/B SLOW MOTION Clock 3.15

Ep. 3 TK 5 COURTYARD  
 A/B UNFROZEN

Ep. 3 TK 14 COURTYARD  
 DR. WHO, JO, BRIG, - off to save convoy

Ep. 4 TK4A COURTYARD  
 BENTON, STUART, RUTH + spanner creep CLOCK 4.30

Ep. 4 TK5 COURTYARD  
 BRIG, TROOPS in Convoy, Arms, Troop vehicles, Jeeps  
 Lab. window POV Clock 4.45

Ep. 4 TK 6 COURTYARD  
 A/B - Things slow down

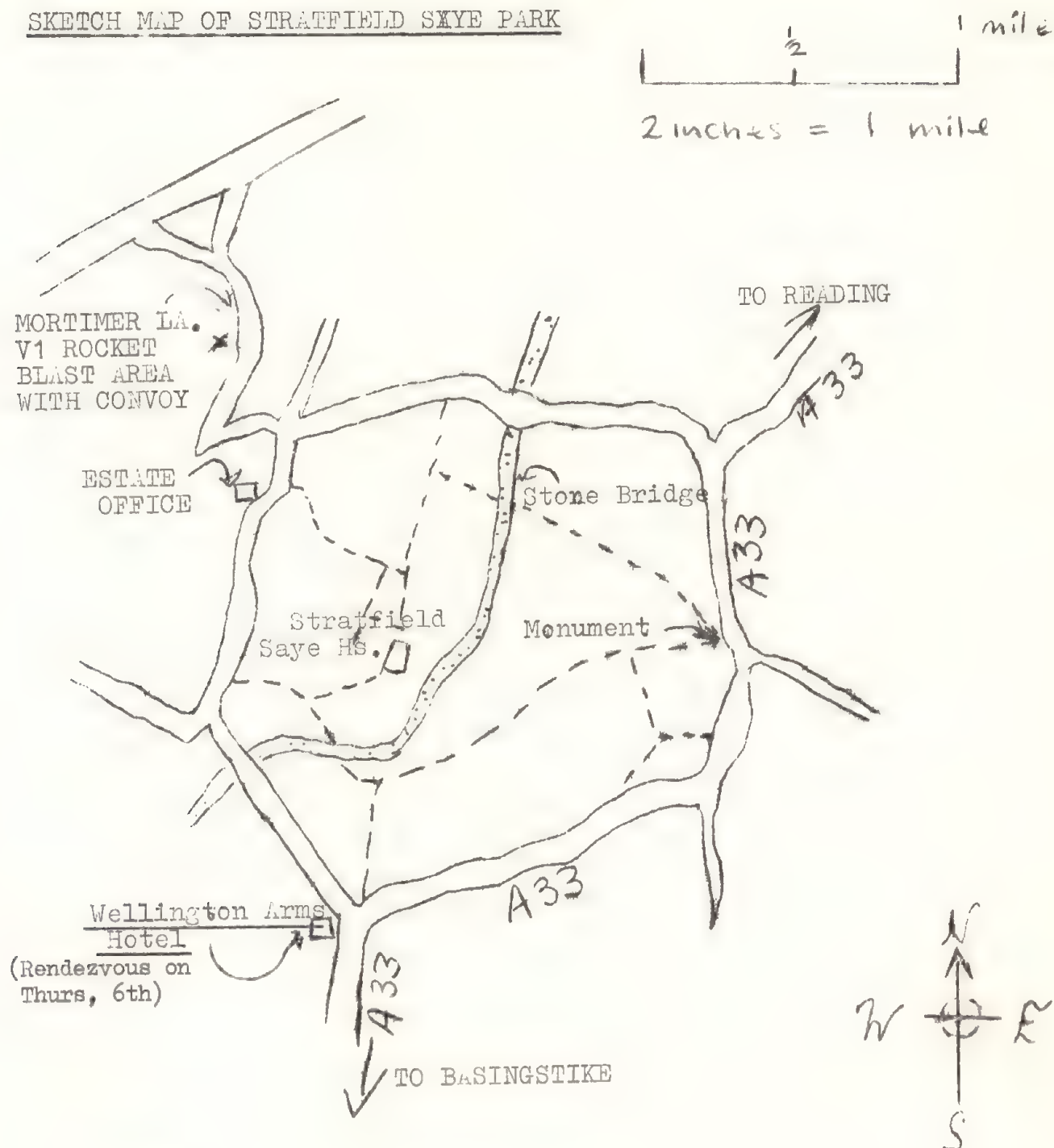
Ep. 4 TK 7 COURTYARD  
 A/B FROZEN - Lab. POV

Ep. 4 TK 8 COURTYARD  
 A/B STILL FROZEN POV

Ep. 4 TK 9 COURTYARD  
 A/B STILL FROZEN POV

Ep. 6 TK 9 COURTYARD  
 A/B UNFROZEN AT LAST

Ep. 6 TK 10 COURTYARD  
 A/B UNFROZEN

SKETCH MAP OF STRATFIELD SAYE PARKKEY:

----- Private Roads on Stratfield Saye Park

NB:

The Estate roads are in most places only for single lane traffic with passing areas at various stages.

Turning space for large vehicles is extremely limited.  
Reversals may necessitate going out of the Park and re-entering by another gate.

Please do not use the Private Road leading to Stratfield Saye House.



#### 4. HECKFIELD HEATH

Captain Yates ... RICHARD FRANKLIN  
Sergeant ... SIMON LEGREE

THURSDAY, 6th APRIL

DAY FILMING

ARTISTS CALLS: To go direct to Location MAIN RENDEZVOUS at 0830  
(Cont)

Knight + Horse .... GREGORY POWELL (+ Groom)

Troop Truck Driver ...

Tardis Truck Driver ..

Calls to be arranged:

Dr. Who ..... JON PERTWEE

Jo ..... KATY MANNING

Brigadier ..... NICHOLAS COURTNEY

TRANSPORT:

1. 41 seater coach at TC MAIN RECEPTION at 0715  
to leave at 0730 to take artists to Location RENDEZVOUS  
- WELLINGTON ARMS HOTEL, Straffield Turgis - to  
stay and return artists to TC after filming.

2. 41 seater coach to be at GEORGE HOTEL at 0745  
to leave at 0800 for WELLINGTON ARMS and  
remain on location, then return to GEORGE HOTEL.

KINGSBURYS:

0830 at MAIN RENDEZVOUS - WELLINGTON ARMS HOTEL.

Tardis Truck + Driver

Troop Truck + Driver

Landrover

1100 at MAIN RENDEZVOUS

Bessie

PROPS:

Van + 4 Operatives at MAIN RENDEZVOUS 0830.

ARMOURER:

MAIN RENDEZVOUS at 0830.

VISUAL FX:

MAIN RENDEZVOUS at 0830.

CATERERS:

To Park in STRATFIELD SAYE PARK as directed by PA.

NB: Numbers on this day are approx. 60 people, (+ 1 horse!)

Times as previous day with LUNCH 1300-1400

THURSDAY, 6th APRIL

DAY FILMING

MU/WR ROOM ON  
LOCATION:

There will be a room available at the WELLINGTON  
ARMS HOTEL for MU/WR use.

TECHNICAL REQS:

1 16 mm syno camera  
1 16 mm silent camera  
Standard sound  
2 pairs stormo walkie talkies  
2 radio mikes  
1 loudhailer

RETURNING TO  
LONDON:

, DAVE CARTER, GREGORY POWELL  
All Unit Troops, Roundheads

OVERNIGHT  
ACCOMMODATION

JON PERTWEE, KATY MANNING, NICHOLAS COURTNEY,  
RICHARD FRANKLIN, SIMON LEGREE

SHOOTING ORDER:

Ep. 3 TK 10 COUNTRY ROAD  
KNIGHT, CONVOY + vehicles, Horse Landrover, Lorry,  
Tardis truck, YATES, SERGEANT + DRIVER

Ep. 3 TK 11  
YATES + Vehicles

Ep. 3 TK 12  
YATES, CONVOY + VEHICLES

Ep. 3 TK 13  
A/B + BRIG (VO) ROUNDHEADS + OFFICER  
Cannon, pikes, guns VISUAL FX.

Ep. 3 TK 15  
A/B

Ep. 3 TK 16  
A/B Grenade and goodbye Roundheads

Ep. 3 TK 18 (Convoy set ups only)  
A/B VL EXPLODES VISUAL FX.

Ep. 3 TK 19 (Convoy set ups only)  
A/B

THURSDAY, 6 APRIL

DAY FILMING

SHOOTING ORDER:

Ep. 4 TK 1A WOOD  
FARMWORKER, SERGEANT, YATES, TROOPS, BRIG, JO, DR. WHO  
All Vehicles + Tractor VISUAL FX DEVASTATION  
MU/WR

Ep. 4 TK2 WOOD  
A/B + Chains, ropes Tardis recovery

Ep. 4 TK 3 WOOD  
A/B Tardis upright Sensor in Bessie

Ep. 4 TK 4 WOOD  
A/B Tardis disappears

Ep. 3 TK 7 ROAD  
YATES, SERGEANT, TROOPS + DRIVER

Ep. 3 TK 8 ROAD  
A/B + BRIG (VO)

Ep. 3 TK 9 ROAD  
A/B All vehicles

---

---



FRIDAY, 7th APRIL

DAY FILMING

+ TRAVEL

Locations:

5. OLD CHURCH FARM,  
Old Church Lane,  
Hartley Wintney,  
Hants.  
  
Tel:
6. Road in STRATFIELD SAYE vicinity.
7. Road in STATFIELD DAY vicinity.

UNIT RENDEZVOUS:

Free CAR PARK in HARTLEY WINTNEY.

PARKING:

As directed by PA.

CREW CALL:

0900 at RENDEZVOUS.

ARTISTS:

Dressed and ready to leave GEORGE HOTEL at 0815

Dr. Who	....	JON PERTWEE
Jo	....	KATY MANNING
Brigadier	....	NICHOLAS COURTNEY

+	Sgt.	....	SIMON LEGREE (If not finished on Thurs)
	Troops	....	NICK HOEDS, LES CONRAD, BERNARD BARNSLEY, JIM DOWDALL, KEVIN MORAN, REG TURNER (If not finished on Thurs)

Troop Truck Driver	....	{ " }
Tardis Driver	....	

RICHARD FRANKLIN - Leave with Unit at 0815  
to be on location for voice recording

FRIDAY, 7th APRIL

DAY FILMING

+ TRAVEL

TRANSPORT:

1. 41 seater coach to be at GEORGE HOTEL at 0800 to take Unit to location, remain on location and return to TC on wrap.

STANDBY

2. 12 seater mini bus at TC at 0715 to leave at 0730 for WELLINGTON ARMS HOTEL, Stratfield Turgis, Hants. Remain on location and return to TC.

KINGSBURY:

Location 5 at 0830 with

BESSIE  
Landrover

STANDBY VEHICLES -

Troop Truck + Driver  
Tardis Truck + Driver

PROPS:

Van + 4 men on Location 5 at 0830

CATERERS:

RENDEZVOUS near Location 5 as directed 0830.  
Approx. 45  
Catering as Thursday.

VISUAL FX:

STANDBY - depending what happens on Thursday.

ARMOURER:

Location 5 at 0830.

TECHNICAL REQS:

16 mm sync camera + 10:1 zoom  
16 mm silent camera  
Standard sound  
2 radio mikes  
2 pairs walkie talkies  
Loudhailer  
Bessie's side car mount

RETURNING TO LONDON:

EVERYONE !!

DAY, 7th APRIL

DAY FILMING

+ TRAVEL

SHOOTING ORDER:

Shooting order depends on previous days shooting.

Ep. 1 TK 6 ROAD  
DR. WHO, JO Bessie, map, compass, Sensor

Ep. 1 TK 8 ROAD  
A/B

Ep. 1 TK 9 ROAD  
A/B FAST SPEED

Ep. 1 TK 10 ROAD  
DR. WHO, JO + COWS Bessie (This sequence will be  
 after lunch to time in with  
 milking time!)

Ep. 3 TK 18 ROAD  
DR. WHO, JO, BLIG Bessie, Jeep

Ep. 3, TK 19 ROAD  
A/B + YATES (VO)

---



---

CONTACTS to LOCATIONS:

Estate Office,  
Mr. C. Scott,  
Stratfield Saye Park  
Stratfield Saye,  
Hants.  
Tel:

(Turgis Green )

Mr. E.V. Hall,  
Sheepridge Court Farm,  
Swallowfield,  
Berks.  
Tel: (Hookfield )

Wellington Arms Hotel,  
Mr. Scurrah,  
Stratfield Turgis,  
Hants.  
Tel:

(Turgis Green )

Mr. Kaye  
Home Farm,  
Stratfield Saye,  
Hants.  
Tel:

J.C.B. Earth Mover  
P.P. Elliott  
Wildacre,  
Silchester,  
Nr. Reading,  
Berks.  
Tel:

(Silchester )

Berkshire County Council  
PRO Office - Edward Saunders  
Tel:

Mr. Hewitt,  
Old Church Farm,  
Hartley Wintney,  
Hants.  
Tel:

(Hartley Wintney )

E.W. Davies, County Surveyor,  
Berks C.C.  
Kennett House,  
Kings Road,  
Reading.

Swallowfield Parish Council  
Clerk - J.D. Griffiths,  
Elms House,  
Swallowfield Street,  
Nr. Swallowfield.

Mutual Households Association,  
41 Kingsway,  
London, W.C.1.  
Tel:

Woking Rural District Council  
(West Forest )



TELEPHONE NUMBERS:

---

DARRY LETTS Ext.  
BETTY SAUNDERS Ext.

TIM GLEESON Ext.  
SIBIL CAVE Ext.  
MICHAEL JOHN HARRIS Ext.  
BETTY HODGSON Ext.  
RECEPTION (TC) Ext.

---

HUGH WILSON Ext.  
RECEPTION Ext.

GROUP ONE - MARTYN DAY

KINGSBURYS -  
H.A.P. -  
HAVOC -  
BLYTH AGENCY -

POLICE:

DOCTOR:

HOSPITAL - ROYAL BERKS HOSPITAL, Reading

TAXI's (READING)

COACHES:

B. L. U. S.

From: P.A. Servicing,

6th March 1972

Room No: 6055 TC Tel.Extn:

SUBJECT: STAGE BOOKING

To: C.A.F.O., Film Unit Manager Production, F.C.M., F.O.M.,  
Dr.Serials Org., Sc.Des.Manager, Allocs.Org.Costume,  
S.S.(Allocs) Make-Up, Sen.Asst.Props, Construction Org.,  
Dart Davies, Asst.Prod.

This is to confirm the following Stage booking:

STAGE: 2

WEEK: 13

DAYS: Wednesday/Thursday

PRODUCTION: DR. WHO '000' 2341/7079

for *Penny Joyce*  
Fiona McGregor

Return to Studio Bookings, Room 4047, T.C. by **16th March 1972**

Contract No. **572**

STUDIO MANAGEMENT

CONFIRMATION OF REHEARSAL ROOM BOOKING

Original/~~revision to no.~~

~~(Delete as applicable)~~

FROM: STUDIO BOOKINGS PABX:

Date of Issue **10th March 1972**

TO: **Barry Letts**

Director:

Prod Dept: **Drama Serials**

Title/Sub. title: **Dr. Who ~~III~~ 000**

Project No: **2341/7079-84**

The undermentioned outside rehearsal facilities have been booked for the above productions

Rehearsal Room: **BBC Tel. Reh. Rooms**

Mark up Date: **10th April**

First Reh. Date: **11th April**

Last Reh. Date: **22nd May**

Total No. of days **43 + 1** at **£23** TOTAL INTERNAL COST **£989** Facility Code **J30**

NOTE: Although every effort will be made to provide the actual room mentioned above, A. to H.S.M. Tel. (1) reserves the right to deploy rehearsal rooms to productions according to prevailing circumstances.

R RKS:

Issued by  (For Studio Management)

I ACCEPT THE ABOVE BOOKING

Distribution: Producer (2)  
Director (Drama Only)  
Organiser  
Hse. Ser. Man T.R.R.

Signed: **B. Letts**

Room No: **505 Union**

Date: **17. 3. 72**

From: -Chief Assistant (Drama) Scenic Design, Tel.

room no. &  
building: 373 Scenery Block, T.C. T.l.Extn.:

Subject: DRAMA SERIALS : 'DR.WHO' 000 : 'THE TIME MONSTER' :  
EPISODES 1-6 : Weeks 17-21

Director: Paul Barnard  
Designer: Tim Gleeson

To: Barry Letta Date: 15th March 1972

copies to: Serials Org. Drama P.A.(Servicing)  
Scenic Design Manager P.A.(F.A.)  
Asst.Sc.Des.Man. Asst.Production  
Tim Gleeson

Studio Weight  
Information

( Asst. to H.B.M.(1)  
Manager (St.Ops.)  
Construction Org.  
Property Org.  
Vision Manager  
Allison Org. Costume  
A/Ch.Asst.(Contracts)

Location Filming : April 4-7 : Week 14

No Construction effort required.  
2 Notice Boards and action props only.

Reling Filming F March 29-30 : Week 13

Maze	}	Total	485 hours
Crystal Chamber			
Inner Temple			
Stairs/Passage			
C.S.O. area			

Materials estimate	£330
Properties estimate	£ 75
	£405

Studio Sets

Man Hour Estimate

Episodes 1/2 : April 25/26 : Week 17

1. Unit H.Q. Laboratory	200
2. Stuart's Room (in place of Sick Bay and Bath's Room)	250
3. Master's Inner Laboratory	} composite 650
Outer Laboratory	
Corridor	
(this includes the Masters Tardis Booth)	

- more -



Studio Sets

Man Hour Estimate

Episodes 1/2 (continued)

- |                            |     |
|----------------------------|-----|
| 4. Masters/Directors Study | 200 |
| 5. Brigadier's 8' backing  | 15  |

Total 1,315

Materials estimate	£950
Properties estimate	£850
	<u>£1,800</u>

This does not include action props.

... will have extra backing ...  
partly within the set as design and partly behind  
the flats. This is to allow Kirby-Wize Stunt man  
to knock against the flattage as required.

Episodes 3/4 : May 9/10 : Week 19

Stocks:

- |                              |                   |   |
|------------------------------|-------------------|---|
| 1. Stuart's Room             | (250)             | - |
| 2. Master's Inner Laboratory | } composite (700) | - |
| Outer Laboratory             |                   |   |
| Corridor                     |                   |   |
| Allow for floor painting     |                   | 5 |

New:

- |  |     |
|--|-----|
| 3. Masters/Doctors Tardis                            | 300 |
| (part existing, to be refurbished and part new make) |     |

Total 305

Materials estimate	£200
Properties estimate	£100
	<u>£300</u>

Does not include action props.

Episodes 5/6 : May 23/24 : Week 21

Stocks:

- |                                 |   |
|---------------------------------|---|
| 1. Masters/Doctors Tardis (300) | - |
| allow for floor painting        | 5 |

# Studio Sets

## Episodes 5/6 (continued)

Now:

2. Atlantis Main Temple (set on rostra area)	350
3. Dalios Room/Doubling as Bedroom	150
4. Guest Room	130
5. Galleia's Room	150
6. Cell	100

Total 885

Materials estimate £550

Properties estimate £300

£850

Does not include action props.

## Totals

	<u>Man Hours</u>	<u>Materials</u>	<u>Properties</u>
Filming	485	330	75
Episodes 1/2	1,315	950	850
3/4	305	200	100
5/6	883	550	300
	<u>2,988</u>	<u>£2,030</u>	<u>£1,325</u>

£3,355

140

2,491

£,570

(John Cooper)

*Handwritten signature*

el.

RETURN TO ROOM 330, Scenery Block, T.C.

Contract No: 1

Revised Contract No: \_\_\_\_\_

DESIGNER AND DESIGN ASSISTANTCONTRACT FOR SERVICE

FROM: SCENIC DESIGN MANAGER. PABX:

Date of Issue: 17.3.72.

TO: Producer \_\_\_\_\_

Director \_\_\_\_\_

PROD. DEPT: DL\*PRODUCTION DATE: Wed 26.4PROG. TITLE: Dr. Who '000' - 1 & 2/6PRODUCTION WEEK: 17

FILMING DATE(S): \_\_\_\_\_

\*PROJ. NO: 2341/7079/80

FILMING WEEK(S): \_\_\_\_\_

\*Production dates as on PBL i.e. for studio production this is final recording (or live TX) day; for all-film programmes, dubbing date + 3 weeks unless specified otherwise on PBL.

\*PLEASE CHECK PROJECT NO. IF INCORRECT PLEASE INFORM MRS. E. CHAPPELL, Ext. or MISS J. COUZENS, Ext. IF NOT SHOWN PLEASE INSERT.

Designer T. Gleeson

CODE		UNITS	RATE £	COST £
F.31	Designer - Scripted	48 Days	19.00	912
F.32	Designer - Unscripted	Days	19.00	
F.33	Designer - SDU	Days	19.00	
F.34	Designer - EDU	Days	19.00	
F.37	Designer - Extra Hours	40 Hours	3.00	120
F.40	Design Assistant	120 Hours	2.00	240
Total Internal Cost				1272

Unless you or your Departmental Organiser contacts me within one week of the Date of Issue shown above, your acceptance of this charge will be assumed.

Signature \_\_\_\_\_

Scenic Design Manager.

NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.

2. This quote does not necessarily guarantee the services of the Designer named above. Scenic Design Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

REMARKS

PRODUCER/DIRECTOR  
please sign one copy  
and return it to the  
above room No.

I accept the above quote,

Signed B. LettsDate: 24.3.72

Distribution:

Producer (2 copies)

Organiser (1 copy)

Director (Drama only,  
1 copy.)

No. 4708

Original/Revision to No.

Delete inapplicable

STATION NAME/LOCATION/STATION NO. 0641

Items

From: SENIOR ASSISTANT (ALLOCATIONS) ROOM 268EC. SL. TC

TO: Barry Letts

Date Issued:

Acceptance or non-acceptance of this contract to be made by: A.S.A.P.

DIRECTOR Paul Bernard

PRODUCTION DEPT. Serials

PRODUCTION DATE 26.4.72. WK. 17

TITLE Dr. Who. "The Time Monster"

FILMING DATE 29.5-7.6.72. WK. 9-10

PROJECT No. 2341/7079

PROPERTY BUYER Betty Hodgson

## INTERNAL COST

CODE G11 3.00 DAYS

CODE G12 . DAYS

## NOTE:

1. THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT, PROVIDED EFFORT IS AVAILABLE.
2. THIS CONTRACT DOES NOT GUARANTEE THE SERVICES OF THE BUYER NAMED ABOVE. THE RIGHT TO DEPLOY STAFF TO PRODUCTIONS ACCORDING TO PREVAILING CIRCUMSTANCES IS RESERVED.

## REMARKS

ISSUED BY *B. Letts* FOR SCENIC SERVICINGACCEPTED BY *B. Letts* PAUL JOSE

DATE 23.3.72

## DISTRIBUTION

PRODUCER (2)  
 DIRECTOR  
 OUTPUT DEPT. ENG.  
 COSTING UNIT  
 FILE



From: Controller BBC-1

hcs  
Date: 21st March, 1972

To: 1. ~~O.SERIALS.D.TEL.~~ *21*  
2. BARRY LETTS  
3. Planning Group

Title: DR.WHO 000

Project: 7079

Issue No. 2

Subject to the availability of facilities, the changes in allocations requested on the Programme Budget Adjustment/Amendment Form are agreed.

J. L. Ecclestone

for (Paul Fox)

Return to: 216 Sc. Blk. T.C. by ..28.3.72.... Serial No:

VISUAL EFFECTS  
CONTRACT FOR SERVICE.  
Original/revision to serial no:

FROM: Visual Effects Manager. Extn: Date of issue 21.3.72

To:

Producer: Barry Letts.

Director: Paul Bernard.  
Prd. Dept. Drama Serials

Titles: DR WHO 000

Project nos: 2341/7079

Production date: 25.26.4.72

Production week: 17

Filming day(s):

Filming week(s):

\* Production date as on P.B.E., i.e. for studio productions this is final recording (or live tx.) day; for all-film programmes, dubbing date - 3 weeks unless specified otherwise on P.B.E. Please check project no:, if incorrect inform Visual Effects Office, Extn:

DESIGNER/CONTRACTOR.

ITEMS:

Hrs.	Code FOB £	Code 137(mtl) £
------	------------------	-----------------------

Effects as per requirements:-

workshop effort.

672 £1478.40

design and supervision

352 £ 774.40 £363

LATE CHARGE

Total: 1022 £2252.80 £363

Unless you or your Departmental Organiser contact me within four working days of the date of issue, your acceptance of this Charge is assumed and work may start.

Anne Baugh  
(Visual Effects Organiser)  
signed: for Visual Effects Manager.

Note: 1) This quote is based on production information received to date. Any variations or additions may result in a revised quote.  
2) This quote does not necessarily guarantee the services of the Designer named above. Visual Effects Manager reserves the right at all times to deploy staff to production according to prevailing circumstances.

REMARKS:

Producer/  
Director:  
Please sign one copy.

I accept the above quote.  
signed:

Date: 24.3.72

Distribution  
Producer(2 copies)  
Organiser(1 copy)  
Director (Drama 1)

# Scenic Servicing Contract for Scenery & Dressing Properties

ACTION PROPERTIES ARE SEPARATELY CHARGED

No. 2042

ORIGINAL ~~ADDITIONAL~~ ~~REVISION~~ ~~BOOK~~

~~STUDIO~~ / STAGE / LOCATION / ~~OR~~ Filming Stage 2

FROM: SCENIC SERVICING CONTRACTS OFFICE, Room 274 Sc. Bl. TC, PABX

TO (PRODUCER): Barry Letts

DATE ISSUED 23.3.72

Acceptance or non-acceptance of all or part of this contract to be made without delay

DIRECTOR Paul Bernard

PRODUCTION DATE Wk.

PRODUCTION DEPT. Drama Serials

FILMING DATE 29-30.3.72 Wk.

TITLE Dr Who 000

PROJECT NO. 02341/7079

DESIGNER Tim Gleeson

SET	INTERNAL COSTS - G10		EXTERNAL COSTS - 120		FOR USE BY COSTING UNIT.
	MAN HOURS		MATERIALS	PROPERTIES Hired or Bought	
	Qty	£			
Crystal Garage & Mirrored Maze Inner Temple & stairs with entrance	498	1120.50	348.00	42.00	
Carved jablite altar for crystal & collapsing wall & jablite wreckage			127.00		
2 axe pedestals			45.00		
			520.00	42.00	
		1120.50	562.00		
LATE INFORMATION CHARGE 5% 15% 30%					
TOTALS		1120.50	562.00		

NOTE: THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT.

REMARKS:

ISSUED BY:

JACK ELLIOTT

FOR SCENIC SERVICING

DATE

23.3.72

FOR SCENIC DESIGN

24.3.72

ACCEPTED BY

B. Letts

PRODUCER

SIGNED COPY TO BE RETURNED TO CONTRACTS OFFICE.

DISTRIBUTION

PRODUCER-2

COSTING UNIT

DIRECTOR

SNR. ASST. PROPS

SC. DES. MANAGER

FILE-2

OUTPUT DEPT. ORG.

DESIGNER

"DR. WHO -(000) - The Time Monster"

EXPERIMENTAL SESSION - Studio 4A

Monday, 27th March 1972

11.00 - 11.30  
(To be confirmed)

CSO TESTS on TELECINE LOOP (with TK )  
via TC3 Gallery (Dr. Who - Director: Christopher Barry)  
TM1 - Frank Creswell  
TM2 - Clive Leighton  
  
TM1 - DEREK HOBDAV  
TM2 - FRANK ROSE

1400 onwards

Studio 4A

1. VISUAL FX: MICHAEL JOHN HARRIS
  - a) The Small True Crystal of Kronos
  - b) Light Box Fx.
  - c) Minotaur Head (if ready)
2. DESIGN: TIM GLEESON  
ENTEC: MR. PAT CHAPMAN  
MISS FIONA ROSS
  - LIGHT FX
    - a) Emitted Light from Crystal
    - b) Effervescent Fizz
    - c) Entec Motif for Crystal
    - d) Limb of Fire
    - e) Water Dazzle



2.

3. COSTUME: BARBARA LANE

1. KRONOS "Suit of Lights" (+ MARC BOYLE )

4. MAKEUP: JOAN BARRETT

1. STUART HYDE'S AGED MAKEUP (+ IAN COLLIER)

Artists Calls:

IAN COLLIER (Stuart) - 1.45 p.m.

MARC BOYLE (Kronos) -

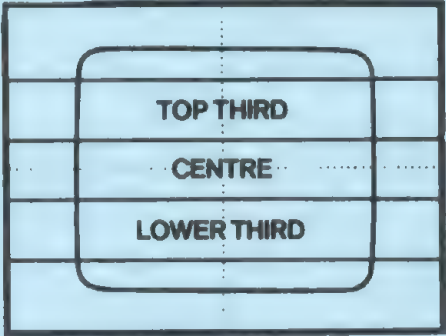
---

# GRAPHICS

## TRANSPARENCIES ONLY

GRAPHICS ORGANISER 5 STUDIO MANAGER 1 DESIGNER 1

DESIGNER 1

PRODUCTION	MR. WHO (000) The Time Monster		No: 02341/7079-80
Studio	TC3		
Filming	29 March- 7 April		
Rehearsal	12 April - 24 April		
Recording	25/26 April 1972		
Transmission	20 + 27 May 1972		
PRODUCER	BARRY LETTS		
DIRECTOR	PAUL BERNARD		
DESIGNER	TIM GLEASON		

Could we have the following by Monday, 24th April:

- |  |   |
|--|---|
| 1. THE TIME MONSTER                                  | 2 12. Dr. Percival<br>JOHN WYSE                               |
| 2. by ROBERT SLOMAN                                  | Dr. Cook<br>NEVILLE BARNER                                    |
| 3. Episode 1   | Prector<br>BARRY ASHTON                                       |
| 4. Episode 2   |   |
| 5. Dr. Who<br>JON PERTWEE                            | 13. Secretary<br>BARA CHAMBERS                                |
| 6. Master<br>ROGER DELGADO                           | Prector<br>BARRY ASHTON                                       |
| 7. Jo Grant<br>KATY MANNING                          | Window Cleaner<br>TERRY WALSH                                 |
| 8. Brigadier Lethbridge Stewart<br>NICHOLAS COURTNEY | 2 14. Krasie<br>DONALD ECCLES                                 |
| 9. Captain Mike Yates<br>RICHARD FRANKLIN            | 2 15. Hippies<br>AIDAN MURPHY                                 |
| Sergeant Benton<br>JOHN LEVINE                       | 16. Written by<br>ROBERT SLOMAN                               |
| 10. Dr. Ruth Ingram<br>WANDA MOORE                   | 17. Title Music<br>RON GRAMER and<br>BBC RADIOPHONIC WORKSHOP |
| Stuart Hyde<br>IAN COLLIER                           | 18. Music<br>DUDLEY SIMPSON                                   |
| 11. Dr. Percival<br>JOHN WYSE                        | 19. Special Sound<br>BRIAN ROBINSON                           |
| Dr. Cook<br>NEVILLE BARNER                           |   |

Signature

Date

# GRAPHICS

## TRANSPARENCIES ONLY

GRAPHICS ORGANISER 5 STUDIO MANAGER 1 DESIGNER 1

DESIGNER 1

PRODUCTION	"DR. WHO" (006)		No: 02341/7079-80
Studio			
Filming			
Rehearsal			
Recording			
Transmission			
PRODUCER			
DIRECTOR			
DESIGNER			

20. Costumes  
BARBARA LANE  
Makeup  
JOAN BARRETT

21. Visual Effects Designer  
MICHAEL JOHN HARRIS

22. Film Cameraman  
PETER HAMILTON  
Film Sound  
DENNIS MCDONALD  
Film Editor  
MARTYN DAY

23. Script Editor  
TERRANCE DICKS

24. Designer  
TIM CLERSON

25. Producer  
BARRY LETTS

26. Directed by  
PAUL BERNARD  
BBC-TV COLOUR

27. Studio Lighting  
DENNIS HODGKIN  
Studio Sound  
TONY MILLER

? we weren't  
sure about  
'Ea' in his  
name?

SAT 11h  
(in an old camera  
Script Rita put  
'ac' !)

Signature

Date 20.3.72

Secretary to Organiser, Drama Serials, Television

406 Thres

28th March 1972

DR. WHO 000 : ROLL BACK AND MIX

Asst. Recordings (Terry Morris)

Copy to: Barry Letts; Paul Bernard

Please cancel Roll Back and Mix facilities for DR. WHO 000 recording on 25th and 26th April (Week 17).

Thanks.

(Alison Urquhart)



From: Studio Bookings, Room: 4047, T.C. Ext:  
SUBJECT: FINAL CONFIRMATION - REHEARSAL ROOM BOOKINGS  
To: Berry Letts Date: 28th March 1972  
Paul Bernard

This is to confirm that your Outside Rehearsal Room for:-

Title/Sub-title: Dr. Who - 000

Project Number(s): 2341/7079/7084

Marking-up Date(s): 10th April

First Reh. Date: 11th April

Last Reh. Date: 22nd May

will be: Room 602, BBC Tel. Reh. Rooms

Signed:

ET Tait

TO Barry Letts

EXT                     

ROOM 505

BUILDING UNION HOUSE

GRAPHICS QUOTATION FORM.

PRODUCTION Dr. Who

PROJECT NUMBER 02341/7079-80

VTR/TX/REC, DATE 25/4/72

EXTERNAL CHARGE	<u>£ 30</u>	<u>Credits</u>
INTERNAL CHARGE	<u>£ 32</u>	<u>                    </u>
TOTAL	<u>£ 62</u>	<u>                    </u>

This Quotation Form is for work requested on your Graphic Requirement Form  
Dated 25/3/72 . Please sign the copy and return it within TWO  
DAYS so that returns can be made to the Computer.

Please Return To: GRAPHICS PROGRESS ORGANISER  
ROOM 201. Scenery Block. T.V.C.  
Telephone Enquiries; EXT -

Quotation Accepted 19-4-72 Signature B. Letts

N. B. This does not include Photographers Hourly Rate of Filming Costs.  
Quotes are not sent for these.

28/3/72

No.

Original/Revision to No. 4708

Delete inapplicable

SPONSOR NAME/LOCATION/CITY/STATE/ZIP

Items

From: SENIOR ASSISTANT (ALLOCATIONS) ROOM 268SC. BL. TC

TO: Barry Letts

Date Issued: 29.3.72.

Acceptance or non-acceptance of this contract to be made by: A.S.A.P.

DIRECTOR Paul Bernard

PRODUCTION DEPT. Serials

PRODUCTION DATE 26.4.72. WK. 17

TITLE Dr. Who: "The Time Monster"

PLANNING DATE 29.3-7.4.72. WK. 9-10

PROJECT No. 2341/7079

PROPERTY BUYER Letty Hodgson

INTERNAL COST

CODE G11 4.00 DAYS

CODE G12 . DAYS

**NOTE:**

- \* 1. THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT, PROVIDED EFFORT IS AVAILABLE.
- \* 2. THIS CONTRACT DOES NOT GUARANTEE THE SERVICES OF THE BUYER NAMED ABOVE. THE RIGHT TO DEPLOY STAFF TO PRODUCTIONS ACCORDING TO PREVAILING CIRCUMSTANCES IS RESERVED.

**REMARKS**

ISSUED BY: *B. McClellan* FOR SCIENCE FICTION

ACCEPTED BY: *Barry Letts* PRODUCER

DATE: *5.4.72*

**DISTRIBUTION**

PRODUCER (2)  
DIRECTOR  
OUTPUT DEPT. ORG.  
SCIENCE FICTION  
FILE

" DR. WHO - The Time Monster "  
(000)

---

Doctor Who	...	JON PEPTWEE
Jo Grant	...	KATY MANNING
Master	...	ROGER DELGADO
Brigadier Lethbridge Stewart	...	NICHOLAS COURTNEY
Captain Yates	...	RICHARD FRANKLIN
Sergeant Benton	...	JOHN LEVENE

Dr. Ruth Ingram	...	WANDA MOORE
Stuart Hyde	...	IAN COLLIER
Dr. Percival	...	JOHN WYSE
Dr. Cook	...	NEVILLE BARBER
Praetor	...	BARRY ASHTON
Secretary	...	BARA CHAMBERS
Window Cleaner	...	TERRY WALSH
Farmworker	...	GEORGE LEE
Sergeant	...	SIMON LEGREE
Roundhead Officer	...	DAVE CARTER

Delics	...	GEORGE CONNACK
Calleia	...	INGRID PITT
Krasis	...	DONALD ECCLES
Hippias	...	AIDAN MURPHY
Lakis	...	ANN MICHELLE
Cribs	...	DEREK MURCOTT
Miseus	...	MICHAEL WALKER
Kronos	...	MARC BOYLE
Face of Kronos	...	INGRID BOWER
Minotaur	...	DAVE PROWSE
Neophite	...	KEITH DALTON
Guard	...	MELVILLE JONES

\* \* \* \*







Sue

For computer office use only										PLAN/CURRENT		
Date of intended input      /      /      Reel No.      Item No.												
PROGRAMME BUDGET ESTIMATE/AMENDMENT										CONTINUATION SHEET: YES/NO		
DEPARTMENT		CHANNEL		FINANCIAL PERIOD		STRAND TITLE		PRODUCER		COLOUR MONO		
RECORD TYPE (see over)		PROJECT NO. (9)		STATUS (1)		PLC (1)						
STRAND CODE (3)		NO. OF PROGRAMMES (2)		INTERVAL (3)		PRODUCTION WEEK/S		PRODUCTION DAY				
DFI (1)		DURATION (MINS) (4)		PROGRAMME TITLE (1st LINE) (12)		PROGRAMME TITLE (2nd LINE) (12)						
LINE CHECK (3)		YR OF INTENDED PROD (2)		YR OF INTENDED TX (2)		PRODUCER'S CODE (4)		PRODUCER'S NAME (16)				
WEEK/S OF INTENDED PRODUCTION												
TPF (1) TSC (6) ↓ WEEK/S OF INTENDED TRANSMISSION												
INTERNAL COSTS												
EXTERNAL COSTS												
NAME UNIT CODE Quantity Dec DRG Spread RATE £												
NAME Code £												
Producer D A												
Asst. Producer/Director D A												
P.A. D A05												
Producer's Assistant D A07												
Research Assistant D A06												
Secretary D A08												
Drama A.F.M. D A11												
Designer D F												
Design Assistant D F30												
Graphics £ F06												
Visual Effects MH F08												
Scenic Projection £ F15												
Construction MH G10 1500 2.25 3375												
Property Provisioning £ G												
Costume Supervisor D H												
Dressers MH H03												
Make-Up Supervisor MH I												
Make-Up Assistant MH I02												
Floor Manager D J01												
A.F.M. D J02												
Film Shooting (Men) D D												
Film Shtg(Extra Hrs) MH D07												
Film Shtg(Equipment) £ D09												
Film Editing D D												
Film Dubbing H D												
Film Lighting (Men) D D												
Film Ltg(Extra Hrs) MH D17												
Film Ltg(Equipment) £ D19												
Film Stages/Lot D D												
Rehearsal Rooms D J												
Studio - Fixed Costs D												
Studio - Hourly Rate H												
MCR. - Fixed Costs D E												
CMVTR/MVTR D E70												
Hourly Charges £ E79												
Transport Charges £ E80												
Signal Out £ E76												
OB Lighting £ E77												
VTR Recording/Repro. H K01												
VTR Editing H K02												
Telecine H K												
INTERNAL TOTAL												
EXTERNAL TOTAL												
TOTAL COSTS												
Total: External												
Total: Internal												
GRAND TOTAL £												
COST PER HOUR												
SUBMITTED BY												
ISSUE NO. DATE												
DATE RECEIVED IN PLANNING												
DATE TO I.C.U.												
FILM SHOOTING RATIO												
MINUTES OF SPECIALLY SHOT FILM												





# PRODUCER

# W.V.O.

Designers Request  
Director's Request

Number ④

RB 27/3

Studio No.

Ealing STAGE 2.

Location/County

Copies to  
Producer ✓

Director ✓

Designer ✓

S/Master (3) ✓

Asst. Man. ✓

Studio Ops (2) ✓

W/Shop Manager ✓

A.W/Shop (Prod) ✓

A.W/Shop (Alloc) ✓

Master Plasterer ✓

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing ✓

Bus. Manager ✓

Contractor

W/Shops ✓

Sa. Bookings

A.P.

Production DR WHO FILMING.

Project No. 02391/1079.

Producer

Zero Date 24 MAR 72

Director PAUL BERNARD

Filming Date 29/30 MAR.

Designer TIM GIBSON.

VTR/Trans

Contractor BBC PLASTICS W/SHOP.

Man Hours

③

Materials

£2-50

No Elevations  
Constructional ✓

Late Information  
Fire Proofing

TV Training  
Special Instructions ✓

Floor Painting  
Plastics

Drapes

CONFIRMATION

PLEASE SUPPLY 50FF SHEETS OF BREAKABLE GLASS.  
EACH SHEET TO BE 3 X 2 (900 X 600).

"CONFIRMATION!"

Total cost to programme

£9.25

~~Additional to contract~~

Additional to contract

Estimated by

*Del*

Designer

*Tim Gibson*



# PRODUCER

**W.V.O.**

~~Director's Request~~  
Director's Request

Number 000

27/3

Studio No.

Ealing STAGE 2

Location/County

Project No. 02341/7079

Zero Date 28.3.72

Filming Date 29.3.72

VTR/Trans

Copies to Producer

Director

Designer

S/Master (3)

Asst. Men.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Profs)

A.W/Shop (Allied)

Master Plasterer

Metel W/Shop

Man Hours

Maps (3)

Sen. Artist

Drapes Up

Graphics

J. Fell

Estimator

Costing

Box Manager B.D.M.

Contractor

W/Shop

So. Bookings

A.P.

Materials  
HIRE = £24

Production DE WHO

Producer BARRY LETTS

Director PAUL BERNARD

Designer TIM GLEESON

Contractor R.B.C.

No Elevations  
Constructional

Late Information  
Fire Proofing

TV Training  
Special Instructions

Floor Painting  
Plastics

Drapes

HIRED FROM REX HOWARD

8 OFF 20' x 20' BLACK DRAPE

PLEASE SEND TO

STAGE 2

A.S.A.P.

O/No. SPHL. 44347

Total cost to programme

£24.00,

~~Incontract~~

Additional to contract

Estimated by

Director

*[Signature]*

PRODUCER

W.V.O.

Designers Request  
Director's Request

Number

LB 20/3

Studio No.

Eating

Location/County

Copies to  
Producer

Director

Designer

S/Master (3)

Asst. Men.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Affil)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

J. Fell

Estimator

Costing

Buc. Manager

Contractor

W/Shops

So. Bookings

A.P.

Production "Dr. Who" Filmings

Project No. 02341/7079

Producer P. Bernard

Zero Date 24/3/72

Director

Filming Date 29/30.3.72

Designer T. Gleeson

VTR/Trans 29-30/3/72

Contractor ARTIDEALS

Man Hours

BBC

TRH=6.

Materials

HIRE 16

No Elevations  
Constructional

Late Information  
Fire Proofing

TV Training  
Special Instructions

Floor Painting  
Plastics

Drapes

PINEWOOD HIRE

1- DOON No, 1658

Collect 21.3.72

Return 5.4.72.

Total cc to programme

£17.50

Additional to contrac.

Estimated by

Designer

Jim Dean

**WVO**

~~Designers Request~~  
Directors Request

Number

2

20/2

Studio No

Ealing STAGE 2.

Location/County

Copies to  
Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prod)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Sc. Bookings

A.P.

Production

DR WMO

Project No. 02341/1019

Producer

BARRY UETTS

Zero Date

Director

PAUL BERNARD

Filming Date 20<sup>th</sup> MARCH

Designer

TIM GUESON

VTR/Trans 17<sup>th</sup> MARCH

Contractor

~~ART~~ ~~DOOR~~ B B C

Man Hours

2

Materials

£2-44

No Elevations  
Constructional

Late Information  
Fire Proofing

TV Training  
Special Instructions

Floor Painting  
Plastics

Drapes

Confirmation, L. 11/8/80

PLEASE PAINT ONE 1 Roll Buff lining

8' X 10' FLAT

IN ~~B~~ GOLDEN YELLOW

& SEND TO STAGE 2, EALING

(TO BE VIEWED IN CONJUNCTION WITH "THE VISITORS".

Total cost to programme

£6-94

In contract

Additional to contract

✓

Estimated by

ChR

Designer

Li Peck



AGREED LIST OF VISUAL EFFECTS REQUIREMENTS - DR WHO 000

1. Doctors Tardis sensing device (also one part thereof)
2. Tomtit machine and crystal & metal plate & glass cover.
3. Control units for outer room associated with item 2.
4. Small filter unit for Dr. Ruth Ingram & Master.
5. Light Fx. box for superimposition.
6. Listening device. — As in Terror of the Abyss
7. Flash Fx. on knife switch.
8. Seal of High Priest.
9. Breakables for laboratory & Kronos.
10. Reflective surfacing for Kronos.
11. Wrist type viewer.
12. Cannon fire sequence & cannon ball Fx.
13. Hand grenade & flying bomb explosions & after effects.
14. Model filming (Ealing) time vortex & Tardises.
15. Minotaurs head?
16. The True Crystal of Kronos.
17. Light Fx for time rain explosion in Tardis.
18. Disintegrating Tomtit machine.
19. Fire & flame Fx. in Temple -Ealing & Studio.



DR WHO 000 - HOSTING.

	<u>HRS</u>	<u>MATS</u>
Preparation work so far.	40	
6 studio days @ 12 x 2	144	
3 days pre and post studio work	24	
2 Ealing days @ 8 x 2	32	
1 Ealing day @ 8 x 1	8	
2 Location days @ 12 x 3	72	
1 Experimental day @ 8 x 2	16	
Sub total	336hrs	
<hr/>		
1. Tardis sensor	35	15
2. * Tomtit machine crystal, cover and plate	80	45
3. * Control units etc. outer room.	110	50
4. Small filter unit	4	6
5. Light box for superimposing	5	4
6. Listening device	2	
7. Knife switch flash effect		1
8. Seal of High Priest	3	
9. * Breakables for laboratory	4	25
10. Reflective surfaces for Kronos	2	10
11. Wrist T.V. viewer	8	2
12. Cannonfire sequence and cannon ball effect.		10
13. Hand grenade, flying bomb and after effect.	4	60
14. Tardis models, and model film prep.	45	15
15. * Minotaurs head	27	20
16. True Kronon crystal	35	25
17. No charge		
18. Disintegrating Tomtit Mk. II	6	5
19. Fire flame effect. Ealing etc.		10
20. * Breakable cups and saucers. 6 off	4	15
21. Dry ice effects etc.		45
Designer supervision block book	312	

Total . 1022 hrs £363

(£2,244)

14. Does not include B/P services or charges for special light effects.

PRODUCER

**W.V.O.**

Designers Request  
Directors Request

Number 1

RB 5/4

Studio No. TC3

Eating —

Location/County —

Copies to  
Producer

Director

Designer ☒

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager ☒

A.W/Shop (Prods) ☒

A.W/Shop (Alloc) ☒

Master Planner

Meal W/Shop

Man Hours

Sen. Artist

Drapes Up ☒

Graphics

Estimator ☒

Coating ☒

Bus. Manager

Contractor

W/Shop ☒

So. Soundings

A.P.

Materials

\$18.93

Production DR WHO the Time Monster

Project No. 23A/7079

Producer " "

Zero Date 24 APRIL

Director PAUL BERNARD

Filming Date —

Designer Tim Gleeson

VTR/Comp 25/30 APRIL

Contractor VK Main.

No Elevations  
Constructional

Late Information  
Fire Proofing

TV Training  
Special Instructions

Floor Painting  
Plastics

Drapes 4/4  
go Rummel

Please -

Make WHITE GLASS STOCK

6000 x 15000. Fit tabs.

20' DROP X 50 WIDE

17 yds

\$14.45

Total \$18.93

Inspector

Print Design to be made

ADDITIONAL

Tim Gleeson

Designer

Estimated by

H.F. Sandeep

slub?

# Scenic Servicing Contract for Scenery & Dressing Properties

No.

2064

ACTION PROPERTIES ARE SEPARATELY CHARGED

ORIGINAL/ADDITIONAL/REVISION TO NO.

STUDIO/STAGE/LOCATION/OB TC 3

FROM: SCENIC SERVICING CONTRACTS OFFICE, Room 274 Sc. Bl. TC, PABX

TO (PRODUCER): **Barry Letts**

DATE ISSUED **5.4.72**

Acceptance or non-acceptance of all or part of this contract to be made without delay

DIRECTOR **Paul Bernard**

PRODUCTION DATE **25/26.4.72** Wk.

PRODUCTION DEPT. **Drama Serials**

FILMING DATE Wk.

TITLE **Dr Who 000 The Time Monster**

PROJECT NO. **02341/7079**

DESIGNER **Tim Gleeson**

SET	INTERNAL COSTS - G10		EXTERNAL COSTS - 120		FOR USE BY COSTING UNIT.
	MAN HOURS		MATERIALS	PROPERTIES Hired or Bought	
	Qty	£			
ots inc PBUs	1137	3411.00	685.50	610.00	
OC Artist Painted					
Gaune	25	75.00	26.00	150.00	
sters Tardis					
sq computer unit made					
as prop)					
outron Trunking					
ade as prop 17' long)				94.00	
			712.50	854.00	
		3486.00	1565.50		
LATE INFORMATION CHARGE 5% 15% 30%					
TOTALS		3486.00	1565.50		

NOTE: THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE.  
ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT.

REMARKS:

ISSUED BY **JOCK ELLIOTT**

DATE

DISTRIBUTION

FOR SCENIC SERVICING

PRODUCER 2

COSTING UNIT

DIRECTOR

SNR. ASST. PROPS

SC. DES. MANAGER

FILE 2

OUTPUT DEPT. ORG.

DESIGNER

ACCEPTED BY

**11.4.72**

PRODUCER

**29.3.72**

**B. Letts**

SIGNED COPY TO BE RETURNED TO CONTRACTS OFFICE.

DOCTOR WHO (000) Episodes 3 + 4

120	Design	Contract	£513.10
		Action	72.07
		WVO's	
			<u>£585.17</u>

121	Makeup	£50
122	Costume	£300
136	Graphics	£42
137	Vis. Pr	£21



PROGRAMME TITLE: **Episode 3**  
**"DOCTOR WHO" - The Time Monster**

**BBC 1**

**02341/7081**

R **0.5.72**

**: BARRY LETTS**

**XXXXXX**

**Director : PAUL BERNARD**

OB POINT **TC4**  
OR STUDIO

TX DATE **3.6.72**

FIN. DIV. USE			TELEVISION				USE		FIN. DIV. USE		
CARD	CODE	SOURCE	MAIN PROJECT No.	NOM. ACC.	ITEM FEE PAYMENT	NOT USED	DESCRIPTION	NOT USED	PERF. DATE	NOT USED	TV A/Cs USE ONLY
1	2	3-4	023417081	16-19	20-26	27-34	35-54	55-64	65-70	71-80	
P	6	E1		101	£	p	Jon Pertwee		9 05 Y2		
			INSERT PROJ. No.				Katy Manning				
							Roger Delgado				
							Nicholas Courtney				
							Richard Franklin				
							John Levene				
							Wanda Moore				
							Ian Collier				
							John Wyse				
							Donald Houston				
							George Corrao				
							Aidan Murphy				
							Dave Carter				
							Gregory Powell				
							Bonnie Powell				
							Simon Legree				
					55	00	Animals Unlimited				
							Marc Doyle				
				106			Robert Sloman				
				023	25	00	Dudley Simpson (est)				
				131			TrD				
					352	00	VT edit (elec. ed)				
				132			Blyth Agency				
					111	00	Haveo				
					127	75	Jack Parker				
							R. Pickford				
							Michael Deacon				
TOTAL ESTIMATED COST C/F					2467	75					
VTC/6HT/78720 /ED											

VTR Nos.	ADDITIONAL DISTRIBUTION COPIES:-	PRODUCER DAYS
"		PRODUCER ASSISTANT
"		P.A.
STANDARD DISTRIBUTION COPIES:- PROGRAMME ORGANISER		S.M.
SENIOR COST ACCOUNTANT		R.A.
PROGRAMME FILE, REGISTRY		

SIGNED...

(TITLE) TELEVISION.....

# ACCIDENT AND INDUSTRIAL DISEASE REPORT FORM

To:  
Insurance Manager  
S.A.O.

and following  
addressees  
(as in local  
instructions)

1. Full Name: **GREGORY POWELL**

2. Age: **18 years**

3. Private Address:

4. If Member of Staff, state Staff Number, Occupation and Department.  
If Artist or Speaker, state Programme, Producer and Date of Performance.  
If Contractor's Employee, state Employer's Name and Address.

**ARTIST: "DR WHO" 000 'THE TIME MONSTER' 2341/7079**

**Producer: BARRY LETTS Performance date: 6th April 1972**

5. Nature and extent of injury or disease: **Tenderness in Left shoulder and Right Arm  
Abrasion on Right Elbow**  
6. (a) Treatment given for injury: **Medical Examination: X-ray of L shoulder &**  
(b) Name of person giving treatment: **Dr. Motivola-BASINGSTOKE HOSP. R Arm**  
7. If absence from duty has resulted, date when absent and for how long:

8. Date and time of accident: **6th April, 1972**

9. Date accident reported: **6.4.72**

10. Address at which accident occurred: **1045 hours**

**Stratfield Saye Park, Stratfield Saye, HANTS.**

11. Exact location of accident:

**Private road near Stone Bridge on Estate**

12. Nature of work carried on there:

**Artist performing a stunt as Knight on Horse**

13. Full details of how accident happened and what injured person was doing (if there was a fall of a person or of materials or plant, give the height of the fall; if it was due to machinery, state the name and type of machine and the part which caused the accident and say whether the machine was in motion by mechanical power at the time):

The artist was performing a stunt as a Knight mounted on a horse, helmeted and carrying a lance. The action of the stunt was for the Knight to charge at a convoy of vehicles, three in number in the following order Land Rover, Bedford RL Teep Lorry and Austin K. 9 Lorry. The vehicles action on his approach was to pull off the side of the road to let him through. The Knight cleared the first two vehicles but failed to gain full control to clear the last truck. The truck pulled off the road as rehearsed, but the horse instead of remaining on the road and going straight on veered off and collided with the moving truck. The rider was thrown off the horse on impact. His injuries are stated above. The horse received a slight cut on the knee of the right front leg. The driver of the Austin K9 lorry R. Pickford of Kingsbury Motors was unhurt.

14. Names of witnesses (and addresses if not members of staff):

**Marion McDougall**

15. Were any Safety Regulations infringed?

**None**

16. What steps has it been possible to take to prevent a similar accident?

17. Did the accident happen while the injured person was on duty or fulfilling a contract and at a place where he was authorised to be for this purpose?

**Yes**

18. Was he doing something authorised or permitted to be done for the purpose of his work or contract?

**Yes**

19. Did he, if a member of staff or contractor's employee, do any work on the day of the accident after it happened, or, if an artist or speaker, was he able to continue rehearsal or performance?

**Yes one further shot was filmed**

20. If the injured person is a member of staff, what were his hours of duty on the day of the accident?

21. Signature of Injured Person  
(if available):

22. Signature of Reporting Officer:

Designation:

Date:

TO BE COMPLETED BY THE ESTABLISHMENT OFFICER IN THE CASE OF A MEMBER OF STAFF

23. If the accident arose out of his actual duties, and he had been doing this type of work for less than six months, give the date of appointment or transfer:

24. State length of absence: One day / Two days / Three days / Continuing.

25. Give dates of any accidents on duty suffered by him during the past year:

26. Was the accident reported

(a) To the Factory Inspector on Form 43?

(b) To the Local Authority on Form O.S.R.2.?

If so, give date form sent. Do not leave unanswered.

27. Signature of Establishment Officer

Designation:

Date:



REC. DATE  
**10.5.72**

TX DATE 10.6.72

TOTAL ESTIMATED COST C/F

## PRODUCER DAYS

R.A.

(TITLE) TELEVISION.....

To Producer  
To Director **P. BERNARD**  
Production Dept. **OL** ..... **PRODUCTION STUDIOS CONTRACT**  
Programme Title **DR. W.H.O.** .....

Serial No. **3541**

First Issue Date **12/4/72**

Revision 1 Date **11/4/72**

Revision 2 Date .....

Mountings have been booked for this Production

**5 Pedestals**

# 1 NORMAL RATE CHARGES

## (a) STAFF/CAMERAS

Production Week	<b>17</b>
Date	<b>25.04.72</b>

Standard Tech. Ops Team  
Additional Supervisory  
Camera Men  
Camera Assistants  
Tape/Gram. Operator  
Boom Pool  
Sound Asst (General)  
Additional Electrician  
Four Cameras  
Mono Cameras

	Unit Charge/Hour	Units/Men	Charge/Hour
Standard Tech. Ops Team	42	1	42
Additional Supervisory	2		
Camera Men	2		
Camera Assistants	2		
Tape/Gram. Operator	2	1	2
Boom Pool	2	2	4
Sound Asst (General)	2		
Additional Electrician	2	1	2
Four Cameras	2	5	10
Mono Cameras	1		

Booked hours **12.50**

Crew  
Hourly Rate

**60**

Resource  
Code

Project Number to be charged

**02341/7079**

Crew  
Hourly Rate

**2**

Resource  
Code

**C43**

P.A.  
Hourly Rate

**B29**

**B29**

Inlay Operator **21**

Booked Hours **12.50**

P.A. Pool

Booked Hours

## (b) STUDIO FIXED CHARGES

Days additional set & Light

DAYS

Studio **T.L.3** is charged at £ **16.00** per day .....

<b>C07</b>	<b>1</b>

Crew No. **10** has been booked for this production

## PREMIUM PAYMENTS

Units Dec

.....			
.....			
.....			
.....			

£	DRG
	CC

	LC
--	----

- NOTES: (1) "Booked Hours" are based on the planned production activity plus additions published in the Production Costing Guide. "Agreed Hours" charged will be the booked hours + overruns and late changes.
- (2) Booked hours shown on this contract will be charged at the rates shown. Any changes notified too late for further contracts to be issued will incur the late booking addition of 50% normal rates.
- (3) This quote is based on production information received to date. Any variation or addition may result in the issue of a revised contract.
- (4) The standard team allocated to your production is capable of operating .... cameras and up to .... booms (..... tracking). This confirms that they, together with the planned number of cameras and any additional staff that your production plan may need, have been booked.

REMARKS:

Producer/Director : Please

Sign your acceptance & return to. I accept the above quote

NAME : **AUDREY CO. NISH**

ROOM : **401**

PABX : **401**

ACCEPTANCE OF CONTRACT

I accept the above quote

DISTRIBUTION

Director

Producer

Organiser

**B. Lewis**

T.V. ...

...

...



Item No.

## CONTINUATION SHEET, FORM NO. 10-60

[illegible]

MINUTES OF S...ALLY SHOT FILM

RETURN TO ROOM E819T.C.

BY.....

Serial no:..1750.....

MAKE-UP  
CONTRACT FOR SERVICE

Original/Revision to serial no:....

From: Organisor, Make-Up, PABX  
To: (Producer Barry Letts

Date of issue..13th April 1972

Director: Paul Bernard  
Prod. Dept: Drama Serials  
Title: Dr. Who  
Project No: ~~XXXX~~ 2341/7079Production date:\* 25/26 April  
Production week: 17  
Filming date (s): 29 - 30 March  
Filming week (s): 4 - 7 April\*Production date as on PBE, i.e. for studio productions this is final recording Wks:13/14  
(or live tx.) day; for all-film programmes dubbing date + 3 weeks unless  
specified otherwise on PBE.CODEI01 MAKE-UP SUPERVISOR...Joan Barrett.....Preparation time ...8.4 hours @ £3.00 £ 252.00  
Estimated Filming/OB. 6...days) charged on agreed  
Studio ...2...days) hours @ £3.00 £  
per hourI02 MAKE-UP ASSISTANTS

Preparation time .....hours @ £1.80 £

Number of Assistants:-

	FILMING/OB						STUDIO
	Wk 13.	Wk 14.	Wk...	Wk...	Wk...	Wk...	
Sat.							
Sun;							
Mon.							
Tues.		2					3
Wed.	2	2					3
Thurs.	2	2					
Fri.		2					

Charged on agreed hours @£1.80 per hour £

TOTAL INTERNAL

EXTERNAL

£ 50.00 Ep.1

£25.00 Ep.2

121 MAKE-UP MATERIALS

NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.

2. This quote does not necessarily guarantee the services of the Supervisor named above. Make-Up Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

REMARKS:

Producer/  
Director  
Please sign  
one copyI accept the above quote  
signed...B. Letts...  
Date...19-4-72Distribution:  
Producer (2 copies)  
Organiser  
Director (Drama only)



RETURN TO ROOM 330. Scenery Block, T.C.

Contract No: 1

DESIGNER: T. Gleeson

CONTRACT NO: 2341/7083/4

FROM: SCENIC DESIGN MANAGER. FAX:

Date of Issue: 13.4.72.

TO: Producer \_\_\_\_\_

Director \_\_\_\_\_

PROD. DEPT: DL

\*PRODUCTION DATE: Wed 24.5

PROJ. TITLE: Dr. Who '000' 5 & 6/6

21

FILMING DATE(S): \_\_\_\_\_

\*PROJ. NO: 2341/7083/4

FILMING WEEK(S): \_\_\_\_\_

Production costs as per P.M. for all film programmes, dubbing date + 3 weeks unless specified otherwise on P.M.

Please check with Mr. J. COULSON, Ext. 2440. IF NOT, PLEASE CONTACT Mr. W. CHAPPELL, Ext. 2401 or Miss J. COULSON, Ext. 2440.

Designer T. Gleeson

CODE	UNIT	DATE	COST
F.31	Designer - Scripted	10 Days 10.00	190
F.32	Designer - Unscripted	Days 10.00	
F.33	Designer - SDU	Days 10.00	
F.34	Designer - SDU	Days 10.00	
F.37	Designer - extra hours	10 hours 5.00	50
F.40	Design Assistant	80 hours 2.00	160
Total Internal Cost			380

Unless you or your departmental Organiser contacts me within one week of the Date of Issue shown above, your acceptance of this charge will be assumed.

T. Gleeson  
Scenic Design Manager.

- NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.
2. This quote does not necessarily guarantee the services of the Designer named above. Scenic Design Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

REMARKS

PRODUCER/DIRECTOR  
please sign one copy  
and return it to the  
above room no.

I accept the above quote,

Signed B. Lewis

Date: 10.5.72

Distribution:

Producer (2 copies)

Organiser (1 copy)

Director (Drama only,  
1 copy)

# ADVISING CONTRACT FOR PROPERTY PROVISIONING TIME

No. 4935

Original/Revision ~~is not~~  
STUDIO/STAGE/LOCATION/DR/PHOTOGRAPH

Delete Inapplicable  
Items

From: SENIOR ASSISTANT (ALLOCATIONS) ROOM 269SC. BL. TC

TO: Barry Letts

Date Issued: 14.4.72.

Acceptance or non-acceptance of this contract to be made by: A.S.A.P.

DIRECTOR Paul Bernard

PRODUCTION DEPT. Drama Serial

PRODUCTION DATE 26.4.72. WK. 17

TITLE Dr. Who

FILMING DATE WK.

PROJECT No. 2341/7079

PROPERTY BUYER Betty Hodgson

## INTERNAL COST

CODE G11 4 . 00 DAYS

CODE G12 . DAYS

### NOTE:

1. THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT, PROVIDED EFFORT IS AVAILABLE.
2. THIS CONTRACT DOES NOT GUARANTEE THE SERVICES OF THE BUYER NAMED ABOVE. THE RIGHT TO DEPLOY STAFF TO PRODUCTIONS ACCORDING TO PREVAILING CIRCUMSTANCES IS RESERVED.

### REMARKS

ISSUED BY *B. Letts* FOR SCENIC SERVICING

ACCEPTED BY *B. Letts* PRODUCER

DATE *21-4-72*

### DISTRIBUTION

PRODUCER (2)  
DIRECTOR  
OUTPUT DEPT. ORG.  
COSTING UNIT  
FILE



# ACCIDENT AND INDUSTRIAL DISEASE REPORT FORM

For:  
Insurance  
Manager  
H. Pers. S.

1. Full Name: **Gregory Powell**

2. Age:

3. Private Address:

4. If Member of Staff, state Staff Number, Occupation and Department.  
If Artist or Speaker, state Programme, Producer and Date of Performance.  
If Contractor's Employee, state Employer's Name and Address.

**"Dr. Who" - 'The Time Monster' Prod. Barry Letts. 6.4.72.**

5. Nature and extent of injury or disease:

**Tenderness in left shoulder and right arm - abrasion on right elbow.**

6. (a) Treatment given for injury:

**Medical Examinations:- X-ray of left shoulder and right arm**

(b) Name of person giving treatment:

**Dr. Motivola Basingstoke Hosp.**

7. If absence from duty has resulted, date on which absence began: -

8. Date and time of accident:

**6.4.72. 10.45**

9. Date accident reported:

**6.4.72.**

10. Address at which accident occurred:

**Stratfield Saye Park, Stratfield Saye, Hants.**

11. Exact location of accident:

**Private road near Stone Bridge on Estate.**

12. Nature of work carried on there:

**Film Location**

13. Full details of how accident happened and what injured person was doing (if there was a fall of a person or of materials or plant, give the height of the fall; if it was due to machinery, state the name and type of machine and the part which caused the accident and say whether the machine was in motion by mechanical power at the time):

**The artist was performing a stunt as a Knight mounted on a horse, helmeted and carrying a lance. The action of the stunt was for the knight to charge at a convey of vehicles, three in number in the following order Land Rover, Bedford HL Troop Lorry and Austin K. 9 Lorry. The vehicles action on his approach was to pull off to the side of the road to let him through. The knight cleared the first two vehicles but failed to gain full control to clear the last. The truck pulled off the road as rehearsed, but the horse instead of remaining on the road and going straight on veered off and collided with the moving truck. The rider was thrown off the horse on impact. His injuries are stated above. The horse received a slight cut on the knee of the right front leg. The driver of the Austin K9 Lorry R. Pickford of Kingsbury Motors was unhurt.**

14. Names of witnesses (and addresses if not members of staff): **Marion McDougall**

15. Were any Safety Regulations infringed?

**None**

16. What steps has it been possible to take to prevent a similar accident? -

17. Did the accident happen while the injured person was on duty or fulfilling a contract and at a place where he was authorised to be for this purpose?

**Yes**

18. Was he doing something authorised or permitted to be done for the purpose of his work or contract?

**Yes**

19. Did he, if a member of staff or contractor's employee, do any work on the day of the accident after it happened, or, if an artist or speaker, was he able to continue rehearsal or performance?

**Yes one further shot was filmed**

20. If the injured person is a member of staff, what were his hours of duty on the day of the accident? -

21. Signature of Injured Person (if available):

22. Signature of Reporting Officer: **Eddie Marsden.**

**EDDIE MARSDEN**

Designation:

**A. to H.S.M. Tel 1.**

Date:

**17.4.72.**

TO BE COMPLETED BY THE PERSONNEL OFFICER IN THE CASE OF A MEMBER OF STAFF

23. If the accident arose out of his actual duties, and he had been doing this type of work for less than six months, give the date of appointment or transfer:

24. State length of absence: One day / Two days / Three days / Continuing.

25. Give dates of any accidents on duty suffered by him during the past year:

26. Was the accident reported

(a) To the Factory Inspector on Form 43?

(b) To the Local Authority on Form O.S.R.2?

If so, give date form sent. Do not leave unanswered.

27. Signature of Personnel Officer

Designation:

Date:

IF ADDITIONAL SPACE IS NEEDED TO ANSWER ANY QUESTION THE REPLY SHOULD BE CONTINUED ON THE BACK OF THE FORM.

Secretary to Engineer, Frank Ierulis, Television

406 Thros

17th April 1972

DR. WHO 000: SOUND DUBBING ARRANGEMENTS

Miss Hilary Evans; Mrs. Maria Marshall      Copy to: Barry Lettis;  
Paul Bernard;  
Tony Millier;  
Jean Mellott

This is to confirm the arrangements for the sound dubbing of the last two episodes of DR. WHO 000.

5.5.72 - Ep. 5

2341/7053 - Spur

1000-1230	Rehearse with shift.	
1230-1330	Lunch	
1330-1530	Dub	
1530-1600	Review	
1600-1815	WT line-up	
1815-1845	Dub back to master	} basement
1845-1845	Final Review	

6.6.72 - Ep. 6

2341/7054 - Spur

1000-1230	Rehearse with shift.	
1230-1330	Lunch	
1330-1530	Dub	
1530-1600	Review	
1600-1815	WT line-up	
1815-1845	Dub back to master	} Basement
1845-1845	Final Review	

Episode 4 which was to be dubbed on 20th May will now be dubbed on 1st June.  
The schedule will be exactly the same as the two shown above.  
Please cancel the dubs on 6th May (now 7th May) and 20th May.  
Thank you.

(Alison Urquhart)

## BOOKING CONFIRMATION

Sound Organiser  
Room 4029 T.C.  
PABX

Date. 17/4/72

This is to confirm the arrangements made with you for the use of the  
TELEVISION MUSIC STUDIO

Production Title DR WHO  
Producer BARRY HETTS  
Session Times 19.30 - 22.30  
Mono/Twin Track (B28) 3  
Multitrack (B35)  
Tape charge (B36) 3  
Tape/gram Operator (B29) 3

hrs. @ £12 per hr. 36  
hrs. @ £14 per hr.  
hrs. @ £8 per hr.  
hrs. (estimated) @ £2 per hr. 6

Total Estimated

Sound Supervisor

Material to be/not to be Edited

Additional Information

RAY ANGERL (B29) 6 HRS @ £2 - £12

TOTAL £54

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND  
OFFICE, Room 4029 T.C.

RP

ANERL  
SOUND ORGANISER

## BOOKING CONFIRMATION

Sound Organiser  
Room 4029 T.C.  
PABX

Date. 17/4/72

This is to confirm the arrangements made with you for the use of the  
TELEVISION MUSIC STUDIO

Production Title DR WHO  
Producer BARRY LETTS  
Session Times 14.30-17.30  
Mono/Twin Track (B28) 3  
Multitrack (B35)  
Tape charge (B36) 3  
Tape/gram Operator (B29) 3

Date 31/5/72  
Project No. 02341/7083+4  
36  
hrs. @ £12 per hr.  
hrs. @ £14 per hr.  
hrs. @ £8 per hr.  
hrs. (estimated) @ £2 per hr.

Total Estimated £42

Sound Supervisor ADRIAN BISHOP - LABBIT  
Material to be/not to be Edited (B29) 6HR @ £2 - £12  
Additional Information  
TOTAL £54

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND  
OFFICE, Room 4029 T.C.

R.P. Marshall  
SOUND ORGANISER



## BOOKING CONFIRMATION

Sound Organiser  
Room 4029 T.C.  
PABX

Date. 17/4/72

This is to confirm the arrangements made with you for the use of the  
TELEVISION MUSIC STUDIO

Production Title *DR WHO*  
Producer *BARRY LETTS*  
Session Times *19.30-22.30*

Date *1/5/72*

Project No. *0234/7079+80*

Mono/Twin Track (B28) <i>3</i>	hrs. @ £12 per hr. <i>36</i>
Multitrack (B35)	hrs. @ £14 per hr.
Tape charge (B36)	hrs. @ £8 per hr.
Tape/gram Operator (B29) <i>3</i>	hrs. (estimated) @ £2 per hr. <i>6</i>

Total Estimated *£42*

Sound Supervisor *RAY ANGERL 6 HRS @ £2 (B29) - £12*

Material to be/not to be Edited

Additional Information

*TOTAL £54*

*Record with Dudley Simpson*

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND  
OFFICE, Room 4029 T.C.

*RP* *Atkinson*  
SOUND ORGANISER

COSTUME  
CONTRACT FOR SERVICE  
ORIGINAL

FROM: Allocations Organiser. PABX  
TO: Producer: B.LETTS

Date of issue...18.4.72.....

Director: P.BERNARD  
Prod. Dept: DRAMA SERIAL  
Title: DR. WHO 'OOO'  
Project No: 02341/7079/80

Production Date: 26.4.72  
Production Week: 17 WED  
Filming Date: 29/30 MAR. 3/7 APR  
Filming Week: 13.14

Production date as on PBE, i.e for studio production this is final recording (or live tx) day: for all-film programmes, dubbing date + 3 weeks, unless specified otherwise on PBE.

CODE

HO1 COSTUME DESIGNER.....B. LANE.....

(a) Preparation .....25.....days @ £35 = £ 875  
(b) Estimated Filming/OB .....6.....days)  
Studio .....2.....days)  
To be charged on agreed hours @ £3.68 per hour = £  
(see note 3)

HO3 DRESSERS: No of Dressers

	Filming/OB								Studio
	WK 13	WK 14	WK	WK	WK	WK	WK	WK	WK
SAT									
SUN									
MON		2							4
TUES		2							4
WED	1	2							
THURS	2	3							
FRID		3							

Dressers as above, charged on agreed hours @ £2.10 per hour = £  
(see note 3)

Total Internal £

122 PROVISION OF COSTUMES

External £ 650

- NOTE 1. This quote is based on production information recieved to date. Any variations or additions may result in a revised quote.  
2. This quote does not necessarily guarantee the services of the Designer named above. Allocations Organiser reserves the right at all times to deploy staff to Productions according to prevailing circumstances.  
3. AGREED HOURS are those agreed between Director and Film/Technical Operations Manager at the end of each day's Filming/Studio.  
As a rough guide, a 12 hour day would cost approximately £44.00 for a Costume Designer and £25.00 for a Dresser.

Producer/Director  
please sign and  
return one copy

I accept the above quote

Signed.....B. Letts.....

Date....19.4.72.....

Distribution  
Producer (2 copies)  
Organiser (1 copy)  
Director (Drama only)

Allocations Organiser

Date of intended input		Reel No	Item No	
PROGRAMME BUDGET ESTIMATE/AMENDMENT				CONTINUATION SHEET YES/NO
DEPARTMENT	CHANNEL	FINANCIAL PERIOD	STRAND TITLE	
DRAMA SERIALS	BBC - 1	AP / JUNE	DR WHO	
		PRODUCER	BARRY LETTS	COLOUR MONO
RECORD TYPE	PROJECT NO.	STATUS	PLC	
81 (see over)	02341 / 7081 (9)	(1)	(1)	
STRAND CODE	NO. OF PROGRAMMES	INTERVAL	PRODUCTION WEEK/S	PRODUCTION DAY
15P (3)	02 (2)	(3)	19	Tues / WED
DFI	DURATION (MINS)	PROGRAMME TITLE (1st LINE)	PROGRAMME TITLE (2nd LINE)	
(1)	0025 (4)	DR. WHO (12)	(000) (12)	
LINE CHECK	YR OF INTENDED PROD	YR OF INTENDED TX	PRODUCER'S CODE	PRODUCER'S NAME
(3)	72 (2)	EC (2)	(4)	(16)
WEEK/S OF INTENDED PRODUCTION 19 →				
TPF	(1)	TSC	(6)	↓ WEEK/S OF INTENDED TRANSMISSION →

[illegible]



Item No

## CONTINUATION SHEET: YES/NO

INTERNAL COSTS										EXTERNAL COSTS		
NAME	UNIT	CODE	Quantity	Dec	DRG	Spread	RATE	£	REMARKS	NAME	Code	£
Producer	D	A							<u>Episodes 3+4</u>  <u>Proj. Nos:</u> 02341/7081 and 02341/7082 inclusive.  To Convert- from £10: 100 MHS = £300 + 120: Scenic Servicing	Artists Fees	101	
Asst. Producer/Director	D	A								Curr. Aff/O.B. LongTermCont	102	
P.A.	D	A05								Repeat Repro. Fees	104	
Producer's Assistant	D	A07								Walk Ons	132	
Research Assistant	D	A06								Staff Fees	103	
Secretary	D	A08								Copyright	106	
Drama A.F.M.	D	A11								Orchestra	105	
										Orchestration	109	
										Sports Facilities	107	
										Facility Fees	108	
Designer	D	F							Hire of Photographs	134		
Design Assistant	D	F30							Scenic Servicing	120	300	
Graphics	£	F06							Graphics	136		
Visual Effects	MH	F08							Visual Effects	137		
Scenic Projection	£	F15							Costume	122		
Construction	MH	G10	200				3	600	Make Up	121		
Property Provisioning	£	G							Hired Studio Equipment	127		
Costume Supervisor	D	H							Hired O.B. Equipment	128		
									Serv. Costs & Pr. Fac. O'seas	125		
Dressers	MH	H03							Film Purchase	123		
Make-Up Supervisor	MH	I							Film Costs	124		
Make-Up Assistant	MH	I02							Film Lighting	138		
Floor Manager	D	J01							Helicopter	133		
A.F.M.	D	J02							Transport	129		
Floor Assistant	D	J03							V.T.R.	131		
Film Shooting (Men)	D	D							Film Recording	130		
Film Shtg(Extra Hrs)	MH	D07							Miscellaneous	135		
Film Shtg(Equipment)	£	D09							Hospitality	113		
									T. & D. (Home)	523		
Film Editing	D	D							T. & D. (Foreign)	524		
									Excess Baggage & Freight	531		
Film Dubbing	H	D							Satellite Charges	533		
Film Lighting (Men)	D	D										
Film Ltg(Extra Hrs)	MH	D17										
Film Ltg(Equipment)	£	D19										
Film Stages/Lot	D	D										
Rehearsal Rooms	D	J										
Studio - Fixed Costs	D											
Studio - Hourly Rate	H											
MCR. - Fixed Costs	D	E										
CMVTR/MVTR	D	E70										
Hourly Charges	£	E79										
Transport Charges	£	E80										

IM04  
REQUESTED  
PLEASE

TOTAL COSTS	
Total: External	£ 300
Total: Internal	£ 600
GRAND TOTAL	£ 900
COST PER HOUR	£ 1.50
SUBMITTED BY	DATE
ISSUE NO. 4	20/4/73



COSTUME CONTRACT FOR SERVICE.

AMENDMENT TO DRESSERS.

TO: **B.LETTS**

FROM: COSTUME SERVICES MANAGER.  
ROOM NO. 3015

PABX

PROGRAMME... **DR WHO** .....

PROJECT NO... **02341/7079/80** .....

RECORDING DATE... **26.4.72** .....

	FILMING / OB							STUDIO
	Wk.	Wk.	Wk.	Wk.	Wk.	Wk.	Wk.	
SAT.								
SUN.								
MON.								
TUES.								
WED.								4
THURS.								5
FRI.								

PRODUCER/DIRECTOR... **B. Letts** .....

PLEASE SIGN AND RETURN ONE COPY.

  
COSTUME SERVICES MANAGER.

DATE... **20.4.72** .....

DR:WHO: The Time Monster      Episodes 5 + 6

120	Design	£ 922 (Design
		110.85 (WVO)
		82.00 (Action)
		<hr/>
		£1114.85
		<hr/>

121      MU      £50 per ep.

122      WR      £150

136      Graphics      £33

137      Vis. Fx      £28

# GRAPHICS

## TRANSPARENCIES ONLY

GRAPHICS ORGANISER 5 STUDIO MANAGER 1 DESIGNER 1

DESIGNER 1

PRODUCTION	"DR. WHO" (000) The Time Monster		No: 02341/7081 -2 and 4
Studio	TC4 (Eps. 3,4,6)		
Filming	28 - 8 April 1972		
Rehearsal	X12XXX22X April 1972		
Recording	9/10 May 1972		
Transmission	3/10 June 1972		
PRODUCER	BARRY LETTS		
DIRECTOR	PAUL BERNARD		
DESIGNER	TIM GLEESON		

Could we have the following by Monday, 8th May:

1. The Time Monster
2. by ROBERT SLOMAN
3. Episode 3 (1 only)
4. Episode 4 (1 only)
5. Dr. Who  
JON PERTWEE
6. Jo Grant  
KATY MANNING
7. Master  
ROGER DELGADO
8. Brigadier Lethbridge Stewart  
NICHOLAS COURTNEY
9. Captain Mike Yates (ep. 3,4)  
RICHARD FRANKLIN  
Sergeant Benton  
JOHN LEVENE
10. Brigadier Lethbridge Stewart (ep. 6)  
NICHOLAS COURTNEY  
Sergeant Benton  
JOHN LEVENE (1 only)
11. Dr. Ruth Ingram (ep. 3,4,6)  
WANDA MOORE  
Stuart Hyde  
IAN COLLIER

Signature

Date

# GRAPHICS

## TRANSPARENCIES ONLY

GRAPHICS ORGANISER 5 STUDIO MANAGER 1 DESIGNER 1

PRODUCTION	DR. WHO (000) Eps. 3,4,6	Project No: 02341/7081,2,4
Studio		
Filming		
Rehearsal		
Recording		
Transmission		
PRODUCER	Ext.	
DIRECTOR	Ext.	
DESIGNER	Ext.	

Page 2

- |     |  |                  |     |  |                  |
|-----|--|------------------|-----|--|------------------|
| 12. | Dalies<br>GEORGE CORNACK<br>Krasia<br>DONALD ECCLES                                  | Ep 3             | 19. | Face of Kronos<br>INGRID BOWER<br>Kronos<br>MARC BOYLE                           | Ep 6<br>(1 only) |
| 13. | Dr. Percival<br>JOHN WYSE<br>Unit Sergeant<br>SIMON LEGREE                           | Ep 3<br>(1 only) | 20. | Minotaur<br>DAVE PROWSE<br>Misc. is<br>MICHAEL WALKER<br>Guard<br>MELVILLE JONES | Ep 6<br>(1 only) |
| 14. | Knight<br>GREGORY POWELL<br>Roundhead Officer<br>DAVE POWELL<br>Kronos<br>MARC BOYLE | Ep 3<br>(1 only) | 21. | Miscus<br>MICHAEL WALKER<br>Minotaur<br>DAVE PROWSE<br>Guard<br>MELVILLE JONES   | Ep 5             |
| 15. | Krasia<br>DONALD ECCLES<br>Kronos<br>MARC BOYLE                                      | Ep 4<br>(1 only) | 22. | Krasia Krasia<br>DONALD ECCLES   | Ep 5<br>(1 only) |
| 16. | Farmworker<br>GEORGE LEE<br>Unit Sergeant<br>SIMON LEGREE                            | Ep 4<br>(1 only) | 23. | Dalies<br>GEORGE CORNACK   | Ep 5<br>(1 only) |
| 17. | Galleia<br>INGRID PITT<br>Hippias<br>AIDAN MURPHY                                    | 5+6              |     |  |                  |
| 18. | Crito<br>DEREK MURCOTT<br>Lakis<br>ANN MICHELLE                                      | 5+6              |     |  |                  |

Signature

Date

PS/128

Cat. No. 6695 amended 5.71



# GRAPHICS

## TRANSPARENCIES ONLY

GRAPHICS ORGANISER 5 STUDIO MANAGER 1 DESIGNER 1

PRODUCTION DR. WHO (000) Eps. 30 4 & 6 Project No: 02341/7081-2, 3

Studio

Filming

Rehearsal

Recording

Transmission

PRODUCER

Ext.

DIRECTOR

Ext.

DESIGNER

Ext.

**Page 23**

24. Written by  
ROBERT SLOMAN

33. Producer  
BARRY LETTS

25. Title Music  
HON GRAYNER and  
BBC RADIOPHONIC WORKSHOP

34. Directed by  
PAUL BERNARD  
BBC tv COLOUR

26. Music  
DUDLEY SIMPSON

35. Studio Lighting  
DEREK HODDAY  
Studio Sound  
TONY MILLER

27. Special Sound  
BRIAN HODGSON

28. Costumes  
BARBARA LANE  
Makeup  
JOAN BARRETT

Ep 6  
(only)

29. Visual Effect Designer  
MICHAEL JOHN HARRIS

30. Film Cameraman  
PETER HAMILTON  
Film Sound  
DEREK MEDUS  
Film Editor  
MARTYN DAY

31. Script Editor  
TERRANCE DICKS

32. Designer  
TIM GLENNON

Signature

*Sue Upth*

Date

24.4.72

PROGRAMME TITLE

**BBC 1**

PROJECT No.

REC. DATE

**DOCTOR WHO: Episode 5**

**023417083**

**23.5.72**

PRODUCER : **BARRY LETTS**

ON POINT  
OR STUDIO

TX DATE **17.6.72**

Director: **PAUL BERNARD**

**TC3**

FIN. DIV. USE			TELEVISION				SERVICE		USE		FIN. DIV. USE	
CARD	CODE	SOURCE	MAIN PROJECT No. 5-15	NOM. ACC. 16-19	ITEM FEE/PAYMENT 20-26	NOT USED 27-34	DESCRIPTION 35-54		NOT USED 55-64	PERF. DATE 65-70	NOT USED 71-80	TV A.Cs USE ONLY
P	6	EI	<b>023417083</b>		£	P				DD MM YY		
			INSERT PROJ. No.	<b>101</b>						<b>23 05 2</b>		
							<b>Jon Pertwee</b> <b>Katy Manning</b> <b>Roger Delgado</b> <b>Donald Eccles</b> <b>George Cormack</b> <b>Ingrid Pitt</b> <b>Ann Michelle</b> <b>Aidan Murphy</b> <b>Derek Muroett</b> <b>Michael Walker</b> <b>Dave Prowse</b> <b>Melville Jones</b> <b>Virginia Mull</b> <b>Susan Penhaligon</b> <b>Animal Kingdom</b>					
				<b>106</b>	<b>26</b>	<b>00</b>						
				<b>101</b>			<b>Robert Sloman</b> Exp No. 023400975 <b>Dudley Simpson</b>					
				<b>127</b>								
					<b>3</b>	<b>45</b>	<b>Strand Electrics</b>					
				<b>131</b>								
					<b>385</b>	<b>00</b>	<b>VT (Elec. ed)</b>					
				<b>132</b>								
					<b>204</b>	<b>00</b>	<b>Extras: Haveo, Sankari,</b> <b>JD, Blyth Agencies</b>					
				<b>523</b>								
					<b>25</b>	<b>00</b>	<b>T &amp; D</b>					
TOTAL ESTIMATED COST C/F												

VTR Nos. **VTC/6HT/78942**  
**VTC/6HT/78960**

ADDITIONAL DISTRIBUTION COPIES:-

PRODUCER DAYS

PRODUCER ASSISTANT

P.A.

S.M.

R.A.

STANDARD DISTRIBUTION COPIES:-  
PROGRAMME ORGANISER

SENIOR COST ACCOUNTANT

PROGRAMME FILE, REGISTRY

SIGNED.....

(TITLE) TELEVISION



PROGRAMME TITLE

DOCTOR WHO: Episode 6

BBC 1

PROJECT No.

023417084

REC. DATE

24.5.72

PRODUCER : BARRY LETTS

OR STUDIO TC3

TX DATE 24.6.72

FIN. DIV. USE			TELEVISION				SERVICE			USE			FIN. DIV. USE	
CARD 1	CODE 2	SOURCE 3-4	MAIN PROJECT No. 5-15	ROM. ACC. 16-19	ITEM FEE/PAYMENT 20-26	NOT USED 27-34	DESCRIPTION 35-54			NOT USED 55-64	PERF. DATE 65-70	NOT USED 71-80	TV A/Cs USE ONLY	
P	6	EI	023417084		£	P					DD MM YY			
			INSERT PROJ. No.	101							24 05 2			
							Jon Pertwee							
							Katy Manning							
							Roger Delgado							
							Donald Eccles							
							George Cernack							
							Ingrid Pitt							
							Ann Michelle							
							Aidan Murphy							
							Derek Hurcott							
							Michael Walker							
							Nicholas Courtney							
							John Levene							
							Wanda Moore							
							Ian Collier							
							Marc Boyle							
							Ingrid Bower							
							Val Musetti							
							Terry Walsh							
							Dave Prowse							
							Melville Jones							
							Virginia Mull							
							Susan Penhaligon							
							Animal Kingdom							
							Barren Plant							

TO: TELEVISION ACCOUNTANT  
LONDON

**TELEVISION SERVICE PROGRAMME ALLOWANCE**  
**PROGRAMME ESTIMATE**  
CONTINUATION SHEET

PAGE No. 2 OF 2

FS/527: 71



DR. WHO (000) The Time Monster

(02341/7079-80)

Episodes 1 + 2

120	Design	£ 1565.50	(Studio)
		102.19	(WVO)
		526.00	(TFS)
		124.00	(Studio preps)
		65.00	(TFS preps)
		739.00	(Location preps)
		<hr/>	
		£ 3157.69	

136 Graphics £ 33

137 Visual Fx £ 363

124 Film £ 589<sup>206</sup>

121 Makeup. 50

122 Wardrobe 500

~~127~~

2

TO: TELEVISION ACCOUNTANT  
LONDON

### TELEVISION SERVICE PROGRAMME ALLOWANCE PROGRAMME ESTIMATE

PAGE No. 1 OF 2

PROGRAMME TITLE

**DOCTOR WHO (000) The Time Monster Ep.1**

**BBC 1**

PROJECT No. \_\_\_\_\_

025417079

REC. DATE

25.4.72

**PRODUCER**

1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 26

PRODUCED BY: PAUL KRAMER

**Abstract**

OB POINT  
OR STUDIO

403

TX DATE

20.5.73

FIN. DIV. USE			TELEVISION				SERVICE	USE	FIN. DIV. USE			
CARD I	CODE 2	SOURCE 3-4	MAIN PROJECT No. 5-15	NOM. ACC. 16-19	ITEM FEE/PAYMENT 20-26		NOT USED 27-34	DESCRIPTION 35-54	NOT USED 55-64	PERF. DATE 65-70	NOT USED 71-80	TV A/Cs USE ONLY
P	6	E1	023417079		L	P				DD MM YY 25 04 2		
			INSERT PROJ. No.	101								
								Jon Pertwee				
								Katy Manning				
								Roger Delgado				
								Nicholas Courtney				
								Richard Franklin				
								John Levene				
								Wanda Moore				
								Ian Collier				
								John Wyse				
								Neville Barber				
								Danny Lighten				
								Bern Chambers				
								Terry Walsh				
					342	02		M.A.P. Entering				
					7	00		PCV : M.McBougall				
					2	60		PCV : B. Upton				
					3	92		Hospitality charge note				
				106								
								Robert Glenne				
								Inley Simpson (est)				
				108								
					300	00		Mutual Households Assoc.				
					25	00		Estate Office, Stratfield Saye				
					11	04		Thames Valley Police				
					30	00		F.P. Elliott (est.)				
					6	25		PCV : M.McBougall				
			TOTAL ESTIMATED COST C/F		2707	65						

VTR Nos.

ADDITIONAL DISTRIBUTION COPIES:-

## PRODUCER DAYS

**PRODUCER ASSISTANT**

P.A.

S.M.

R.A.

STANDARD DISTRIBUTION COPIES:-  
PROGRAMME ORGANISER

### SENIOR COST ACCOUNTANT

### PROGRAMME FILE, REGISTRY

**SIGNED** \_\_\_\_\_

(TITLE) TELEVISION.

CONFIDENTIAL

TO: TELEVISION ACCOUNTANT  
LONDONTELEVISION SERVICE PROGRAMME ALLOWANCE  
PROGRAMME ESTIMATE  
CONTINUATION SHEET

PAGE No.

2

OF

2

CARD 1	CODE 2	SOURCE 3-4	INSERT MAIN PROJECT No. 5-15	NOM. ACC. 16-19	ITEM FEE/PAYMENT 20-26	NOT USED 27-34	DESCRIPTION 35-54	NOT USED 55-64	PERF. DATE 65-70	NOT USED 71-80	TV A/Cs USE ONLY
P	6	EI	023417079		£ P				DD MM YY		
				<del>121</del>	<del>50</del> <del>00</del>		Makeup		25 04 2		
				<del>122</del>	<del>500</del> <del>00</del>		Costume				
				<del>127</del>	12 50		Lab. Hire Ltd.				
					50 00		Entee Ltd. (est.)				
				<del>124</del>	<del>20</del> <del>00</del>		Contemporary Films				
				<del>129</del>	132 60		Total from: Sutton, Reading Lynwood Car Hire Linkline Ltd.				
					3 52		PCV M. McDougall				
				<del>131</del>	429 00		VTR (Elec. Ed)				
				<del>132</del>	44 75		Blyth Agency				
				<del>135</del>	9 35		PCV R. Hester				
					62 84		PCV M. McDougall				
				<del>521</del>	200 00		T & B				
					4222 292		TOTAL ESTIMATED COST				



# TELEVISION MUSIC STUDIO

TMS/ 0396

## BOOKING CONFIRMATION

Sound Organiser  
Room 4029 T.C.  
PABX

Date. 25/4/72

This is to confirm the arrangements made with you for the use of the  
TELEVISION MUSIC STUDIO

Production Title DR WHO  
Producer BARRY LETTS  
Session Times 14.30-17.30  
Mono/Twin Track (B28) 3  
Multitrack (B35)  
Tape charge (B36)  
Tape/gram Operator (B29) 3

hrs. @ £12 per hr. 3  
hrs. @ £14 per hr.  
hrs. @ £8 per hr. 6  
hrs. (estimated) @ £2 per hr.  
Total Estimated £42

Date 31/5/72  
Project No. 2341/7083+4

\*Sound Supervisor NOW ADRIAN STOCKS (B29) 6 HRS @ £2 - £12  
Material to be/not to be Edited  
Additional Information

TOTAL £54

AMENDMENT

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND  
OFFICE, Room 4029 T.C.

SOUND ORGANISER

B. J. W.



AAAC (1) - please investigate

CONFIDENTIAL

From: Assistant Head of Programme Contracts 402, 7/10 Chandos St.  
Extns.

Subject: GREGORY POWELL : ACCIDENT IN CONNECTION WITH "DR. WHO" ON 6TH APRIL 1972

To: H.A.C.Tel. Copy to: Insurance Manager 26th April 1972

I enclose copies of Equity's letters of the 17th and 19th April to H.P.C., which I have so far merely acknowledged.

Would you please look into the facts of the accident as there seems to be some discrepancy between the accident report of A. to H.S.M.Tel.(I) dated 17th April and the details set out in Snitcher's letter of the 17th April. Our accident report form would imply that the accident resulted from an error on the part of Powell whereas according to Snitcher it occurred by reason of the second of the two lorries following being too close to the first.

Consideration also needs to be given as to whether or not it would be acceptable to the Television Service as a matter of policy that drivers of vehicles taking part in stunts had to be experienced stunt-men. My own initial reaction on this is that it might be unwise to enter into such undertaking in such general terms, though it might be reasonable for us to give some form of limited assurance to Equity. Would you please let me have the Television Service's considered view on this.

PJL  
Enc.

  
(J.D.L. Hill)

FROM: BETTY WICKINS, PROGRESS DESK, STUDIO MANAGEMENT.

ROOM 4043 T.C.

PABX

PRODUCTION DR. WHO (000) 1 & 2/6 WEEK NO. 17 DATE 26.4.72

PROJECT NO. 2341/7079

PRODUCER B. LETTS DIRECTOR P. BERNARD

DESIGNER T. GLEESON ARTIST BOOKER SYBIL CAVE

TECHNICAL MANAGER (1) DEREK HOBDAV SOUND SUPERVISOR TONY MILLIER

COSTUME SUPERVISOR BARBARA LANE MAKE-UP SUPERVISOR JOAN BARRETT

PROPERTY ASSISTANT P. HODGSON

In order that I may assist with the servicing of your production, it is essential that you pass on the information (where appropriate) to the department concerned by the date shown.

The project number for this production has been supplied by Programme Planning, if this is not correct please let me have the amendment as well as Planning.

If there are any other difficulties anticipated in meeting these dates, please notify me without delay.

STUDIO PRODUCTION DATES

Scripts	14.2.72	Rehearsal Rooms	13.3.72
Designer Availability	.....	Floor Manager	DRAMA
Plan Agreed Date	13.3.72	Asst. Floor Manager	DRAMA
Design Drawings	24.3.72	Floor Assistant	17.4.72
Construction Zero	24.4.72	Scenic Projection	17.4.72
Props	13.4.72	2nd Vision Mixer	.....
Visual Effects	3.3.72		
Graphics Filmed	30.3.72		
Graphics Illustrated	10.4.72		
Graphics Plain Captions	14.4.72		
Artists	10.4.72		
Costume	11.4.72		
Make-Up	10.4.72		
Final Plans	17.4.72	DATE	7.3.72

BETTY WICKINS

PROGRAMME TITLE  
**DOCTOR WHO - The Time Monster Ep. 2**

**BBC 1** PROJECT No.  
**023417000**

REC. DATE  
**26.4.72**

PRODUCER **BARRY LETTS**  
**Director: PAUL BERNARD**

~~OFFICE~~  
OR STUDIO **703**

TX DATE **27.5.72**

FIN. DIV. USE			TELEVISION				SERVICE		USE		FIN. DIV. USE	
CARD 1	CODE 2	SOURCE 3-4	MAIN PROJECT No. 5-15	NOM. ACC. 16-19	ITEM FEE PAYMENT 20-26	NOT USED 27-34	DESCRIPTION 35-54		NOT USED 55-64	PERF. DATE 65-70	NOT USED 71-80	TV A-Cs USE ONLY
P	6	E1	<b>023417000</b>		£	P				DD MM YY		
			INSERT PROJ. No.	<b>101</b>						<b>26 04 2</b>		
				<b>106</b>			<b>Jon Pertwee</b>					
							<b>Katy Manning</b>					
							<b>Roger Delgado</b>					
							<b>Nicholas Courtney</b>					
							<b>Richard Franklin</b>					
							<b>John Levene</b>					
							<b>Vanda Haines</b>					
							<b>Ian Collier</b>					
							<b>John Wyse</b>					
							<b>Neville Barber</b>					
							<b>Barry Ashton</b>					
							<b>Donald Beales</b>					
							<b>Aiden Murphy</b>					
							<b>Keith Dalton</b>					
				<b>121</b>	25	00	<b>Makeup</b>					
				<b>122</b>	150	00	<b>Costume</b>					
				<b>131</b>	374	00	<b>VTR (Elec. Ed.)</b>					
				<b>132</b>	13	50	<b>Blyth Agency</b>					
					12	50	<b>E. Cox</b>					
			TOTAL ESTIMATED COST C/F		<b>2161</b>	<b>20</b>						

VTR Nos. <b>VTR/CHT/70498 10</b>	ADDITIONAL DISTRIBUTION COPIES:-	PRODUCER DAYS
"		PRODUCER ASSISTANT
"		P.A.
STANDARD DISTRIBUTION COPIES:- PROGRAMME ORGANISER		S.M.
SENIOR COST ACCOUNTANT		R.A.
PROGRAMME FILE, REGISTRY		

SIGNED.....

(TITLE) TELEVISION.....



RETURN TO ROOM 330, Scenery Block, T.C.

Contract No: 2

Revised Contract No: 1

DESIGNER AND DESIGN ASSISTANT

CONTRACT FOR SERVICE

FROM: SCENIC DESIGN MANAGER. PABX:

Date of Issue: 26.4.72.

TO: Producer \_\_\_\_\_

Director \_\_\_\_\_

PROD. DEPT: DL

\*PRODUCTION DATE: Wed 10.5

PROG. TITLE: Dr. Who '000' 3&4/6

PRODUCTION WEEK: 19

FILMING DATE(S): \_\_\_\_\_

\*PROJ. NO: 2341/7081 & 2

FILMING WEEK(S): \_\_\_\_\_

Production dates as on PBE i.e. for studio production this is final recording (or live TX) day; for all-film programmes, dubbing date + 3 weeks unless specified otherwise on PBE.

PLEASE CHECK PROJECT NO. IF INCORRECT PLEASE INFORM MRS. E. CHAPPELL, Ext. or MISS J. COUZENS, Ext. IF NOT SHOWN PLEASE INSERT.

Designer T. Gleeson

CODE		UNITS	RATE £	COST £
F.31	Designer - Scripted	10 Days	19.00	190
F.32	Designer - Unscripted	Days	19.00	
F.33	Designer - SDU	Days	19.00	
F.34	Designer - EDU	Days	19.00	
F.37	Designer - Extra Hours	10 Hours	3.00	30
F.40	Design Assistant	80 Hours	2.00	160
Total Internal Cost				380

Unless you or your departmental Organiser contacts me within one week of the Date of Issue shown above, your acceptance of this charge will be assumed.

Signature \_\_\_\_\_

Scenic Design Manager.

NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.

2. This quote does not necessarily guarantee the services of the Designer named above. Scenic Design Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

REMARKS

PRODUCER/DIRECTOR  
please sign one copy  
and return it to the  
above room no.

I accept the above quote,

Signed B. Leab

Date: 1-5-72.

Distribution:

Producer (2 copies)

Organiser (1 copy)

Director (Drama only,  
1 copy.)





# Scenic Servicing Contract for Scenery & Dressing Properties

No.

2175

ACTION PROPERTIES ARE SEPARATELY CHARGED

~~ORIGINAL/ADDITIONAL/~~ REVISION TO NO. 2064 (of 5.4.72)

STUDIO/STAGE/LOCATION/OB

FROM: SCENIC SERVICING CONTRACTS OFFICE, Room 274 Sc. Bl. TC, PABX

TO (PRODUCER): Barry Letts

DATE ISSUED 26.4.72

Acceptance or non-acceptance of all or part of this contract to be made without delay

DIRECTOR Paul Bernard PRODUCTION DATE 25/26.4.72 Wk. 17

PRODUCTION DEPT. Drama Serials FILMING DATE Wk.

TITLE Dr. Who ooo "Time Monster" Eps1/2

PROJECT NO. 2341/7079 DESIGNER Tim Gleeson

SET	INTERNAL COSTS - G10		EXTERNAL COSTS - 120		FOR USE BY COSTING UNIT.
	MAN HOURS		MATERIALS	PROPERTIES Hired or Bought	
	Qty	£			
Sets incl: PBUs	1137	3411.00	685.00	610.00	
BBC Artist painted Gauze	25	75.00	26.00		
4ft sq. computer unit					
AND			244.00		
Neutron trunking "Converter" Unit					
			955.50	610.00	
	1162	3486	£1565.50		
LATE INFORMATION CHARGE 5% 15% 30%					
TOTALS		3486	£1565.50		

NOTE: THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE.  
ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT.

REMARKS: The only alteration is transferring 2 items from PROPERTIES to SCENERY MATERIAL columns,

ISSUED BY:

JACK ELLIOTT

FOR SCENIC SERVICING

DATE

DISTRIBUTION

PRODUCER-2

COSTING UNIT

DIRECTOR

SNR. ASST. PROPS

SC. DES. MANAGER

FILE-2

OUTPUT DEPT. ORG.

DESIGNER

ACCEPTED BY:

B. Letts

PRODUCER

SIGNED COPY TO BE RETURNED TO CONTRACTS OFFICE.

26.4.72

10.5.72

P A S R

To: Television Accountant

Copies: H. Serials: Org. Serials: Drama Script Library:  
Duty Office: Cost A/C Unit: Copyright: Tel. Ents:  
Barry Letts: File

---

"DOCTOR WHO" - The Time Monster (000) EPISODE ONE (02341/7079)

VTC/6HT/784 93 ED - Tuesday, 25th April 1972 - TC3

TX: Saturday, 20th May 1972 BBC1 - 1750

PRODUCER : BARRY LETTS  
DIRECTOR : PAUL BERNARD  
DESIGNER : TIM GLEESON

Duration:

---

A. DETAILS OF CAST

1.	Dr. Who	.. JON PERTWEE
	Master	.. ROGER DELGADO
	Jo Grant	.. KATY MANNING
	Brigadier Lethbridge Stewart	.. NICHOLAS COURTNEY
	Captain Mike Yates	.. RICHARD FRANKLIN
	Sergeant Benton	.. JOHN LEVENE
	Dr. Ruth Ingram	.. WANDA MOORE
	Stuart Hyde	.. IAN COLLIER
	Dr. Percival	.. JOHN WYSE
	Dr. Cook	.. NEVILLE BARBER
	Proctor	.. BARRY ASHTON
	Window Cleaner	.. TERRY WALSH

Director's Secretary .. BARA CHAMBERS  
was filmed but not used in the final programme.

2. Artists on Film  
JON PERTWEE, ROGER DELGADO, KATY MANNING, NICHOLAS COURTNEY,  
JOHN LEVENE, NEVILLE BARBER, BARRY ASHTON,  
TERRY WALSH  
Extras on Film  
CONSTANCE WILLIAMS.

ALLAN WELLS and REG MATTHEWS filmed but not used  
in the final programme



B. ALL OTHER ITEMS CHARGEABLE TO THE PROGRAMME

Copyright: ROBERT SLOMAN (Author)

Catering: H.A.P.

Transport: Smiths, Reading  
Lynwood Car Hire  
Linkline Ltd.

Facility Fees:

Estate Office, Stratfield Saye,  
Mutual Households Association  
Thames Valley Police

PCV: S. Upton  
R. Hester  
M. McDougall

Music: Dudley Simpson

Studio Equipment : Entec Ltd.  
Lab. Hire Ltd.

C. FILM SEQUENCES:

16 mm. sync Film - spec. shot : Film Camcraman - PETER HAMILTON  
Film Editor - MARTYN DAY

Opening titles - 30"

Closing titles - 50"

TK sequences - 4' 30"

Library Film

"Volcano" by Haroun Tanzieff - 10"  
Contemporary Films

D. MUSIC DETAILS

Opening music - 30" composed by RON GRAINER  
Closing music - 50" & Radiophonic Workshop

Details of Specially composed music by DUDLEY SIMPSON  
will follow after dubbing.

Sue Upton.

(Assistant to Paul Bernard)



P a s R

To: Television Accountant

Copies: H. Serials: Org. Serials: Drama Script Library:  
Duty Office: Cost A/C Unit: Copyright: Tel. Ents:  
Barry Letts: File

---

"DOCTOR WHO" - The Time Monster (000) EPISODE TWO (02341/7080)

VTC/6HT/78498 ED - Wednesday, 26th April 1972 - TC3

TX: Saturday, 27th May 1972 BBC-1 1750.

PRODUCER: BARRY LETTS Duration:  
DIRECTOR: PAUL BERNARD  
DESIGNER: TIM GLEESON

---

A. DETAILS OF CAST

1.	Dr. Who	...	JON PERTWEE	
	Master	...	ROGER DELGADO	
	Jo Grant	...	KATY MANNING	
	Brigadier	...	NICHOLAS COURTNEY	
	Captain Yates	...	MICHAEL FRANKLIN	
	Sergeant Benton	...	JOHN LEVENE	
	Dr. Ruth Ingram	...	WANDA MOORE	
	Stuart Hyde	...	IAN COLLIER	
	Dr. Percival	...	JOHN WYSE	
	Lt. Cook	...	NEVILLE BARBER	
	Proctor	...	BARRY ASHTON	
	Krassus	...	DONALD ECCLES	
	Hippias	...	AIDAN MURPHY	(Film only)
	Neophite	...	KEITH DALTON	(Film only)

2. Artists on Film

JON PERTWEE, KATY MANNING, ROGER DELGADO,  
NICHOLAS COURTNEY, JOHN LEVENE, JOHN WYSE,  
NEVILLE BARBER, BARRY ASHTON, DONALD ECCLES,  
AIDAN MURPHY, KEITH DALTON

Extras on film

CONSTANCE WILLIAMS

SYLVIA DE LA MARE, B. COX (charged to Ep. 2)  
appear in Ep. 3

B. ALL OTHER ITEMS CHARGEABLE TO PROGRAMME

Copyright: ROBERT SLOMAN (Author)

Music: DUDLEY SIMPSON

C. FILM SEQUENCES:

16 mm. sync spec. shot

Film Cameraman - PETER HAMILTON  
Film Editor - MARTYN DAY

Opening titles - 30"  
Closing titles - 50"

Total sequences - 5'36"

D. MUSIC DETAILS

Opening titles (on film)	30"	RON GRAINER
Closing titles (on tape)	50"	BBC Radiophonic Workshop

Specially composed music by DUDLEY SIMPSON will follow  
after music has been recorded and dubbed.

Sue Upton

(Assistant to Paul Bernard)  
27.4.72

# PRODUCER

# WVO

Director's Request

Number 16

27/4

Studio No. 3

Filing

Location/County

Copies to

Producer

Director

Designer

S/Master (3)

Asst. Men.

Studio Ops (2)

Workshop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Wood Workshop

Man Hours

Gen. Admin

Draper Up

Graphics

Estimator

Costing

Brs. Manager

Contractor

Workshops

Sc. Bookings

A.P.

Materials

Production

Dr Who

Project No. 02341/7079

Producer

Zero Date 24-4-72

Director

Paul Leonard

Filming Date

25/26 April

Designer

Tim Rleson

VTW/Trens

25/26 April

Contractor

RBC

10

No Elevations  
Constructional

Late Information  
Fire Proofing

TV Training  
Special Instructions

Floor Painting  
Plastics

Drapes

I, Julia Carpenter  
in Studio all day.

Total cost to programme

£20.00

In contract

Additional to contract

Estimated by

J Bawley

Designer

Tim Rleson

27/4/72

No. 5032

Original/Revision No.  
STUDIO/STAGE/LOCATION/SET/PHOTOGRAPHYDelete Inapplicable  
Items

From: SENIOR ASSISTANT (ALLOCATIONS) ROOM 2098C, BL. TC

TO: Barry Letts

Date Issued: 27.4.72.

Acceptance or non-acceptance of this contract to be made by: A.S.A.P.

DIRECTOR Paul Bernard

PRODUCTION DEPT. Drama Serial

PRODUCTION DATE 10.5.72. WK. 19

TITLE Dr. Who

FILMING DATE WK.

PROJECT No. 2341/7081

PROPERTY BUYER Betty Hodgson

INTERNAL COST

CODE G11 4.00 DAYS

CODE G12 0.00 DAYS

## NOTE:

1. THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT, PROVIDED EFFORT IS AVAILABLE.
2. THIS CONTRACT DOES NOT GUARANTEE THE SERVICES OF THE BUYER NAMED ABOVE. THE RIGHT TO DEPLOY STAFF TO PRODUCTIONS ACCORDING TO PREVAILING CIRCUMSTANCES IS RESERVED.

## REMARKS

ISSUED BY *B. Letts* FOR SCENIC SERVICINGACCEPTED BY *B. Letts* PRODUCER

DATE 1-5-72

## DISTRIBUTION

 PRODUCER (2)  
 DIRECTOR  
 OUTPUT DEPT. ORG.  
 COSTING UNIT  
 FILE



# SOUND STUDIO SUITE

SSS/ 0487

## BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date... 28/4/72

This is to confirm the arrangements made with you for the use of the

~~SOUND STUDIO~~

EDITING ROOM No: 4

Production Title DR WHO 10100

Producer BARRY LETTS

TIME 1000-1600

Date... 4/5/72

Project No: 2341/7080

RECORDING B25 hrs. at £10 per hr. ....

V.T. DUBBING B25 hrs. at £10 per hr. ....

EDITING 1/2B25 hrs. at £ 5 per hr. ....

TRANSFERS 1/2B25

DISK to TAPE hrs. at £ 5 per hr. ....

TAPE to TAPE 5 hrs. at £ 5 per hr. 25

SHIBADEN REVIEW

STUDIO B25 hrs. at £10 per hr. ....

EDIT ROOM 1/2B25 hrs. at £ 5 per hr. ....

TAPE/GRAM OPERATOR B29 5 hrs. at £ 2 per hr. 10

SOUND SUPERVISOR B29 10 hrs. at £ 2 per hr. 20

ESTIMATED TOTAL

755

Additional Information

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.

SOUND ORGANISER

# SOUND STUDIO SUITE

SSS/ 0488

## BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date 28/4/72

This is to confirm the arrangements made with you for the use of the

SOUND STUDIO

EDITING ROOM No:

Production Title DR WHOOOO

Producer BARRY LETTS

TIME 1600 - 2100

Date 4/5/72

Project No: 2341/7079

RECORDING B25 hrs. at £10 per hr. ....

V.T. DUBBING B25 4 hrs. at £10 per hr. 40

EDITING 1/2 B25 hrs. at £ 5 per hr. ....

TRANSFERS 1/2 B25

DISK to TAPE hrs. at £ 5 per hr. ....

TAPE to TAPE hrs. at £ 5 per hr. ....

### SHIBADEN REVIEW

STUDIO B25 hrs. at £10 per hr. ....

EDIT ROOM 1/2 B25 hrs. at £ 5 per hr. ....

TAPE/GRAM OPERATOR B29 4 hrs. at £ 2 per hr. 8

SOUND SUPERVISOR B29 8 hrs. at £ 2 per hr. 16

ESTIMATED TOTAL

£64

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.

pp B. Evans  
SOUND ORGANISER

# Scenic Servicing Contract for Scenery & Dressing Properties

ACTION PROPERTIES ARE SEPARATELY CHARGED

No. 2187

ORIGINAL ~~ADDITIONAL~~ ~~REVISION~~ ~~TO~~ ~~NO~~  
TC3 STUDIO/STAGE/LOCATION/08

FROM: SCENIC SERVICING CONTRACTS OFFICE, Room 274 Sc. Bl. TC, PABX

TO (PRODUCER): Harry Letts

DATE ISSUED 28.4.72

Acceptance or non-acceptance of all or part of this contract to be made without delay

DIRECTOR Paul Bernard PRODUCTION DATE 23/24.5.72 Wk. 21

PRODUCTION DEPT. Drama Series FILMING DATE Wk.

TITLE Dr Who 000

PROJECT NO. 02341/7083/4 DESIGNER Tim Gleeson

SET	INTERNAL COSTS - G10		EXTERNAL COSTS -120		FOR USE BY COSTING UNIT.
	MAN HOURS		MATERIALS	PROPERTIES Hired or Bought	
	Qty	£			
Main temple and Dalios Room/ Bedroom AND Gallesis Room, Guest Room and Corridor	815	2445	542	225	
Jabute sculptured cornice			75		
Hire of Tardis Control Unit				75	
			622	300	
	815	2445	£922		
LATE INFORMATION CHARGE 5% 15% 30%					
TOTALS		2445	£922		

NOTE: THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT.

REMARKS:

ISSUED BY:

DATE

DISTRIBUTION

JACK ELLIOTT

FOR SCENIC SERVICING

PRODUCER-2

COSTING UNIT

DIRECTOR

SNR. ASST. PROPS

SC. DES. MANAGER

FILE-2

OUTPUT DEPT. ORG.

DESIGNER

ACCEPTED BY

PRODUCER

SIGNED COPY TO BE RETURNED TO CONTRACTS OFFICE.

28.4.72

10-5-72

B. LCB

## MEMO SERVING CONTRACT FOR PROPERTY PROVISIONING TIME

No. 5068

Original/~~Excluded to Not~~

Delete Inapplicable

Puppet Theatre ~~Case/LOC~~ ~~Case/LOC~~

Items

From: SENIOR ASSISTANT (ALLOCATIONS) ROOM 2102 IL TO

TO: Barry Letts

Date Issued: 28.4.72.

Acceptance or non-acceptance of this contract to be made by: A.S.A.P.

DIRECTOR Paul Bernard

PRODUCTION DEPT. Serials

PRODUCTION DATE 24.5.72. WK. 21

TITLE Dr. Who

FILMING DATE 1.5.72. WK. 13

PROJECT No. 2341/7083

PROPERTY BUYER Betty Hodgson

INTERNAL COST

CODE G11 ..... DAYS

CODE G12 0 . 03 ..... DAYS

## NOTE:

1. THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE, ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT, PROVIDED EFFORT IS AVAILABLE.
2. THIS CONTRACT DOES NOT GUARANTEE THE SERVICES OF THE BUYER NAMED ABOVE. THE RIGHT TO DEPLOY STAFF TO PRODUCTIONS ACCORDING TO PREVAILING CIRCUMSTANCES IS RESERVED.

## REMARKS

REMARKS BY *B. Letts* FOR CONTRACT SERVICESACCEPTED BY *B. Letts* PROVIDED

DATE 10-5-72

PRODUCER (2)

DIRECTOR

CUTTING DESK. ORG.

CUTTING UNIT

FILE



COSTUME  
CONTRACT FOR SERVICE  
ORIGINAL

FROM: Allocations Organiser. PABX  
TO: Producer: B. LETTS

Date of issue...28.4.72.....

Director: P. BERNARD  
Prod. Dept: DRAMA SERIALS  
Title: DR. WHO 000  
Project No: 2341/7081/2

Production Date: 10.5.72  
Production Week: 19 Wed.  
Filming Date:  
Filming Week:

Production date as on PBE, i.e for studio production this is final recording (or live tx) day: for all-film programmes, dubbing date + 3 weeks, unless specified otherwise on PBE.

CODE  
HO1 COSTUME DESIGNER.....B.LANE.....

(a) Preparation .....8.....days @ £35 = £ 270  
(b) Estimated Filming/OB .....2.....days }  
Studio .....days }  
To be charged on agreed hours @ £3.68 per hour = £  
(see note 3)

HO3 DRESSERS: No of Dressers

	Filming/OB								Studio
	WK	WK	WK	WK	WK	WK	WK	WK	WK
SAT									
SUN									
MON									
TUES									4
WED									4
THURS									
FRID									

Dressers as above, charged on agreed hours @ £2.10 per hour = £  
(see note 3)

Total Internal £  
External £ 300

122 PROVISION OF COSTUMES

- NOTE 1. This quote is based on production information recieved to date. Any variations or additions may result in a revised quote.  
2. This quote does not necessarily guarantee the services of the Designer named above. Allocations Organiser reserves the right at all times to deploy staff to Productions according to prevailing circumstances.  
3. AGREED HOURS are those agreed between Director and Film/Technical Operations Manager at the end of each day's Filming/Studio.  
As a rough guide, a 12 hour day would cost approximately £44.00 for a Costume Designer and £25.00 for a Dresser.

Producer/Director  
please sign and  
return one copy

I accept the above quote

Signed.....B. Letts.....

Date.....4-5-72.....

Distribution  
Producer (2 copies)  
Organiser (1 copy)  
Director (Drama only)

P. A. Lippinatt

for Allocations Organiser

PRODUCER

W.V.O.

⑧

27 24/4

THE TIME MONSTER

Studio No. 72.5

Replic to

Designer

Asst. Man. Studio Ops (2)

A.W/Shop (Alloc)

Graphics

Estimator

W/Shops

Director PAUL BERNARD.

Floring Date

Owner TIM CASON.

VR/Room 25/26 APRIL

Director MELINDA SNOW.

4

12-50

No Elevations Constructional ✓

Late Information Fire Proofing

TV Training Special Instructions ✓

Floor Painting Plastics

Drapes

CONFIRMATION.

QUOTE. 13/4.

PLEASE NOTE THE FOLLOWING CHANGES:-

SHEET 1 OF 3. SET 1. UNIT H.Q. LABORATORY (ONCE ONLY!)  
PLEASE MAKE UP SIMPLE FORMED H/BOARD FACSIMILE OF TEND. 3/5/2

SHEET 2 OF 3. SET 3. MASTERS INNER & OUTER LABORATORY (KEEP UNTIL Q&10 MAY.)  
(AS SMOKE GLASS)  
PLEASE USE TINTED BLUE/GRAY COREX, IN GP. DOOR AS NOTED.

SHEET 3 OF 3. SET 3. MASTERS/DIRECTOR'S ROOM (ONCE ONLY!)  
PLEASE KEEP CORRIDOR UNTIL Q&10 MAY. STOCK & PUTTING LISTED BELOW.

STOCK.

PATRAGE.

D. 7 4OFF.  
D. 69 4OFF.  
H. 51 1OFF.  
TEND. 3/5/2  
6X4 12 RESIRA 1OFF.

10X 2. 2OFF.  
10X 3 3OFF.  
10X 4 4OFF.  
10X 5 2OFF.  
10X 6. 1OFF.

114-50

Insert sheet Additional to contract

Estimated by

*[Signature]*





**W.V.O.**

PRODUCER

~~Designers Request~~  
Directors Request

Number

✓ 10/4.

Production "DR. WHO"

Project No. 2341/7084

Producer P. Bernard.

Zero Date

Director }  
Designer T. Gleeson.

Filming Date

Contractor BBC.

VTR/Trans 24/5/72.

Studio No.

Rating

Location/County

Copies to  
Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Aliod)

Master Planter

Meta W/Shop

Man Hours

K. Greenway

Sen. Artist

Drapes Up

Graphics

J. Fell

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Se. Bookings

A.P.

Materials

Est Hire £4.00

No Elevations  
ConstructionalLate Information  
Fire ProofingTV Training  
Special InstructionsFloor Painting  
Plastics

Drapes

Extended Hire of 1 - Door  
No. 1658 (Pinewood Hire)  
Required for VTR. 24/5/72  
(as used on Filming  
29/30. 3.72).

Total cost to programme

£4.00

~~Freehold~~

Additional to contract

Estimated by

M. T. Gleeson



# W.V.O.

PRODUCER

Designers Request  
Director's Request

Number (12)

94 19/4

Production DR. WHO THE TIME MONSTER

Producer

Director PNC BEENARD

Designer TIM. GLEESON

Contractor BSC WORKSHOP.

Studio No. TC. 3.

Eding

Location/County

Project No. 02841/7079

Zero Date 24. APRIL

Filming Date

VTR/Tape 25/26. APRIL

A/S NOW.

Copies to  
Producer

Director

Designer ☒

W/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prod)

A.W/Shop (Art)

Master Painter

Met W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Sec. Manager

Comptroller

W/Shop

So. Bookings

A.P.

Man Hours

SAVE 8 FROM A/S £4 FROM A/S  
GIVE TO BBL. To BBL.

Materials

No Elevations  
Constructional

Late Information  
Fire Proofing

TV Training  
Special Instructions ☒

Floor Painting  
Plastics

Drapes

Please Quote.

NOTE PRIME SPIRAL STAIRCASE NPI. TV. WHITE & POL.  
SET 1. UNIT H.Q. LABORATORY. ONCE ONLY.

Total cost of programme

Estimated cost of contract

KEN LEDSHAM  
PR. TIM GLEESON

**W.V.O.**

PRODUCED

Designer's Request

Director's Request

EF 11/SS  
B. 1/4

Number

Production

Producer

Director

Designer

Contractor

Studio No.

Ealing

Location/County

Project No.

Zero Date

Filming Date

VTR/Trans

Copies to  
Producer

Director

Designer

S/Master (3)

Asst. Men.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Man Hours

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Sc. Bookings

A.P.

Materials

No. Drawings  
ConstructionalLore Information  
Fire ProofingTV Training  
Special InstructionsFloor Painting  
Plastics

Drapes

Please note W.V.O. NO. 1. Signed  
by Designer is now cancelled.  
all charges have been made  
IN CONTACT. Costing informed

2

Total cost to programme

Total cost to contract

Estimated by

Designer

Harker



PRODUCER		Studio No. TC. 3		Client to Producer		Set Artist	
W.V.O.		Rating		Director		Dress Up	
Number 11		Location/County		Designer		Graphics	
Production DR WHO. THE TIME MONSTER		Project No. 02301/7079		S/Master (3)		Estimator	
Producer		Zero Date 24 APRIL		Asst. Mgr.		Costing	
Director PAUL BOCHNER.		Filming Date		Studio Gps (2)		Bus. Manager	
Designer TIM GLEESON.		VTR/Tapes 23/26 APRIL		W/Shop Manager		Contractor	
Contractor ARTHUR SNOW.				A.W/Shop (Pnd)		W/Shops	
				A.W/Shop (Atloc)		Gr. Bookings	
				Master Plasterer		A.P.	
				Metal W/Shop		Materials	
				Men Hours		5 - 7-50	
No Elevations Constructional ✓		Late Information Fire Proofing		TV Training Special Instructions ✓		Floor Painting Plastics	
						Drapes	

CONFIRMATION.

Quoted.  
18/4.

SET 1. UNIT. H. Q. LABORATORY. SHEET 1 OF 3.  
PLEASE MAKE UP PRIME H/BOARD FACSIMILE OF WINDOL  
NO 64. L.H. & LOVE TREAD 3/3/2. AS IS.

SET. 3. MASTER'S INNER & OUTER LABORATORY. SHEET 2 OF 3.  
PLEASE TOP UP WF 70, 300 FLAT, CP 3, CP 5 & CP 2. to  
+ 3900 (13 UNITS) O/A. THE TOPPING UP TO BE 600MM (24")  
OF PRIME H/BOARD ON OUTER LABORATORY SIDE. ONLY.  
ELEVATION. D-D. FIT JOINTING IRONS TO WF 70 & 300 FLAT  
- TO FLAT.

ALSO ON THE SAME SET. PLEASE FIT FULLY PRIME  
"YALE MERCURY NIGHT LOCK" ON D69. BETWEEN THE  
OUTER LABORATORY AND THE CORRIDOR.

Total 22-50	cc. programme	Additional to contract
-------------	---------------	------------------------

Estimated by

Signature: *L. R. R.*

Ext.

Ext.

DRUGS BY ROUTE

Number 9

Production DRIVING THE TIME MONSTERS  
85182

726 3035-2002

Director **PAUL BOEHKE**

Design: **TM Gieson**

Contractor **ACKLAND SNOW.**

6. Constructive ✓

## Latest Information Fire Proofing

TV Training  
Special Instructions ✓

## Floor Polishing Plastics

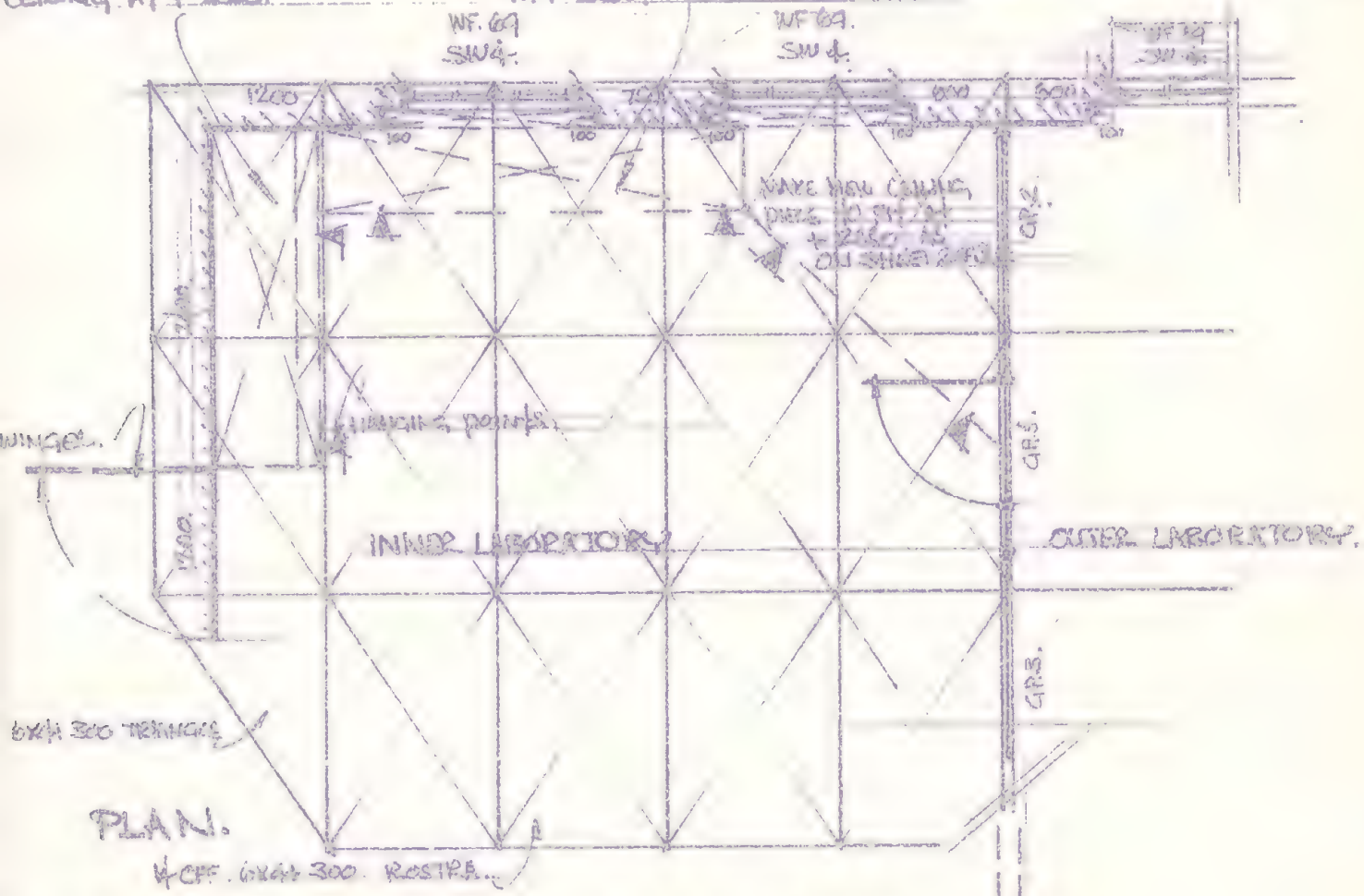
Dress

QUOTE: 13/4

SIT. 2 & 25X150 TIMBER AS  
CEILING. HP + 2650.

\* 10x2 PLAT AS CEILING  
AT+ 2850.7

CONTINUATION FOR CHANGES TO  
CEILING PILES.



\* PLEASE NOTE THE CHANGES OF CEILING PIECES ON THE ABOVE PLAN.

SET 3. MASTER'S INNER & OUTER LABORATORY COMPOSITE.

Total ~~1991~~ to program:

10/10/1944

Estimated by [this calculator](#)

Designer *Lin Green*

Order \_\_\_\_\_

[illegible]



To Producer **B. LCTTS**  
To Director **P. BERNARD**  
Production Dept. **DL**  
Programme Title **DR. WHO**

Serial No. **3542**

First Issue Date .....

Revision 1 Date .....

Revision 2 Date .....

Mountings have been booked for this Production

**5 Pedestals**

# 1 NORMAL RATE CHARGES

## (a) STAFF/CAMERAS

Production Week	<b>11.7</b>
Date	<b>2.6.04.7.2</b>

Standard Tech. Ops Team  
Additional Supervisory  
Camera Men  
Camera Assistants  
Tape/Gram. Operator  
Boom Pool  
Sound Asst (General)  
Additional Electrician  
Colour Cameras  
Mono Cameras

	Unit Charge/Hour	Units/Men	Charge/Hour
Standard Tech. Ops Team	42	1	42
Additional Supervisory	2		
Camera Men	2		
Camera Assistants	2		
Tape/Gram. Operator	2	1	2
Boom Pool	2	2	4
Sound Asst (General)	2		
Additional Electrician	2	1	2
Colour Cameras	2	5	10
Mono Cameras	1		

Booked hours **13.00**

Crew  
Hourly Rate

**60**

Resource  
Code

Project Number to be charged

**02341/7.08.0**

Inlay Operator **21**  
Booked Hours **13.00**

Crew  
Hourly Rate

**2**

Resource  
Code

**C43**

P.A. Pool  
Booked Hours

P.A.  
Hourly Rate

**B29**

**B29**

## (b) STUDIO FIXED CHARGES

Days additional set & Light  
Studio **T.C.3** is charged at £ **1600** per day

DAYS

<b>60.7</b>	<b>1</b>

Crew No. **10** has been booked for this production

## 2 PREMIUM PAYMENTS

Units Dec


£	DRG
	CC
	LC

- NOTES: (1) "Booked Hours" are based on the planned production activity plus additions published in the Production Costing Guide. "Agreed Hours" charged will be the booked hours + overruns and late changes.
- (2) Booked hours shown on this contract will be charged at the rates shown. Any changes notified too late for further contracts to be issued will incur the late booking addition of 50% normal rates.
- (3) This quote is based on production information received to date. Any variation or addition may result in the issue of a revised contract.
- (4) The standard team allocated to your production is capable of operating .... cameras and up to .... booms (..... tracking). This confirms that they, together with the planned number of cameras and any additional staff that your production plan may need, have been booked.

REMARKS:

Producer/Director : Please  
Sign your acceptance & return to. I accept the above quote

NAME: **AUDREY CORNISH**  
ROOM: **4042 T.C.**  
PABX:

DISTRIBUTION

Producer  
Director  
Organiser

**B. LCTTS**

TMI **D HOB DAY**  
SS **A. MILLER**  
File

# Transmission Form

TRANSMISSION:

## FILM AND RECORDED PROGRAMMES

To: PRESENTATION DESK Room 4093 TC (PABX )  
(White and Yellow Copies)  
DEPARTMENTAL ORGANISER or ORG. ASST. (Pink Copy)  
PRODUCTION FILE (Blue Copy)

WEEK	21
DATE	20 May 1972
NETWORK	BBC-1
Transmission in Monochrome or Colour	Colour

RECORDING NUMBER  
OR FILM GAUGE

VTC/6HT/78493 ED

TAKE No. ON FRONT  
OF PROGRAMME

One

V.T. SPOOL No.

42580

PROJECT NUMBER

02341/7079

TITLE OF PROGRAMME

DOCTOR WHO

TX. STATUS  
(1st; 2nd. Showing etc)

1st showing

EPISODE No.

One

SUB-TITLE

The Time Monster

PRODUCER OR PERSON RESPONSIBLE

Name PAUL BERNARD

DEPARTMENT RESPONSIBLE

Drama, Serials

Office Room & Tel. No. 511 Thres

Home Tel. No.

When this programme is broadcast it will be part of a carefully planned sequence. If any of the following information is incorrect or incomplete, the successful transmission of this and other programmes in the sequence may be jeopardised. Presentation are not able to rehearse programmes prior to transmission.

### OPENING

- For identification purposes, give details of opening shots, sound and vision, and state if and when sub-title is shown  
Opening titles - Moving pattern dissolves to DR. WHO FACE dissolves to "DR WHO"  
"The Time Monster" (19") by Robert Sleman (23") Episode 1 (25") with music over.  
MIX to shots of volcanoes erupting in a dream sequences.

### TIMING

- Duration of programme timed on V.T. machine/film footage counter.....  
timed on stop watch.....

25' 02"

25' 04"

- Duration of end sequence (timed from appearance of FIRST WRITTEN CREDIT to the END OF PROGRAMME).....

50"

### CLOSING

- Wording of FIRST closing credit:— 1. Dr. Who  
JON PERTWEE
- Wording of FINAL closing credit:— 20. Directed by  
PAUL BERNARD (4")  
BBC TV COLOUR
- If programme does not end with the fade down of the final credit give details .....

REMARKS (to include authorised announcements and any information which may be helpful in transmitting this programme e.g. a moving or dramatic ending, a sustained period of silence or absence of picture etc.).

Signed 1.5.72

*Sue Upthorpe*

Date.....

Checked by person now responsible.....

# Transmission Form

TRANSMISSION:

<b>FILM AND RECORDED PROGRAMMES</b> <b>To: PRESENTATION DESK Room 4093 TC (PABX )</b> <b>(White and Yellow Copies)</b> <b>DEPARTMENTAL ORGANISER or ORG. ASST. (Pink Copy)</b> <b>PRODUCTION FILE (Blue Copy)</b>		WEEK	22
		DATE	27 May 1972
		NETWORK	BBC-1
		Transmission in Monochrome or Colour	Colour
RECORDING NUMBER OR FILM GAUGE	TAKE No. ON FRONT OF PROGRAMME	V.T. SPOOL No.	PROJECT NUMBER
VTC/6HT/78498 ED	One	62316	02341/7080
TITLE OF PROGRAMME		TX. STATUS (1st; 2nd. Showing etc)	EPISODE No.
DOCTOR WHO		67	TWO
SUB-TITLE	PRODUCER OR PERSON RESPONSIBLE		
The Time Monster	Name PAUL BERNARD		
DEPARTMENT RESPONSIBLE	Office Room & Tel. No.	Home Tel. No.	
Drama Serials	511 Thres		

When this programme is broadcast it will be part of a carefully planned sequence. If any of the following information is incorrect or incomplete, the successful transmission of this and other programmes in the sequence may be jeopardised. Presentation are not able to rehearse programmes prior to transmission.

## OPENING

- For identification purposes, give details of opening shots, sound and vision, and state if and when sub-title is shown  
**Opening titles - Moving pattern dissolves to DR. WHO FACE, dissolves to "DR. WHO" with "The Time Monster" (20") "by Robert Sleman" (26") Episode 2 (30") with music over.**  
**Opening shot is of the MASTER**

## TIMING

- Duration of programme timed on V.T. machine/film footage counter..... 25' 03"  
 timed on stop watch..... 25' 05"
- Duration of end sequence (timed from appearance of FIRST WRITTEN CREDIT to the END OF PROGRAMME)..... 50"

## CLOSING

- Wording of FIRST closing credit:— **1. Dr. Who**  
**JON PERTWEE**
- Wording of FINAL closing credit:— **19. Directed by**  
**PAUL BERNARD**  
**BBCtv Colour**
- If programme does not end with the fade down of the final credit give details .....

**REMARKS** (to include authorised announcements and any information which may be helpful in transmitting this programme e.g. a moving or dramatic ending, a sustained period of silence or absence of picture etc.).

Signed..... *Paul Bernard*

Date... **1.5.72**

Checked by person now responsible.....



FROM: O.A. Drama Serials

Room No. &

Building: 404 Threshold

Ext:

Date. 1.5.72

SUBJECT: FILM COSTS WEEK

PROJECT NO. 2341/7079

TO: 1 Producer

2 P.A.

Dr. WHO

B. Letts

The amount charged to your programme by Film Department ~~for work done~~ in week...14...  
is £...59/-.....

This is based on:

Sound shooting : 16 Col. - 840'

Mute shooting

Colour rushes

Additional processing

Edited footage

f Ruth Adams  
(Ruth Adams)

FROM: O.A. Drama Serials

Room No. &

Building: 404 Threshold

Ext:

Date. 1.5.72

SUBJECT: FILM COSTS WEEK

PROJECT NO. 2341/7079

TO: 1 Producer

2 P.A.

Dr. who  
B. Lette.

The amount charged to your programme by Film Department ~~for work done~~ in week...13...  
is £94/-.....

(Cleaning out of all costs - Film  
Dept.' books.)

This is based on:

Sound shooting : 16 Col - 1270'

Mute shooting

Colour rushes : 16 mm - 170'

Additional processing

Edited footage

f Ruth Adams  
(Ruth Adams)

RETURN TO ROOM E819T.C.

BY.....

Serial no:.....1777.....

MAKE-UP  
CONTRACT FOR SERVICE

Original/Revision to serial no:....

From: Organisator, Make-Up, PABX  
To: (Producer) **Barry Letts**

Date of issue **1.5.72.....**

Director; **Paul Bernard**  
Prod. Dept: **Drama Serials**  
Title: **DR WHO**  
Project No: **2.41/7081-2**

Production date:\* **9/10th May**  
Production week: **19**  
Filming date (s):  
Filming week (s):

\*Production date as on PBE, i.e. for studio productions this is final recording (or live tx.) day; for all-film programmes dubbing date + 3 weeks unless specified otherwise on PBE.

CODEI01 MAKE-UP SUPERVISOR.....Joan Barrett.....

Preparation time ..**16**.hours @ £3.00 £ **48.00**  
Estimated Filming/OB.....days) charged on agreed  
Studio ...**2**.days) hours @ £3.00 £  
per hour

I02 MAKE-UP ASSISTANTS

Preparation time .....hours @ £1.80 £

Number of Assistants:-

	FILMING/OB						STUDIO
	Wk...	Wk...	Wk...	Wk...	Wk...	Wk...	
Sat.							
Sun;							
Mon.							
Tues.							<b>3</b>
Wed.							<b>3</b>
Thurs.							
Fri.							

Charged on agreed hours @£1.80 per hour £

TOTAL INTERNAL

121 MAKE-UP MATERIALS

EXTERNAL

£ **25.00**

NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.  
2. This quote does not necessarily guarantee the services of the Supervisor named above. Make-Up Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

REMARKS:

Producer/  
Director  
Please sign  
one copy

I accept the above quote

signed...**B. Letts**...

Date.....

**10-5-72**

Distribution:  
Producer (2 copies)  
Organiser  
Director (Drama only)



FROM: O.A. Drama Serials

Room No. &

Building: 404 Threshold

Ext:

Date. 2.5.72

SUBJECT: FILM COSTS WEEK

PROJECT NO. 2341/7079

Dr. WHO

B.L.H.

TO: 1 Producer

2 P.A.

The amount charged to your programme by Film Department for work done in week...15...  
is £.790/-.....

This is based on:

Sound shooting: 4140 ft. - 16 mm Col.

Mute shooting

Colour rushes

Additional processing

Edited footage

Which  
is really  
quite  
accurate  
now. (Ruth  
Adams)

Ruth Adams  
(Ruth Adams)

DIRECTOR

W.V.O.

Director's Request

Number 19

8/2/5

Production DR WHO THE TIME MONSTER  
BOS 344

Project No. 0234/70812

Producer

Zero Date 8 MAY

Director TUC BERNARD

Filming Date

Designer TM GIESOLI

VTR/Arms 9/10 MAY

Contractor (ACKLAND SHOW) / REC W/Shop.

Copy to		Sen. Artist
Producer		Drapes Up
Director		Graphics
Designer	<input checked="" type="checkbox"/>	
Estimator	<input checked="" type="checkbox"/>	
Studio Op. (2)	<input checked="" type="checkbox"/>	
W/Shop Manager	<input checked="" type="checkbox"/>	
A.W/Shop (Prods)	<input checked="" type="checkbox"/>	
A.W/Shop (Atloc)	<input checked="" type="checkbox"/>	
Master Planner	<input checked="" type="checkbox"/>	
Master W/Shop	<input checked="" type="checkbox"/>	

Man Hours	2	Materials
		2-56

No Elevations	Late Information	TV Training	Floor Painting	Drapes
Constructional	Fire Proofing	Special Instructions	Plastics	

REQUIRED FOR STUDIO. TK4,  
500 SQ. UNITS. APPROX. FLOOR PAINTING,  
IN C.S.O. YELLOW.

<p>2/5/56</p> <p>28-56</p>	<p>Li fies</p>
----------------------------	----------------

**From:** Assistant Head of Artists' Contracts, Television (I)

Room No. &  
Building:

S503 Sulgrave House

Tel.  
Ext.:

date: 2nd May 1972.

**Subject:** GREGORY POWELL : ACCIDENT IN CONNECTION WITH "DR. WHO" 6.4.72.



**To:** Barry Letts.

Copy: D.O.Serials

I attach a photo copy of a memo we have received from A.H.P.C. together with letters from Equity dated 17th and 19th April.

Could you let me have the benefit of your opinion.

(Norman Rutherford)

(Dictated by Mr. Rutherford and  
signed in his absence by   
 Secretary)

Atts.



Return to: 216 So. Blk. P.C. by ..10.5.72.... Serial No:

VISUAL EFFECTS  
CONTRACT FOR SERVICE.  
Original/Revision to serial no:

FROM: Visual Effects Manager. Extn: Date of issue .3.5.72

To:

Producer: Barry Letts.

Director: Paul Bernard

Prd. Dept. Drama Serials

Titles: DR WHO 000

Project nos: 2341/7082

Production date: 9.5.72

Production week: 19

Filming day(s):

Filming week(s):

\* Production date as on P.B.E., i.e. for studio productions this is final recording (or live tx.) day; for all-film programmes, dubbing date - 3 weeks unless specified otherwise on P.B.E. Please check project no:, if incorrect inform Visual Effects Office, Extn:

DESIGNER/CONTRACTOR.

ITEMS:

Hrs.

Code

F08

£

Code

137(mtls)

£

Extra effects as discussed.

LATE CHARGE

Total:

40hrs

£88.00

£15

Unless you or your Departmental Organiser contact me within four working days of the date of issue, your acceptance of this Charge is assumed and work may start.

Anne Baugh

signed: (Visual Effects Organiser)  
for Visual Effects Manager.

Note: 1) This quote is based on production information received to date. Any variations or additions may result in a revised quote.  
2) This quote does not necessarily guarantee the services of the Designer named above. Visual Effects Manager reserves the right at all times to deploy staff to production according to prevailing circumstances.

REMARKS:

Producer/  
Director:  
Please sign one copy.

I accept the above quote.  
signed:

Date:

Distribution  
Producer(2 copies)  
Organiser(1 copy)  
Director (Drama 1)

.....  
..4.5.72.

Insurance Manager

604, 2 Cav Sq

3rd May 1972

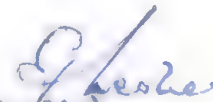
GREGORY POWELL - ACCIDENT IN CONNECTION WITH "DR. WHO" ON 16th April

A. to H.S.M. Tel (I)

cc: ~~H.A.C. Tel~~  
A.H.P.C.

Thank you for the completed accident and industrial disease report form and as you probably know Equity have written to H.P.C. alleging that the Corporation was negligent.

The Corporation's Motor Insurers will deal with this claim and I would be grateful if you would arrange for the enclosed motor claim form to be completed and return to me as soon as possible. Will you, also, please let me know who the Jeep and the two lorries belonged to and if the owners had any insurance.

  
(G.R. Leslie)

GRL/RME

PRODUCER

W.V.O.

16

LB 12/5

Studio No. TC. 4	Repins to Producer	ELECTRICIANS
Director	Director	Scen. Artist
Designer	Designer	Diaper Up
Asst. Man.	Asst. Man.	Graphics
Studio Ops (2)	Studio Ops (2)	Estimator
W/Shop Manager	W/Shop Manager	Costing
A.W/Shop (Alloc)	A.W/Shop (Alloc)	Bus. Manager
Man. Heart	Man. Heart	W/Shops
10 CARPS	10 CARPS	St. Outings
3 PAINTERS	3 PAINTERS	22
16-20		

DE WHO THE TIME MONSTER

02331/7081/2

PAC BORNARD

THE GAE SCH

5 MAY

Filing Date

VTAMRE 2410 NW

WORKSHOP

No Elements

TV Training

Spun instructions

Files

Index

*[Handwritten signature]*

- 1) PLEASE REPAIRISH THE "DIR WHO TARDIS" POLICE BOX
- 2) ELECTRICIANS TO REPAIR & MAKE FULL PERK, THE LIGHT FITTING ON TARDIS ROOF.

MATERIALS

- 8 MTRS 100 X 25
- 3 " 75 X 25
- 1 SHEET 2740 X 1220 4MM/P
- 1 TIN PRUSSIAN BLUE

12/5

Produced by	Produced by	Produced by
SAVING	SAVING	SAVING
Estimated by	Estimated by	Estimated by
J. B. Bailey	J. B. Bailey	J. B. Bailey
12/5	12/5	12/5
31520	31520	31520
Additional to contract	Additional to contract	Additional to contract
ADDITIONAL	ADDITIONAL	ADDITIONAL
KAT WILSON	KAT WILSON	KAT WILSON
PRITHI COSSON	PRITHI COSSON	PRITHI COSSON



# Scenic Servicing Contract for Scenery & Dressing Properties

No.

2202

ACTION PROPERTIES ARE SEPARATELY CHARGED

ORIGINAL/ADDITIONAL/REVISION TO NO. ~~XXXXXXXXXXXXXXXXXXXX~~

STUDIO/~~STAGE~~/LOCATION/~~OR~~ TC 4

FROM: SCENIC SERVICING CONTRACTS OFFICE, Room 274 Sc. Bl. TC, PABX

TO (PRODUCER): **Barry Letts**

DATE ISSUED **4.5.72**

Acceptance or non-acceptance of all or part of this contract to be made without delay

DIRECTOR **Paul Bernard**

PRODUCTION DATE **9-10.5.72** Wk.

PRODUCTION DEPT. **Drama Serials**

FILMING DATE Wk.

TITLE **Dr Who 000**

PROJECT NO. **02341/7081 & 2**

DESIGNER **Tim Gleeson**

SET

INTERNAL COSTS - G10

EXTERNAL COSTS - 120

FOR USE BY COSTING UNIT.

MAN HOURS

MATERIALS

PROPERTIES

Qty

£

Hired or Bought

Tardis Stock Set additions  
Hire of Tardis Control from Magna Dove  
Pinewood PVC Pressings @ £1.25 each 86 off- for Tardis  
Cost of Pinewood making MLD for above  
Curved ends to 14' trunking fitted prac. lights & terminals from Magna Dove

275

825.00

158.00

25.00

75.00

107.10

35.10

113.00

413.10

100.00

825.00

513.10

LATE INFORMATION CHARGE 5% 15% 30%

TOTALS

825.00

513.10

NOTE: THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT.

REMARKS:

ISSUED BY: **JACK ELLIOTT**

DATE

DISTRIBUTION

FOR SCENIC SERVICING

PRODUCER-2

COSTING UNIT

FOR SCENIC DESIGN

DIRECTOR

SNR. ASST. PROPS

SC. DES. MANAGER

FILE-2

OUTPUT DEPT. ORG.

DESIGNER

ACCEPTED BY **B. Letts** PRODUCER  
SIGNED COPY TO BE RETURNED TO CONTRACTS OFFICE.

**4.5.72**

**10.5.72**

# THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service **TV BBC-1**

Date of issue **5/5/72**

BT 7077

Author if different from Payee **Mervyn Haisman & Henry Lincoln**

COPYRIGHT DEPARTMENT  
PAYMENTS

Payee Number	25-31
--------------	-------

Payee Name	32-61
	<b>C.C.A. Personal Management Ltd.,</b>

Address

**11 Albemarle Street, Copy to: Terrance Dicks**  
**N.1. C.A.D.C. Tel.**  
**O. Serials D. Tel.**

Cd. Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
023417079	106	1	20/5/72	<b>DR. WHO : THE TIME MONSTER</b> <b>Use of character Lethbridge Stewart</b>  <b>Episode 1</b>

Passed by .....

Certified duly performed on above date(s) .....

Return to: 216 So. Blk. T.C. by .....16.5.72..... Serial No:

VISUAL EFFECTS  
CONTRACT FOR SERVICE.  
Original/Revision to serial no:

FROM: Visual Effects Manager. Extn: Date of issue 9.5.72

To:

Producer: Barry Letts.

Director: Paul Bernard

Prod. Dept. Drama Serials

Titles: DR. WHO 000

Project nos: 2341/7081

Production date: 9/10.5.72

Production week: 19

Filming day(s):

Filming week(s):

\* Production date as on P.B.E., i.e. for studio productions this is final recording (or live tx.) day; for all-film programmes, dubbing date - 3 weeks unless specified otherwise on P.B.E. Please check project no.; if incorrect inform Visual Effects Office, Extn:

DESIGNER/CONTRACTOR.

ITEMS:

Hrs.

Code

F08

£

Code

137(mtls)

£

Modification to Tomtit ~~xxx~~ crystal unit

Tardis control unit

LATE CHARGE

Total:

8hrs

£17.60

£6

Unless you or your Departmental Organiser contact me within four working days of the date of issue, your acceptance of this Charge is assumed and work may start.

Anne Baugh

signed: (Visual Effects Organiser)  
for Visual Effects Manager.

Note: 1) This quote is based on production information received to date. Any variations or additions may result in a revised quote.  
2) This quote does not necessarily guarantee the services of the Designer named above. Visual Effects Manager reserves the right at all times to deploy staff to production according to prevailing circumstances.

REMARKS:

Producer/  
Director:  
Please sign one copy.

I accept the above quote.  
signed:

Date:

Distribution  
Producer(2 copies)  
Organiser(1 copy)  
Director (Drama 1)

.....  
10.5.72



# SOUND STUDIO SUITE

SSS/ 0490

## BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date..... 9/5/72

This is to confirm the arrangements made with you for the use of the

SOUND STUDIO

~~EDITING ROOM~~ No:

Production Title DR WHO 000

Producer BARRY LETTS

TIME 1000-1600

RECORDING B25 hrs. at £10 per hr. ....

V.T. DUBBING B25 5 hrs. at £10 per hr. 50

EDITING 1/2 B25 hrs. at £ 5 per hr. ....

TRANSFERS 1/2 B25

DISK to TAPE hrs. at £ 5 per hr. ....

TAPE to TAPE hrs. at £ 5 per hr. ....

SHIBADEN REVIEW

STUDIO B25 hrs. at £10 per hr. ....

EDIT ROOM 1/2 B25 hrs. at £ 5 per hr. ....

TAPE/GRAM  
OPERATOR B29 5 hrs. at £ 2 per hr. 10

SOUND SUPERVISOR  
B29 10 hrs. at £ 2 per hr. 20

ESTIMATED TOTAL

£80

Additional Information

Project No:

2341/7080

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.

A. Stock

W/ SOUND ORGANISER

A. to H.S.M. Tel (1)

4036 T.C.

9th May, 1972

MOTOR VEHICLE ACCIDENT REPORT FORMS

Insurance Manager

Copies to: H.A.C. Tel  
A.H.P.O.  
Property Organiser

Reference your memorandum of May 3rd, 1972.

I have forwarded the Motor Vehicle Accident Report forms to the Property Department for completion and told them that they should be returned directly to you and not through the usual channels.

Please note that the accident occurred on April 6th and not April 16th as shown on your memorandum.

I understand that 3 vehicles were hired from K.M. Hire Limited, Kingsbury Road, Kingsbury, N.W.9 on an order numbered PHL 47534 raised by our Property Department. The vehicles were:

- i) 1967 Austin K9 RO 668E
- ii) Land Rover GMJ 4 J
- iii) Bedford Army Lorry PL 908 ME

The Austin K9 suffered damage to the nearside front wing and the cost of repair was £22 which Property Department accepted.

No claim was submitted for this sum because:

- 1) The vehicle was being subjected to risk by the production.
- 2) The initial loading of the insurance policy would have precluded a claim succeeding.

EDDIE MARSDEN

(Eddie Marsden)

To Producer **P. BERNARD**  
 To Director .....  
 Production Dept. **DL** ..... **PRODUCTION STUDIOS CONTRACT**  
 Programme Title **DR WHO** .....

Serial No. **3721**  
 First Issue Date **10/5/72**  
 Revision 1 Date .....  
 Revision 2 Date .....  
 Mountings have been booked for this Production

# 1 NORMAL RATE CHARGES

## (a) STAFF/CAMERAS

Standard Tech. Ops Team  
 Additional Supervisory  
 Camera Men  
 Camera Assistants  
 Tape/Gram. Operator  
 Boom Pool  
 Sound Asst (General)  
 Additional Electrician  
 Colour Cameras  
 Mono Cameras

	Unit Charge/Hour	Units/Men	Charge/Hour
Standard Tech. Ops Team	42	1	42
Additional Supervisory	2		
Camera Men	2		
Camera Assistants	2	1	2
Tape/Gram. Operator	2	1	2
Boom Pool	2	2	4
Sound Asst (General)	2		
Additional Electrician	2	1	2
Colour Cameras	2	5	10
Mono Cameras	1		

Booked hours **12.00**

Crew Hourly Rate **6.2**

Resource Code

Project Number to be charged

**0.234.1.17.083**

Resource Code

**C44**  
**B29**

Inlay Operator **21**

Booked Hours **12.00**

Crew Hourly Rate **2**

P.A. Pool

Booked Hours

P.A. Hourly Rate

## (b) STUDIO FIXED CHARGES

Days additional set & Light

Studio **T.C.3** is charged at £ **1600** per day

DAYS

<b>0.7</b>	<b>1</b>

Crew No. **1.0** has been booked for this production

## 2 PREMIUM PAYMENTS

Units Dec


£

→

DRG

CC

→

LC

- NOTES: (1) "Booked Hours" are based on the planned production activity plus additions published in the Production Costing Guide. "Agreed Hours" charged will be the booked hours + overruns and late changes.  
 (2) Booked hours shown on this contract will be charged at the rates shown. Any changes notified too late for further contracts to be issued will incur the late booking addition of 50% normal rates.  
 (3) This quote is based on production information received to date. Any variation or addition may result in the issue of a revised contract.  
 (4) The standard team allocated to your production is capable of operating .... cameras and up to .... booms (..... tracking). This confirms that they, together with the planned number of cameras and any additional staff that your production plan may need, have been booked.

REMARKS:

Producer/Director : Please  
 Sign your acceptance & return to. I accept the above quote  
 NAME : **AUDREY CORNISH**  
 ROOM : **4042 T.C.**  
 PABX :

ACCEPTANCE OF CONTRACT

DISTRIBUTION

Producer **B. Lett**  
 Director  
 Organiser

TMI  
 SS  
 File

**D. Hobday**  
**A. Millier**



FROM: O.A. Drama Serials

Room No. &

Building: 404 Threshold

Ext:

Date. 11.5.72.

SUBJECT: FILM COSTS WEEK

PROJECT NO. 02340/70.79

DR. WHO

B. LETH.

TO: 1 Producer

2 P.A.

The amount charged to your programme by Film Department ~~for work done~~ in week...17.  
is £.740/-.....

This is based on:

Sound shooting

Mute shooting

Colour rushes

Additional processing : £282/-

Edited footage : 16 col. - £ 1990 ft.

Ruth Adams  
(Ruth Adams)

P as R

To: Television Accountant

Copies: H. Serials: Org. Serials: Drama Script Library:  
Duty Office: Cost A/C Unit: Copyright:  
Tel. Ents: Barry Letts

---

"DOCTOR WHO" - <sup>T</sup>he Time Monster (000) EPISODE THREE (02341/7081)

VTC/6HT/78720 ED - Tuesday, 9th May 1972 - TC4

TX: Saturday, 3rd June 1972 BBC-1 1750 p.m.

Producer : BARRY LETTS  
Director : PAUL BERNARD  
Designer : TIM GLEESON

Duration: 23'59"

---

A. 1. DETAILS OF CAST

Dr. Who	... JON PERTWEE
Jo Grant	... KATY MANNING
Master	... ROGER DELGADO
Brigadier Lethbridge Stewart	... NICHOLAS COURTNEY

Sergeant Benton	... JOHN LEVENE
Dr. Ruth Ingram	... WANDA MOORE
Stuart Hyde	... IAN COLLIER
Dr. Percival	... JOHN WYSE
Krasis	... DONALD ECCLES
Kronos	... MARC BOYLE

Film only performances

Capt. Yates	... RICHARD FRANKLIN
Dalios	... GEORGE CORMACK
Hippias	... AIDAN MURPHY
Unit Sergeant	... SIMON LEGREE
Knight	... GREGORY POWELL
Roundhead Officer	... DAVE CARTER

2. Artists on Film

IAN COLLIER, JON PERTWEE, WANDA MOORE, KATY MANNING,  
JOHN LEVENE, NICHOLAS COURTNEY, RICHARD FRANKLIN, DAVE CARTER  
GEORGE CORMACK, AIDAN MURPHY, SIMON LEGREE, GREGORY POWELL

Extras on Film

Havoc Agency - NICK HOBBS, REG TURNER, LES CONRAD, JIM DOWDALL,  
KEVIN MORAN, BERNARD BARNSELY, BOB BLAIN, STUART BARRY,  
MIKE STEVENS, DEREK ALLEN, JAMES MUIR, IAN ELLIOTT  
BRIAN GILMAR

Blyth Agency - ERIC KENT, ANTHONY HENNESSEY, RICHARD KIRK, PAUL BARTON,  
GEOFFREY BRIGHTY, NIGEL WINDER

and

JACK PARKER, R. RICKFORD, MICHAEL DEACON

SYLVIA DE LA MARE, and B. COX (charged to Ep. 2 but appear in Ep. 3)

B. OTHER ITEMS CHARGEABLE TO PROGRAMME.

Copyright: Robert Sloman (Author)

Music: Dudley Simpson

Kirby Wires

Animals Unlimited

C. FILM SEQUENCES

16 mm. sync. specially shot

Film Cameraman: PETER HAMILTON

Film Editor: MARTYN DAY

Opening titles - 30"

Closing titles - 50"

Total film sequences - 9' 25"

Material from Vis News - 7" sequence used twice.

D. MUSIC DETAILS

Opening titles (on film) 30"

Closing titles (on tape) 50"

RON GRAINER & BBC Radiophonic Workshop

Specially composed music by DUDLEY SIMPSON will follow after  
recording and dubbing.

*Sueophon.*  
(Assistant to Paul Bernard)  
11.5.72



P as R

To: Television Accountant

Copies: H. Serials: Org. Serials: Drama Script Library:  
Duty Office: Cost A/C Unit: Copyright: Tel. Ents:  
Barry Letts

---

"DOCTOR WHO\* - The Time Monster (000)      EPISODE FOUR (02341/7082)

VTC/6HT/78729 ED - Wednesday, 10th May 1972 - TC4

TX:                  Saturday, 10th June 1972    BBC-1    1750 p.m.

Producer: BARRY LETTS  
Director: PAUL BERNARD  
Designer: TIM GLEESON

Duration: 9

---

A.                  1.    DETAILS OF CAST

Dr. Who	...	JON PERTWEE
Jo Grant	...	KATY MANNING
Master	...	ROGER DELGADO
Sgt. Benton	...	JOHN LEVENE
Dr. Ruth Ingram	...	WANDA MOORE
Stuart Hyde	...	IAN COLLIER
Krasis	...	DONALD ECCLES
Kronos	...	MARC BOYLE
Baby	...	DARREN PLANT
<u>Film only performances</u>		
Brigadier	...	NICHOLAS COURTNEY
Captain Yates	...	RICHARD FRANKLIN
Farmworker	...	GEORGE LEE
Unit Sergeant	...	SIMON LEGREE
Roundhead Officer	...	DAVE CARTER

2.    Artists on Film

JON PERTWEE, KATY MANNING, JOHN LEVENE, WANDA MOORE,  
IAN COLLIER  
NICHOLAS COURTNEY, RICHARD FRANKLIN, GEORGE LEE, SIMON LEGREE,  
DAVE CARTER

NICHOLAS MUTTON (Baby) was filmed but sequences not used.  
Extras on Film

Havoc Agency - NICK HOBBS, REG TURNER, LES CONRAD, JIM DOWDALL,  
KEVIN MORAN, BERNARD BARNSLEY, BOB BLAIN,  
STUART BARRY, MIKE STEVENS, DEREK ALLEN,  
JAMES MUIR, IAN ELLIOTT, BRIAN GILMAR

C. FILM SEQUENCES

16 mm. sync. specially shot

Film Cameraman: PETER HAMILTON  
Film Editor: MARTYN DAY

Opening titles - 30"  
Closing titles - 50"

Specially shot sequences - total: 3'45"

D. MUSIC DETAILS

Opening music (on film) 30"  
Closing music (on tape) 50"

RON GRAINER + BBC Radiophonic Workshop

Details of specially composed music by DUDLEY SIMPSON  
will follow after recording and dubbing.

*Steve Upton*

(Assistant to Paul Bernard)  
11.5.72

RETURN TO ROOM 330, Scenery Block, T.C.

Contract No: 2Revised Contract No: 1DESIGNER AND DESIGN ASSISTANTCONTRACT FOR SERVICE

FROM: SCENIC DESIGN MANAGER. PABX:

Date of Issue: 11.5.72.

TO: Producer \_\_\_\_\_

Director \_\_\_\_\_

PROD. DEPT: DL\*PRODUCTION DATE: Wed 26.4PROG. TITLE: Dr. Who ~~XXXX~~ '000' Ep. 1 & 2PRODUCTION WEEK: 17

FILMING DATE(S): \_\_\_\_\_

\*PROJ. NO: 2341/7079/80

FILMING WEEK(S): \_\_\_\_\_

\*Production dates as on PBE i.e. for studio production this is final recording (or live TX) day; for all-film programmes, dubbing date + 3 weeks unless specified otherwise on PBE.

PLEASE CHECK PROJECT NO. IF INCORRECT PLEASE INFORM MRS. E. CHAPPELL, Ext. or  
MISS J. COUZENS, Ext. IF NOT SHOWN PLEASE INSERT.

Designer T. Gleeson

CODE		UNITS	RATE £	COST £
F.31	Designer - Scripted	48 Days	19.00	912
F.32	Designer - Unscripted	Days	19.00	
F.33	Designer - SDU	Days	19.00	
F.34	Designer - EDU	Days	19.00	
F.37	Designer - Extra Hours	<del>12</del> 40 Hours	3.00	120
F.40	Design Assistant	240 Hours	2.00	480
Total Internal Cost				1512

Unless you or your departmental Organiser contacts me within one week of the Date of Issue shown above, your acceptance of this charge will be assumed.

Signature \_\_\_\_\_

Scenic Design Manager.

NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.

2. This quote does not necessarily guarantee the services of the Designer named above. Scenic Design Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

## REMARKS

PRODUCER/DIRECTOR  
please sign one copy  
and return it to the  
above room no.

I accept the above quote,

Signed \_\_\_\_\_

Date: 18.5.72

Distribution:

Producer (2 copies)

Organiser (1 copy)

Director (Drama only,  
1 copy.)





# Transmission Form

TRANSMISSION:

<b>FILM AND RECORDED PROGRAMMES</b>		<table border="1"> <tr> <td>WEEK</td> <td>23</td> </tr> <tr> <td>DATE</td> <td>Sat, 3rd June 1972</td> </tr> <tr> <td>NETWORK</td> <td>BBC-1</td> </tr> <tr> <td>Transmission in Monochrome or Colour</td> <td>Colour</td> </tr> </table>		WEEK	23	DATE	Sat, 3rd June 1972	NETWORK	BBC-1	Transmission in Monochrome or Colour	Colour
WEEK	23										
DATE	Sat, 3rd June 1972										
NETWORK	BBC-1										
Transmission in Monochrome or Colour	Colour										
<b>To: PRESENTATION DESK Room 4093 TC (PABX )</b> <b>(White and Yellow Copies)</b> <b>DEPARTMENTAL ORGANISER or ORG. ASST. (Pink Copy)</b> <b>PRODUCTION FILE (Blue Copy)</b>											
RECORDING NUMBER OR FILM GAUGE	TAKE No. ON FRONT OF PROGRAMME	V.T. SPOOL No.	PROJECT NUMBER								
VTC/6HT/78720 ED	One	43837	02341/7081								
TITLE OF PROGRAMME		TX. STATUS (1st; 2nd. Showing etc)	EPISODE No.								
DOCTOR WHO		1st	THREE								
SUB-TITLE	PRODUCER OR PERSON RESPONSIBLE										
The Time Monster	Name PAUL BERNARD										
DEPARTMENT RESPONSIBLE	Office Room & Tel. No.	Home Tel. No.									
Drama, Serials	511 Thren										

When this programme is broadcast it will be part of a carefully planned sequence. If any of the following information is incorrect or incomplete, the successful transmission of this and other programmes in the sequence may be jeopardised. Presentation are not able to rehearse programmes prior to transmission.

## OPENING

- For identification purposes, give details of opening shots, sound and vision, and state if and when sub-title is shown  
**Opening titles as usual: Moving line pattern dissolves to DR. WHO FACE - to DOCTOR WHO with s/i "THE TIME MONSTER" (20") by ROBERT SLOMAN (23") EPISODE 3 (26") This fades out and into the first shot where the Master pushes Sgt. Benton to the gas ground.**

## TIMING

- Duration of programme timed on V.T. machine/film footage counter 23' 56"  
 timed on stop watch..... 23' 59"
- Duration of end sequence (timed from appearance of FIRST WRITTEN CREDIT to the END OF PROGRAMME)..... 50"

## CLOSING

- Wording of FIRST closing credit:— **1. Dr. Who**  
**JON PERTWEE**
- Wording of FINAL closing credit:— **20. Directed by**  
**PAUL BERNARD**  
**Receiv. Colour**
- If programme does not end with the fade down of the final credit give details .....

**REMARKS** (to include authorised announcements and any information which may be helpful in transmitting this programme e.g. a moving or dramatic ending, a sustained period of silence or absence of picture etc.).

Signed

Date... 12.5.72

Checked by person now responsible.....

# GRAPHICS

## TRANSPARENCIES ONLY

GRAPHICS ORGANISER 5 STUDIO MANAGER 1 DESIGNER 1

PRODUCTION	DOCTOR WHO (000) The Time Monster (Eps 5 + 6)	Project No: 02341/7083-4
Studio	TC3	
Filming		
Rehearsal	Tuesday/Wednesday, 23/24 May 1972	
Recording	Tuesday/Wednesday 23/24 May 1972	
Transmission	17/24 June 1972	
PRODUCER	BARRY LETTS	Ext.
DIRECTOR	PAUL BERNARD	Ext.
DESIGNER	TIM GLEESON	Ext.

Could we have the following on Monday, 22nd May:

1 copy of each necessary only

- |  |   |
|--|---|
| 1. THE TIME MONSTER  | 13. Written by<br>ROBERT SLOMAN                                   |
| 2. by ROBERT SLOMAN  | 14. Title music by<br>RON CHAINER and<br>BBC Radiophonic Workshop |
| 3. Episode 5   | 15. Special Sound<br>BRIAN MOOSON                                 |
| 4. Episode 6   | 16. Music<br>DUDLEY SIMPSON                                       |
| 5. Dr. Who<br>JON PERTWEE  | 17. Visual Effects Designer<br>MICHAEL JOHN BARKIN                |
| 6. Master<br>ROGER DELGADO   | 18. Film Cameraman<br>PETER HAMILTON<br>FILM                      |
| 7. Jo Grant<br>KATY MANNING  | 19. Script Editor<br>TERRANCE DICKS                               |
| 8. Dalies<br>GEORGE CORMACK  | 20. Designer<br>TIM GLEESON                                       |
| 9. Krasie<br>DONALD ECCLES   | 21. Producer<br>BARRY LETTS                                       |
| 10. Galleia<br>INGRID PITT<br>Hippies<br>AIDAN MURPHY                              | 22. Directed by<br>PAUL BERNARD<br>BBC-tv Colour                  |
| 11. Crite<br>DEREK MURCOTT<br>Lakis<br>ANN MICHELLE                                |   |
| 12. Miscus<br>MICHAEL WALKER<br>Minotaur<br>DAVE PROUSE<br>Guard<br>MALVILLE JONES |   |

Signature

Date

*Jul 4/72*  
12.5.72

PS/128

Cat. No. 6695 amended 5.71

TO BARRY LETTS

1977

ROOM 505

BUILDING UNION HOUSE

## GRAPHICS QUOTATION FORM

PRODUCTION DR. WHO

PROJECT NUMBER 02341/7083-4

VTR/TX/REC, DATE 17-24/6/72

EXTERNAL CHARGE 122

SLIDES

INTERNAL CHARGE 294

TOTAL	246
-------	-----

This Quotation Form is for work requested on your Graphic Requirement Form

Dated 12/7/72 Please sign the copy and return it within TWO DAYS  
so that returns can be made to the Computer.

Please return to:      GRAPHICS PROGRESS ORGANISER  
ROOM 201.    Scenery Block.  
T.V.C.

Telephone Enquiries: Ext -

Quotation Accepted

Signature

3. Low

N.B. This does not include Photographers Hourly Rate of Filming Costs.

Quotes are not sent for these.

$$12 \mid 5 \mid 72$$



COSTUME  
CONTRACT FOR SERVICE  
ORIGINAL

FROM: Allocations Organiser. PABX  
TO: Producer: **B. LETTS**

Date of issue..... **12.5.72**.....

Director: **P. BERNARD**  
Prod. Dept: **DRAMA SERIALS**  
Title: **DR. WHO '000'**  
Project No: **2341/7083/4**

Production Date: **24.5.72**  
Production Week: **21 WED**  
Filming Date:  
Filming Week:

Production date as on PBE, i.e for studio production this is final recording (or live tx) day: for all-film programmes, dubbing date + 3 weeks, unless specified otherwise on PBE.

CODE

HO1 COSTUME DESIGNER..... **B. LANE**.....

(a) Preparation ..... **10** ..... days @ £35 = £ **350**  
(b) Estimated Filming/OB ..... days)  
Studio ..... **2** ..... days)  
To be charged on agreed hours @ £3.68 per hour = £  
(see note 3)

HO3 DRESSERS: No of Dressers

	Filming/OB								Studio
	WK	WK	WK	WK	WK	WK	WK	WK	WK
SAT									
SUN									
MON									
TUES									<b>3</b>
WED									<b>3</b>
THURS									
FRID									

Dressers as above, charged on agreed hours @ £2.10 per hour = £  
(see note 3)

Total Internal £

122 PROVISION OF COSTUMES

External £ **150**  
**150**

- NOTE 1. This quote is based on production information recieved to date. Any variations or additions may result in a revised quote.  
2. This quote does not necessarily guarantee the services of the Designer named above. Allocations Organiser reserves the right at all times to deploy staff to Productions according to prevailing circumstances.  
3. AGREED HOURS are those agreed between Director and Film/Technical Operations Manager at the end of each day's Filming/Studio.  
As a rough guide, a 12 hour day would cost approximately £44.00 for a Costume Designer and £25.00 for a Dresser.

Producer/Director  
please sign and  
return one copy

I accept the above quote

Signed..... **B. LANE**.....

Date.....

Distribution  
Producer (2 copies)  
Organiser (1 copy)  
Director (Drama only)

Allocations Organiser

**22.5.72**



From: Barry Letts, Producer, Dr. Who  
Room No. & Building: 505 Union House Tel. Ext.: date: 12th May  
Subject: OVERRUN IN TC4 for DR.WHO ON 9,10th May  
To: H.Serials,D.Tel., Copies: Org.Serials.D.Tel.,  
C.A.Gen.D.G.Tel.

The recording of Episode Three of 'Dr.Who' Serial 000, 'The Time Monster', on 9th May started five minutes late. This was due to the late arrival and 'Tarifing' of the TK showprint, resulting from a mixup at the labs.

Episode Four, recorded on 10th May, overran by five minutes. This was due to my insistence on our achieving satisfactory shots of our monster, a difficult flying creature on a Kirby wire, which was to be the climax of the episode.

Barry Letts.

**From:**

**Room No. &  
Building:**

**Subject:**

**To:**

Barry Letts, Producer, Dr. Who

505 White House

Tel.  
Ext.

date: 12th May 1972

GREGORY POWELL: ACCIDENT IN CONNECTION WITH DR.WHO  
Asst.Head of Artist's Contracts, Tel.1

I shall be in touch with you as soon as possible  
about your name regarding Gregory Powell's accident.  
I am trying to find out precisely what did happen.

Barry Letts.

# THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service **TV BBC-1**

Date of issue **12/5/72**

**BT 7093**

Author if different from Payee **Mervyn Haisman & Henry Lincoln**

**COPYRIGHT DEPARTMENT  
PAYMENTS**

Payee Number	25-31

Payee Name	32-61
	<b>C.C.A. Personal Management Ltd.,</b>

Address

**11 Albemarle Street,  
W.1.**

Copy to: Herrance Dicks  
S.A.D.G.Tel.  
O.Serials D.Tel

Cd.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
023417080	106	£	26/5/72	DR. WHO : THE TIME MONSTER Use of character Lethbridge Stewart  Episode 2

Passed by.....

Certified duly performed on above date(s).....

# Transmission Form

TRANSMISSION:

<b>FILM AND RECORDED PROGRAMMES</b> <b>To: PRESENTATION DESK Room 4093 TC (PABX )</b> <b>(White and Yellow Copies)</b> <b>DEPARTMENTAL ORGANISER or ORG. ASST. (Pink Copy)</b> <b>PRODUCTION FILE (Blue Copy)</b>		WEEK	24
		DATE	10.6.72
		NETWORK	BBC-1
		Transmission in Monochrome or Colour	Colour
RECORDING NUMBER OR FILM GAUGE <b>VTC/6HT/78729 ED</b>	TAKE No. ON FRONT OF PROGRAMME <b>One</b>	V.T. SPOOL No. <b>44646</b>	PROJECT NUMBER <b>02341/7082</b>
TITLE OF PROGRAMME <b>DOCTOR WHO</b>		TX. STATUS (1st; 2nd. Showing etc) <b>1st</b>	EPISODE No. <b>Four</b>
SUB-TITLE <b>THE TIME MONSTER</b>	PRODUCER OR PERSON RESPONSIBLE Name <b>BARRY LETTS</b>		
DEPARTMENT RESPONSIBLE <b>Drama, Serials</b>	Office Room & Tel. No. <b>505 Union</b>	Home Tel. No.	

When this programme is broadcast it will be part of a carefully planned sequence. If any of the following information is incorrect or incomplete, the successful transmission of this and other programmes in the sequence may be jeopardised. Presentation are not able to rehearse programmes prior to transmission.

## OPENING

- For identification purposes, give details of opening shots, sound and vision, and state if and when sub-title is shown  
 Opening titles - moving pattern dissolves to DR. WHO FACE to "DOCTOR WHO"  
 s/1 1. "THE TIME MONSTER 20" 2. "BY ROBERT SLOMAN 3. "EPISODE FOUR"  
 1st shot - MASTER looking at his 'wristwatch' with KRASIS then shot of  
 V1 rocket

## TIMING

- Duration of programme timed on V.T. machine/film footage counter..... **23' 48"**  
 timed on stop watch.....
- Duration of end sequence (timed from appearance of FIRST WRITTEN CREDIT to the END OF PROGRAMME)..... **50"**

## CLOSING

- Wording of FIRST closing credit:— **1. Dr. Who**  
**JON PERTWEE**
- Wording of FINAL closing credit:— **18. Directed by**  
**PAUL BERNARD**  
**BBC-ty Colour**
- If programme does not end with the fade down of the final credit give details .....

**REMARKS** (to include authorised announcements and any information which may be helpful in transmitting this programme e.g. a moving or dramatic ending, a sustained period of silence or absence of picture etc.).

Signed ..... Date... **15.5.72**

Checked by person now responsible.....



RETURN TO ROOM E819T.C.

BY.....

Serial no:..1330.....

MAKE-UP  
CONTRACT FOR SERVICE

Original/Revision to serial no:....

From: Organiser, Make-Up, PABX

Date of issue..14.5.72...

To: (Producer Barry LettsDirector; Paul BernardProd. Dept: Drama SerialsTitle: DR WHCProject No: 23-1/7083-4

Production date:\*

Production week: 23/24th MayFilming date (s): 21

Filming week (s):

\*Production date as on PBE, i.e. for studio productions this is final recording (or live tx.) day; for all-film programmes dubbing date + 3 weeks unless specified otherwise on PBE.

CODEI01 MAKE-UP SUPERVISOR...Joan Barrett.....Preparation time .64..hours @ £3.00£ 192.00

Estimated Filming/OB.....days) charged on agreed

Studio ..2..days) hours @ £3.00 £  
per hourI02 MAKE-UP ASSISTANTSPreparation time .....hours @ £1.80

£

Number of Assistants:-

	FILMING/OB						STUDIO
	Wk...	Wk...	Wk...	Wk...	Wk...	Wk...	
Sat.							
Sun;							
Mon.							
Tues.							5
Wed.							5
Thurs.							
Fri.							

Charged on agreed hours @£1.80 per hour

£

TOTAL INTERNAL

EXTERNAL

£ 50.00121 MAKE-UP MATERIALS

NOTE: 1. This quote is based on production information received to date. Any variations or additions may result in a revised quote.  
2. This quote does not necessarily guarantee the services of the Supervisor named above. Make-Up Manager reserves the right at all times to deploy staff to productions according to prevailing circumstances.

REMARKS:

Producer/  
Director  
Please sign  
one copy

I accept the above quote

signed.....B. LettsDate.....18-5-72

Distribution:  
Producer (2 copies)  
Organiser  
Director (Drama only)

Julia

FITTINGS ATTENDED BY ARTISTS

Production ..... 'DR. WHO' .....  
Trans. Date ..... 23rd/24th MAY, 1972 .....  
Producer ..... PAUL BERNARD .....

ARTIST'S	FITTING DATE 1st FITTING	FITTING TIME
INGRID PITT	17th APRIL	10.00
DEREK MURCOTT	17th APRIL	11.00
MELVILLE JONES	9th MAY	11.00
ANN MICHELL	9th MAY	11.30
INGRID BOWER	11th MAY	10.00
COLIN CUNNINGHAM	11th MAY	2.00
BILL WHITEHEAD	12th MAY	1.30
YVONNE ASHLEY	12th MAY	2.00
ALLISON DAIMLER	12th MAY	2.30
REG LLOYD	15th MAY	2.00
EDMOND BAILEY	15th MAY	2.30
PETER PENNY	15th MAY	3.00
WILFRED BOYLE	16th MAY	11.00
SUSAN PATRICE	16th MAY	11.30

(Signed) ..... JOAN BARRETT .....  
(Make-Up Supervisor)  
(Date) ..... 15th MAY, 1972 .....

## FITTINGS ATTENDED BY ARTISTS

Production ..... 'DR. WHO' .....  
Trans. Date ..... 23/24th. MAY, 1972. ....  
Producer ..... PAUL BERNARD .....

[illegible]

(Signed) .. JOAN BARRETT .....  
(Make-Up Supervisor)  
(Date) .... 15th MAY 1972 .....



Return to: 216 Sc. Blk. T.C. by .....23.5.72..... Serial No:

VISUAL EFFECTS  
CONTRACT FOR SERVICE.  
Original/revision to serial no:

FROM: Visual Effects Manager. Extn: Date of issue ..16.5.72

To:

Producer: Barry Letts.

Director: Paul Bernard

Prod. Dept. Drama Serials

Titles: DR WHO 000

Project nos: 2341/7083

Production date: 23/24.5.72

Production week: 21

Filming day(s):

Filming week(s):

\* Production date as on P.B.E., i.e. for studio productions this is final recording (or live tx.) day; for all-film programmes, dubbing date - 3 weeks unless specified otherwise on P.B.E. Please check project no:, if incorrect inform Visual Effects Office, Extn:

DESIGNER/CONTRACTOR.	Hrs.	Code	Code
		F08 £	137(mtls) £
ITEMS:			
1. Dry ice			£2
2. Falling dummy rubble			£10
3. Trick rope	1hr	£2.20	£1
4. 2 trident with rubber heads	8hrs	£17.60	£3
5. Quantity of tridents with balsa wood pole etc.	8hrs	£17.60	£10
6. Level & dial and 2 flambeaux	4hrs	£8.80	£2
LATE CHARGE			
Total:	21hrs	£46.20	£28

Unless you or your Departmental Organiser contact me within four working days of the date of issue, your acceptance of this Charge is assumed and work may start.

Anne Baugh  
(Visual Effects Organiser)  
signed: for Visual Effects Manager.

Note: 1) This quote is based on production information received to date. Any variations or additions may result in a revised quote.  
2) This quote does not necessarily guarantee the services of the Designer named above. Visual Effects Manager reserves the right at all times to deploy staff to production according to prevailing circumstances.

REMARKS:

Producer/  
Director:  
Please sign one copy.

I accept the above quote.  
signed:

Date: 22-5-72

Distribution  
Producer(2 copies)  
Organiser(1 copy)  
Director (Drama 1)



## TELEVISION MUSIC STUDIO

TMS/ 0417

## BOOKING CONFIRMATION

Sound Organiser  
Room 4029 T.C.  
PABX

Date. 16/5/72

This is to confirm the arrangements made with you for the use of the  
TELEVISION MUSIC STUDIO

Production Title DRWHO

Producer BARRY LETTS

Session Times 14.30-17.30

Mono/Twin Track (B28) 3

hrs. @ £12 per hr.

Multitrack (B35)

hrs. @ £14 per hr.

Tape charge (B36)

hrs. @ £8 per hr.

Tape/gram Operator (B29) 3

hrs. (estimated) @ £2 per hr.

Total Estimated

\* Sound Supervisor NOW ADRIAN STOKES (B29) 6 HRS @ £2 = £12

Material to be/not to be Edited

Additional Information

TOTAL £54

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND  
OFFICE, Room 4029 T.C.

  
SOUND ORGANISER

**From:** Assistant Head of Programme Contracts=

CONFIDENTIAL

Room No. &  
Building:

402, 7/10 Chandos St.

Tel.  
Ext.:

date: 16th May 1972

**Subject:** GREGORY POWELL : ACCIDENT IN CONNECTION WITH "DR. WHO" ON  
16TH APRIL

**To:** H.A.C.Tel. : Insurance Manager

Would H.A.C.Tel. or Insurance Manager, as appropriate, let me know how I should reply to the enquiries raised in Carl Snitcher of Equity 's letter of 17th April of which you have a copy. I enclose a copy of Carl Snitcher's letter of 12th May.

OEW

  
(J.D.L. Hill)



## Television Film Sequence Order

To :-

Contemporary Films,  
55 Gresham Street,  
W.1.

Sequence Order No. 7367

Date 16th May 1972

For the attention of: Mrs.

Will you please confirm your agreement to grant the British Broadcasting Corporation the rights specified below in the undermentioned film material on the terms and conditions below and overleaf, **BY COMPLETING THE DUPLICATE OF THIS FORM IN THE SPACE PROVIDED, AND RETURNING THE SIGNED COPY TO THE ADDRESS INDICATED.**

Payment will be made by the Corporation's Accounts Department following the transmission (or distribution) of the programme which included your material.

M. V. H. COOPER

for Head of Purchased Programmes

BBC Programme Title <b>DR. WHO</b>				
Transmission Date <b>25.4.73</b>	Project No. <b>02341/7079</b>			
<b>Part A</b>				
1. <b>Rights</b> Non Exclusive, British Islands, Television				
2. <b>Number of Transmissions</b> <b>Unlimited</b> over each of the Corporation's Transmitters in either, but not both, of its television services. (But see paragraph 6 overleaf.)	<table border="1"> <tr> <th>Cost</th> </tr> <tr> <td><b>£15.00</b></td> </tr> <tr> <td><b>£15.00</b></td> </tr> </table>	Cost	<b>£15.00</b>	<b>£15.00</b>
Cost				
<b>£15.00</b>				
<b>£15.00</b>				
3. <b>Footage and Description of Material used and Royalty</b>				
10" from your film <b>VOLCANO.</b>				
Agreed fee <b>£15.00</b>				
Total <b>£15.00</b>				

NO

## Part B

1. Royalty due in the event of a repeat transmission of the above programme over each of the Corporation's transmitters in either but not both of its Television services **NIL**
2. In the event that the programme incorporating your material is distributed in Television and non-theatric markets throughout the World, then the following royalties will become payable in respect of these additional rights

Commonwealth	World
<del>U.S.A.</del>	British Islands <b>£15.00</b>
<del>Europe and Rest of World</del>	<del>non-theatric only</del>

11/21/72

18th May 1972

Pre-recording: 25th, 26th April, 2nd, 10th, 23rd, 24th May 1972 (Sound recording only)

Conventional multi-system recording in 11th and 12th

Conventional  
1st May 1972  
1st May 1972

Conventional  
1st May 1972  
1st May 1972

Conventional  
1st May 1972  
1st May 1972

1st May 1972  
1st May 1972  
1st May 1972  
1st May 1972  
1st May 1972  
1st May 1972  
1st May 1972  
1st May 1972  
1st May 1972  
1st May 1972

1st May 1972

1st May 1972

Busby Simpson, Esq.,  
for the services of 3 musicians.



# THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

BT 7106

Service... **47 280-1** Date of issue... **15/5/72**

Author if different  
from Payee... **Nervyn Haisman & Henry Lincoln**

COPYRIGHT DEPARTMENT  
PAYMENTS

Payee Number	25-31

Payee Name	32-61
	<b>C.C.A. Personal Management Ltd.,</b>

Address

**11 Albemarle Street,  
W.1.**

Copy to: **Terrance Dicks**

**C.A.(Gen.) D.G. Tel.  
O.Serials D. Tel.**

Cd.Cd.		Not Used 62-63 69-80
1-2	3	
P6		

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
<b>023417081</b>	<b>106</b>	<b>2</b>	<b>3/6/72</b>	<b>DR. WHO : THE TIME MONSTER</b> <b>Use of character Lethbridge Stewart</b>  <b>Episode 3</b>

Passed by.....

Certified duly performed on above date(s).....

REVISION TO COSTUME QUOTE

DATE DESPATCHED: 18.5.72

TO: **B. LETTS**

FROM: COSTUME ALLOCATIONS ORGANISER

ROOM NO 3011 T.C

PABX

PROGRAMME ..... DR WHO 000 .....

PROJECT NO ..... 2341/7084 .....

RECORDING DATE ..... 24.5.72 .....

PLEASE ~~INSERT~~/REVISE THE COSTUME COST (EXTERNAL)

TO READ:-

£ ..... 50 .....

PRODUCER/ DIRECTOR. B. Letts .....

PLEASE SIGN AND RETURN ONE COPY.

  
ALLOCATIONS ORGANISER

COSTUME CONTRACT FOR SERVICE.

AMENDMENT TO DRESSERS.

TO: **B. LETTS**

FROM: COSTUME SERVICES MANAGER.  
ROOM NO. 3015

PABX

PROGRAMME..... **DR. WHO** .....

PROJECT NO..... **2341/7083/4** .....

RECORDING DATE..... **24.5.72** .....

	FILMING / OB							STUDIO
	Wk.	Wk.	Wk.	Wk.	Wk.	Wk.	Wk.	
SAT.								
SUN.								
MON.								
TUES.								7
WED.								7
THURS.								
FRI.								

PRODUCER/DIRECTOR..... **B. Letts** .....

PLEASE SIGN AND RETURN ONE COPY.

**Increase of dressers in studio by 4 each day - extra**

  
COSTUME SERVICES MANAGER.

DATE. **18.5.72** .....

W.V.O.

Designer's Request  
Director's Request

Number

29 OF SERIES.

19/5.  
BPS 546Production DR WND THE TIME MONSTER  
BPS 546

Producer

Director PAUL BOENHARD.

Designer TIM GLESON.

Contractor BBC. W/SHOP

Studio No. TC.3

Ealing

Location/County

Project No. 0284/7083 &amp; 4

Zero Date 19. MAY.

Filming Date

VTR/Tape 23 &amp; 24. MAY.

Copies to  
Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Sc. Bookings

A.P.

Man Hours

2

Materials

£1-85.

No Elevations

Constructional

Late Information

Fire Proofing

TV Training

Special Instructions

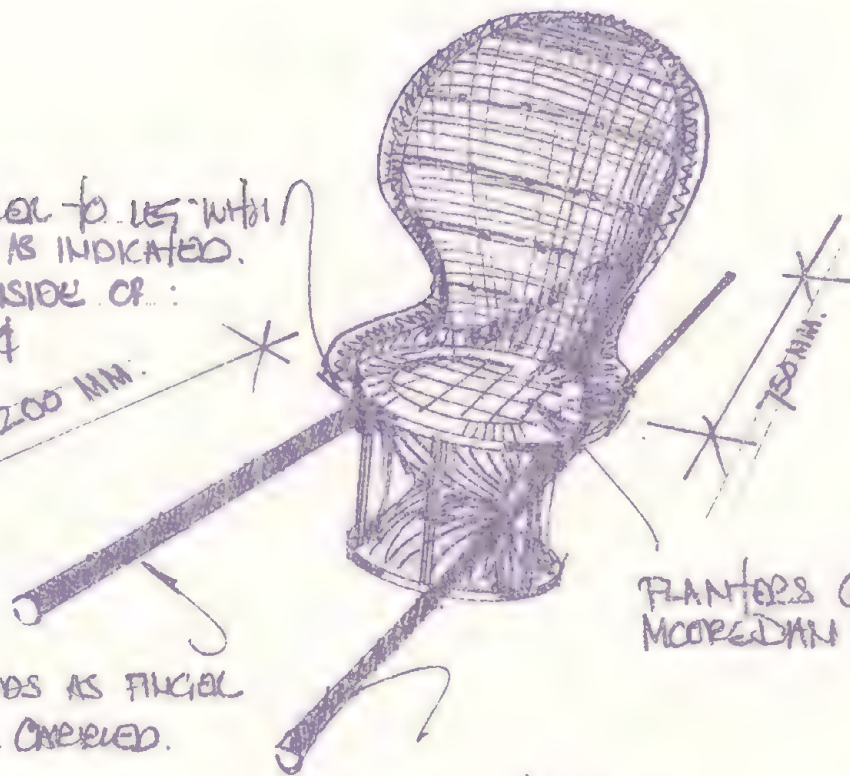
Floor Painting

Plastics

Drapes

PLEASE RH 2085 2450 X 30 DIA TUMBLER TO THE MOOREDIAN FIRE  
PLANTERS CHAIR, AT PRESENT IN MCMOUNT CENTRAL.

LAST TUMBLER TO US WITH  
SASH COED. AS INDICATED.  
THE INSIDE OF:  
UPRIGHTS &  
UNDER-SIDE  
OF SEAT. 1200 MM.



PLANTERS CHAIR, HIRED FROM  
MOOREDIAN FIRE LTD.

SHAPE IN ENDS AS FINIAL  
GRIPS TO BE ORDERED.

50 MM TUMBLER

Total cost to programme

£7-85

In contract

Additional to contract

Estimated by

H. P. Bentley

Designed by

TIM GLESON



# SOUND STUDIO SUITE

SSS/ 0514

## BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date 19/5/72

This is to confirm the arrangements made with you for the use of the  
SOUND STUDIO

~~EDITING ROOM No:~~

Production Title DR WHO 000

Producer BARRY LETTS

TIME 1000 - 2345

Date 18/5/72

Project No: 2341/7081

RECORDING	B25	hrs. at £10 per hr.	.....
V.T. DUBBING	B25	hrs. at £10 per hr.	<u>67.50</u>
EDITING	1/2 B25	hrs. at £ 5 per hr.	.....
TRANSFERS	1/2 B25		

### Additional Information

DISK to TAPE		hrs. at £ 5 per hr.	.....
TAPE to TAPE		hrs. at £ 5 per hr.	.....

### SHIBADEN REVIEW

STUDIO	B25	5	hrs. at £10 per hr.	<u>50.00</u>
EDIT ROOM	1/2 B25		hrs. at £ 5 per hr.	.....
TAPE/GRAM OPERATOR	B29	11 3/4	hrs. at £ 2 per hr.	<u>23.50</u>
SOUND SUPERVISOR	B29	23 1/2	hrs. at £ 2 per hr.	<u>47.00</u>

ESTIMATED TOTAL

188.00

SHIBADEN REQUIRED/~~NOT REQUIRED~~  
SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.



SOUND ORGANISER

TO Barry Lotts

EXT

ROOM 505

BUILDING Union House

# GRAPHICS QUOTATION FORM

PRODUCTION Doctor Who - The Time Monster

PROJECT NUMBER 02341/7083

VTR/TX/REC. DATE 17-24/6/72

EXTERNAL CHARGE	<u>23</u>	<u>additional slides</u>
INTERNAL CHARGE	<u>23</u>	
TOTAL	<u>26</u>	

This Quotation Form is for work requested on your Graphic Requirement Form  
Dated 17/5/72 Please sign the copy and return it within TWO DAYS  
so that returns can be made to the Computer.

Please return to:      GRAPHICS PROGRESS ORGANISER  
ROOM 201.    Scenery Block.  
T.V.C.

Telephone Enquiries: Ext -

Quotation Accepted Signature D. Letts.

N.B. This does not include Photographers Hourly Rate of Filming Costs.  
Quotes are not sent for these.

19/5/72

From: Insurance Manager

Room No. &  
Building:

604, 2 Cav Sq

Tel.  
Ext.:

date: 19th May 1972

Subject:

GREGORY POWELL : ACCIDENT IN CONNECTION WITH "DR. WHO" - 16.4.72

To:

Assistant Head of Programme Contracts

Copy: H.A.C.Tel

Thank you for your memo of the 16th May. The claim that Equity are making on behalf of Gregory Powell will be dealt with by our Insurers, however, I would prefer not to report this accident to our Insurers until Property Department have completed and submitted the motor vehicle accident report forms and, in view of the discrepancy between the accident report form and Equity's letter, H.A.C.Tel has looked into the circumstances of the accident.

In the circumstances, may I suggest that you inform Mr. Snitcher that the contents of his letter do not agree with another report of the accident and further enquiries are being made.

  
(G.R. Leslie)

CRL/RME

Paul Bernard 511 Threshold House ext:

ject: M.450 (000) 'The Time Monster' Ep.1. Week 21  
Tr: Saturday, 20th May 1972 MC-1

Re: Janice Dutton thru Barry Letts

Copies: R.B.S.Tel., R.Serials: C.I.(S.C.)R.G.Tel.,  
Org.Serials, Mrs. P. Fraser: Prog.Sub.Editors(2),  
Tel.Pub; Officer:

1750

DOCTOR WHO

Starring JON PERTWEE

THE TIME MONSTER

A six-part story  
by ROBERT BLOOM

Episode 1

Strange happenings at the Barton Research  
Institute. Is the extraordinary machine  
the mysterious Professor Macaulay has  
built all it seems to be?

Dr.who .....	JON PERTWEE
Master .....	ROGER DELGADO
Jo Grant .....	KATE MANKING
Dr. Ruth Ingram.....	WANDA MOORE
Stuart Hyde.....	IAN COLLIER
Captain Mike Yates.....	RICHARD FRANKLIN
Privateer Letbridge Stewart...	NICHOLAS CHURCHY
Sergeant Benton.....	JOHN LEWIS
Dr. Percival.....	JOHN WYER
Window Cleaner.....	THOMAS WALSH
Dr. Cook.....	GAVILLE SANDER
Proctor.....	BARRY JANTON

Title Music by NON CHAINER  
and the BBC Radiophonic Workshop

Incidental music by DUDLEY SIMPSON

Script Editor : TERRANCE DICKS  
Designer : TIM GLEESON  
Producer : BARRY LETTS

Directed by PAUL BERNARD  
BBC recording - COLON



# PRODUCER

**WVO**

Designers Request  
Director's Request

Number

30

DR SERIES

12:15  
EPS 3 & 6

Production

DR WHO THE TALK MONITOR  
EPS 3 & 6

Producer

Zero Date

14 MAY

Director

PAUL BERNARD

Filming Date

Designer

TIM GLESON

VTR/Scene

23 & 24 MAY

Contractor

BBC W/SHOP

Man Hours

3

Material

£2-50

No Elevations  
Constructional

Late Information  
Fire Proofing

TV Training  
Special Instructions ✓

Floor Painting  
Plastics

Drapes

Fill in the

① PLEASE PRINT 18 UNIT RUN APPROX, 1/2 OF JINSOLITE CORNICE MOLD, IN STONE, ROLLER OVER LIGHTER WITH DARK COFFEE & GREY STONE, ON ALL SURFACES.

② PLEASE PRINT 4 SKIPS OF JINSOLITE RUBBLE AS ABOVE CORNICE MOLD.

Total cost to programme

£11-50

Additional to contract

Estimated by

F. P. B. B. B.

KAN GLESON  
PP. TIM GLESON

FROM: BETTY WICKINS, PROGRESS DESK, STUDIO MANAGEMENT.

ROOM 4043 T.C.

PABX

PRODUCTION ..... DR. WHO (000) 3 & 4/6 ..... WEEK NO. .... 19 ..... DATE ..... 10.5.72  
PROJECT NO. .... 2341/7081 .....  
PRODUCER ..... B. LETTS/P. BERNARD ..... DIRECTOR ..... - .....  
DESIGNER ..... T. GLEESON ..... ARTIST BOOKER ..... SYBIL CAVE .....  
TECHNICAL MANAGER (1) ..... DEREK HOBDA ..... SOUND SUPERVISOR ..... TONY HILLIER .....  
COSTUME SUPERVISOR ..... BARBARA LANE ..... MAKE-UP SUPERVISOR ..... ROSEMARY BARRETT .....  
PROPERTY ASSISTANT ..... B. HODGSON .....

In order that I may assist with the servicing of your production, it is essential that you pass on the information (where appropriate) to the department concerned by the date shown.

The project number for this production has been supplied by Programme Planning, if this is not correct please let me have the amendment as well as Planning.

If there are any other difficulties anticipated in meeting these dates, please notify me without delay.

STUDIO PRODUCTION DATES

Scripts	.....7.....	Rehearsal Rooms	..27.3.72....
Designer Availability	.....7.....	Floor Manager	..... ..... DRAMA .....
Plan Agreed Date	.....27.3.72....	Asst. Floor Manager	..... ..... DRAMA .....
Design Drawings	.....10.4.72....	Floor Assistant	.....1.5.72....
Instruction Zero	.....8.5.72....	Scenic Projection	.....1.5.72....
Props	.....27.4.72....	2nd Vision Mixer	..... ..... - .....
Visual Effects	.....17.3.72....		
Graphics Filmed	.....17.4.72....		
Graphics Illustrated	.....24.4.72....		
Graphics Plain Captions	.....28.4.72....		
Artists	.....24.4.72....		
Costume	.....25.4.72....		
Make-Up	.....24.4.72....		
Final Plans	.....1.5.72....	DATE	.....22.3.72....

*Betty Wickins*  
BETTY WICKINS

# THE BRITISH BROADCASTING CORPORATION

Kensington House, Richmond Way, London, W.14.

## SUPPLEMENTARY PAYMENT

(Cheque to follow from our.....London......Accounts Department)

Ref. 35/ SC

Type of Contract O.C.

Artist if different See below.  
from Payee.....

Artists' • Number	25-31

Payee Name	32-61

Address for the services of 3 musicians,

\* For Accounts 1188

Cd. Cd.	Sc.°	Not used
1-2	3	62-63
P6		78-80

"DR. NO" Serial 000. eps. 1 - 6.

Project No.	Nom.* A/c	Details of Fee and Dates Worked	Fee	Rec/Tx* Date	E.I.*	C.I.*	Ch.* Cd.
4-12	13-15	Non-punch	16-24	64-68	69-72	73-76	77
023417-79-84		<p><u>1st May:</u> 2 additional doubles @ £ each. per ep. for 2 eps. (Eps. 1 &amp; 2):</p> <p><u>15th May:</u> " " (Eps. 3 &amp; 4):</p> <p><u>31st May:</u> " " (Eps. 5 &amp; 6):</p> <p><u>Grand total:</u></p>	£				

Mechanical Reproductions

Fee 2 (a)

Fee 2 (b)

add 1 per episode.

(Cybil Cave)

Artists' Bookings Department

Date:

22nd May 1 78

*file with previous*

Copy to: H.A.C.Tel.: Insurance Manager

Ext.

**CONFIDENTIAL**

Reference 01/PC/JDLH

23rd May 1972

Dear Mr.

GEOFF POWELL

Thank you for your letter of the 12th May to which I deferred reply until I had something to report. As I am off on holiday at the end of this week, I ascertained that our Insurance Department are awaiting the outcome of further internal investigations, which were initiated because the version of the accident in your letter of the 17th April did not agree with an accident report passed in the normal way to our Insurance Department.

We will be in touch in due course.

Yours sincerely,

**J. D. L. HILL**  
(J.D.L. Hill)

Assistant Head of Programme Contracts

Legal Officer,  
British Actors Equity Association,  
8 Harley Street,  
London, W1N 2AB

OEW



FROM: O.A. Drama Serials

Room No. &

Building: 404 Threshold

Ext:

Date. 24.5.72

SUBJECT: FILM COSTS WEEK

PROJECT NO. 2341/7079

TO: 1 Producer

2 P.A.

Dr. Who

The amount charged to your programme by Film Department for work done in week.....!9.  
is £. ~~580~~ 41/-

This is based on:

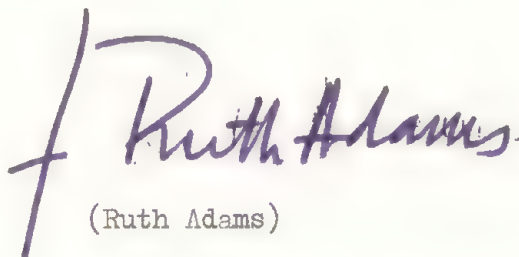
Sound shooting: 580ft.

Mute shooting

Colour rushes

Additional processing

Edited footage

  
(Ruth Adams)

Letter

From: Controller BBC-1

Date: 24th May, 1972

To: 1. O.SERIALS.D.Tel.  
2. BARRY LETTIS  
3. Planning Group

Title: DR. WHO 000

Project: 7081-82

Issue No: 4

Subject to the availability of facilities, the changes in allocations requested on the Programme Budget Adjustment/Amendment Form are agreed.

ALAN SHALLCROSS

for (Paul Fox)

From: Org. Drama Serials, Television. (Secretary)

Room No: 406 Thres Ext: Date: 25th May 1972

SUBJECT: DR. WHO 000: SOUND DUBBING ARRANGEMENTS

To: Maria Marshall,

Copy to: Tony Millier  
Barry Letts  
Paul Bernard  
Jean Mellett

This is to confirm the sound dubbing arrangements for "DR. WHO" 000.

All dubbing sessions will take place in the Spur Studio.

Episode 5 - 6.6.72.

Project No: 2341/7083

1430-1800 Rehearse with Shibarden  
1800-1900 Dinner  
1900-1930 VT line-up  
1930-2200 Dub

Episode 6 - 7.6.72.

Project No: 2341/7084

1445-1745 Rehearse with shibarden  
1745-1845 Dinner  
1845-1915 VT line-up  
1915-2115 Dub

Episode 5 - 8.6.72.

2145-2315 Dub back to master  
2315-2345 Final review

The final dub back to master for episode 6 has not been arranged but I will let you know when it has.

(Vanessa Oughton)

P A S R

To: Television Accountant

Copies: H. Serials: Org. Serials: Drama Script Library:  
Duty Office: Cost A/C Unit: Copyright: Tel. Ents: Barry Letts

---

"DOCTOR WHO - The Time Monster" (000) EPISODE SIX (02341/7084)

VTC/6HT/78960/ED - Wednesday, 24th May 1972 - TC3

TX: Saturday, 24th June 1972 BBC-1 1750

Producer: BARRY LETTS

Director: PAUL BERNARD

Designer: TIM GLEESON

Duration:

---

A. 1. DETAILS OF CAST

Dr. Who	... JON PERTWEE
Jo Grant	... KATY MANNING
Master	... ROGER DELGADO
Brigadier Lethbridge Stewart	... NICHOLAS COURTNEY
Sgt. Benton	... JOHN LEVENE
Dr. Ruth Ingram	... WANDA MOORE
Stuart Hyde	... JAN COLLIER
Dalios	... GEORGE CORMACK
Galleia	... INGRID PITT
Krasis	... DONALD ECCLES
Crito	... DEREK TURCOTT
Lakis	... SUSAN PENHALIGON
Hippias	... AIDAN MURPHY (Film only)
Kronos	... MARC BOYLE
Face of Kronos	... INGRID BOWER
Minotaur	... DAVE PROWSE
Guard	... MELVILLE JONES
Serving Girl	... VIRGINIA MULL
Hippias Double	... VAL MUSETTI (Film only)
Baby	... DARREN PLANT

Extras:

Guards:

NICK HOBBS, RICHARD EDEN, CHRISTOPHER HOLMES, LAURIE GOODE,  
GEOFFREY MORGAN, JONAS KERR

Guards/Trumpeters:

MARC LANDERS, ANDREW DEMPSEY, JAMIE GRIFFIN, JEREMY HIGGINS

Sedan Carriers:

GEORGE GREGNEY, FRANCIS WILLIAMS, YINKA ADEBIYI, PETER JOHNSON

Councillors:

BILL WHITEHEAD, REG LLOYD, WILFRED BOYLE, EDMUND BAILEY,  
COLIN CUNNINGHAM, PETER PENNY

Serving Girls:

YVONNE ASHLEY, ALISON DAIMLER, SUSAN PATRICE

NB: ANN MICHELLE and NICHOLAS MUTTON booked but parts  
recast.



2.

Artists on Film

JON PERTWEE, KATY MANNING, DAVE PROWSE, VAL MUSETTI  
NICHOLAS COURTNEY, - MARC BOYLE

Extras on Film:

BERNARD BARNSLEY, JIM DOWDALL, IAN ELLIOTT, KEVIN MORAN,  
REG TURNER, BRIAN GILMAR,

MICHAEL COSTLEY, MARK LANDERS booked for filming (extras)  
but not used.

Pre-Recording for Episode 6

VTC/6HT/78720/A - 9.5.72 20"  
IAN COLLIER, WANDA MOORE

VTC/6HT/78729 - 10.5.72 2'00"  
JON PERTWEE, KATY MANNING

B.

OTHER ITEMS CHARGEABLE TO PROGRAMME

COPYRIGHT: Robert Sloman

MUSIC: Dudley Simpson

Stunt Arranger - TERRY WALSH

Animal Kingdom

C.

FILM SEQUENCES

16 mm. specially shot      Film Cameraman - PETER HAMILTON  
Film Editor - MARTYN DAY

Opening titles 30"  
Closing titles 50"

Spec. shot sequences total:  
- 2' 10"

D.

MUSIC DETAILS

Opening music (on film) 30"  
Closing music (on tape) 50"  
RON GRAINER + BBC Radiophonic Workshop

Specially composed Incidental music by DUDLEY SIMPSON  
details to follow after dubbing.

*Sue Upton*  
(Assistant to Paul Bernard)  
25.5.72

**From:** Barry Letts, Producer, Dr.Who

Room No. &  
Building:

505 Union House

Tel.  
Ext.

date: 25th May 1972

**Subject:** OVERAUN IN TC3 on 24th May 1972 FOR DOCTOR WHO

**To:** H.Serials D.Tel.

Copy: Org.Serials D.Tel.,  
C.A.Gen.D.G.Tel.

I regret that the final recording of 'Dr.Who' 000, 'The Time Monster' on 24.5.72 overran by 58 minutes. This was necessary to complete the show, which was very complex, using visual effects, a kirby wire and CSO. There were some retakes. The experience confirms that a) Recording Breaks should be kept to a minimum and b) where essential, they should be as pre-planned in detail as the recording itself. That being said, I would like to stress that both the Director and the P.A., and indeed everyone concerned, worked hard and well.

**From:** Barry Letts, Producer, Dr.Who  
**Room No. &** 505 Union House **Tel.**  
**Building:** **Ext.:** **date:** 25th May  
**Subject:** SCENE CREW IN TC3 FOR DR.WHO on 24.5.72  
**To:** L.R. Montague

The last two recordings of 'Dr.Who' on the 23<sup>rd</sup> May turned out to be very complex. I should like to say how grateful we all are for the excellent work done by the Scene Crew under very trying conditions.

P A S R

To: Television Accountant

Copies: H. Serials: Org. Serials: Drama Script Library:  
Duty Office: Cost A/C Unit: Copyright: Tel. Ents:  
Barry Letts

---

"DOCTOR WHO - The Time Monster"(000)

EPISODE FIVE (02341/7083)

VTC/6HT/78942/ED - Tuesday, 23rd May 1972 - TC3

TX: Saturday, 17th June 1972 BBC-1 17.50 p.m.

Producer : BARRY LETTS  
Director : PAUL BERNARD  
Designer: TIM GLEESON

Duration:

---

A. 1. DETAILS OF CAST

Dr. Who	...	JON PERTWEE
Jo Grant	...	KATY MANNING
Master	...	ROGER DELGADO
Krasis	...	DONALD ECCLES
Dalios	...	GEORGE CORMACK
Galleia	...	INGRID PITT
Hippias	...	AIDAN MURPHY
Lakis	...	SUSAN PENHALIGON
Crito	...	DEREK MURCOTT
Miseus	...	MICHAEL WALKER
Guard	...	MELVILLE JONES
Serving Girl	...	VIRGINIA MULL
Minotaur	...	DAVE PROWSE (Film only)

Guards:

NICK HOBBS, RICHARD EDEN, CHRISTOPHER HOLMES, LAURIE GOODE,  
GEOFFREY MORGAN, JONAS KERR

Trumpeters/Guards:

MARC LANDERS, ANDREW DEMPSEY, JAMIE GRIFFIN, JEREMEY HIGGINS

Sedan Carriers:

GEORGE GREGNEY, FRANCIS WILLIAMS, YINKA ADEBIYI, PETER JOHNSON

Councillors:

BILL WHITEHEAD, REG LLOYD, WILFRED BOYLE, EDMUND BAILEY,  
COLIN CUNINGHAM, PETER PENNY

Serving girls:

YVONNE ASHLEY, ALISON DAIMLER, SUSAN PATRICE

2. Artists on Film

DAVE PROWSE, KATY MANNING

NB: ANN MICHELLE contracted, paid, but not used, as  
part recast



Post Recording for Episode 5

VTC/6HT/78960 on Wednesday, 24th May - several scenes total: 5½ mins.

JON PERTWEE, KATY MANNING, ROGER DELGADO, INGRID PITT,  
GEORGE CORMACK, DEREK MURCOTT, DONALD ECCLES, SUSAN PENHALIGON

B. OTHER ITEMS CHARGEABLE TO PROGRAMME

Copyright: ROBERT SLOMAN (Author)

Music: DUDLEY SIMPSON

Animal Kingdom

Strand Electrics

C. FILM SEQUENCES

16 mm. sync specially shot

Opening titles - 30"

Closing titles - 50"

Specially shot sequences - 20"

D. MUSIC DETAILS

Opening music (on film) 30"

Closing music (on tape) 50"

RON GRAINER + BBE RADIOPHONIC WORKSHOP

Incidental music - specially composed by DUDLEY SIMPSON  
Details to follow after dubbing.

Sue Upton  
(Assistant to Paul Bernard)  
26.5.72

From: Paul Bernard 511 Three Ext.  
Subject: "Dr. Who" (000) "The Time Monster" 02341/7000 Week 22  
Episode 2 T1: Saturday, 27th May 1972  
To: Janice Batten thru Barry Letts  
Copies: H.D.C.Tel: H. Serials: C.A(D.C)S.CTel: Org. Serials:  
Mrs. P. Fraser: Prog. Sub. Editors (2): Tel. Pub. Office:

---

1750

DOCTOR WHO

Starring JON PERTWEE

THE TIME MONSTER

A six-part story  
by ROBERT SLONAM

Episode 2

The Doctor learns of a hideous danger to the entire Universe. A visitor arrives - a visitor from another age.

Master	.. ROGER DILLARD
Mr. Ruth Ingram	.. SANDA MOORE
Stuart Hyde	.. IAN COLLIER
Brigadier Lethbridge Stewart	.. NICHOLAS COUNTRY
Mr. Percival	.. JOHN WYSE
Mr. Cook	.. DEVLIN BARBER
Pooster	.. DANNY ARRYEN
Mr. Who	.. JON PERTWEE
Jo Grant	.. KATY WANSING
Captain Mike Yates	.. RICHARD FRANKLIN
Sergeant Benton	.. JOHN GUY
Archie	.. RONALD BAKER
Neophyte	.. ARTHUR DALTON
Hippies	.. AIGLE MURPHY

Title Music by RON SHAINEN  
and BBC Radiophonic Workshop  
Incidental Music by DUDLEY SIMMON

Script Editor : TERENCE DICKS  
Designer : TIM DUNN  
Producer : DANNY LINTON  
Directed by PAUL BERNARD

BBC Recording Studio

**From:** Assistant to Head of Studio Management Tel (1)

Room No. &  
Building:

4036 T.C.

Tel.  
Ext.:

date:

31st May, 1972

**Subject:** GREGORY POWELL : ACCIDENT IN CONNECTION WITH 'DR. WHO' 16/4/72

**To:** Mr. Barry Letts

Now that production on Dr. Who (000) is complete could you please let me have in my keeping the clips of undercranked film which record the accident to Gregory Powell on April 6th 1972?

*(horse) incident*

They will, of course, be safely kept and available for your use at anytime you should need them.



(Eddie Marsden)

*asked Martyn  
to send appropriate  
films to us.*

# Scenic Servicing Contract for Scenery & Dressing Properties

No.

2324

ACTION PROPERTIES ARE SEPARATELY CHARGED

ORIGINAL/ADDITIONAL/REVISION TO NO. 2187

STUDIO/STAGE/LOCATION/OTHER

FROM: SCENIC SERVICING CONTRACTS OFFICE, Room 274 Sc. Bl. TC, PABX

TO (PRODUCER): Barry Letts

DATE ISSUED 31.5.72

Acceptance or non-acceptance of all or part of this contract to be made without delay

DIRECTOR Paul Bernard

PRODUCTION DATE 23-24.5.72 Wk.

PRODUCTION DEPT. Drama Serials

FILMING DATE Wk.

TITLE Dr Who - The Time Monster

PROJECT NO. 02341/7083

DESIGNER Tim Gleeson

SET	INTERNAL COSTS - G10		EXTERNAL COSTS -120		FOR USE BY COSTING UNIT.
	MAN HOURS		MATERIALS	PROPERTIES Hired or Bought	
	Qty	£			
Additional props & Greenery for main temple & Galleia's Rm				95.00	
				95.00	
			95.00		
LATE INFORMATION CHARGE 5% 15% 30%					
TOTALS			95.00		

NOTE: THIS CONTRACT IS BASED UPON PRODUCTION INFORMATION RECEIVED TO DATE. ANY VARIATION OR ADDITION MAY RESULT IN A REVISED CONTRACT.

REMARKS:

ISSUED BY: JACK JACKSON

DATE

DISTRIBUTION

FOR SCENIC SERVICING

PRODUCER-2

COSTING UNIT

FOR SCENIC DESIGN

DIRECTOR

SNR. ASST. PROPS

SC. DES. MANAGER

FILE-2

OUTPUT DEPT. ORG.

DESIGNER

ACCEPTED BY

PRODUCER

SIGNED COPY TO BE RETURNED TO CONTRACTS OFFICE.



# THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service **TV BBC-1**

Date of issue **31/5/72**

BT 7122

Author if different from Payee **Mervyn Haisman & Henry Lincoln**

COPYRIGHT DEPARTMENT  
PAYMENTS

Payee Number	25-31
--------------	-------

Payee Name	32-61
	<b>C.C.A. Personal Management Ltd.,</b>

Address

**11 Albemarle Street,  
London, W.1.**

Copy to: **Terrance Dicks**  
**C.A.(Gen.) D.G.Tel.**  
**O.Serials D.Tel.**

Ed.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4 12	13 15	16-24	64-68	non-punch
023417082	106		10/6/72	<b>DR. WHO ; THE TIME MONSTER</b> <b>Use of character Lethbridge Stewart</b>  <b>Episode 4</b>

Passed by.....

Certified duly performed on above date(s) .....

DEPT.  
FROMDRAMA SERIALS  
BARRY LETTS

PRODUCER OF

DOCTOR WHO

BBC 1

~~BBC 2~~

(SERIAL 000)

STORY EDITOR

TERRANCE DICKS

TITLE OF PLAY, SERIES EPISODE OR SERIAL

'THE TIME MONSTER'

Project Number

02341/7079/84

Duration:

AUTHOR (AND TRANSLATOR)

BOB SLOMAN

DRAMATISED/ADAPTED BY

-

DIRECTOR (IF KNOWN)

PAUL BERNARD

Rec. Week &amp; Day (if known)

17, 19, 21

TX Week &amp; Day (if known):

20.5.72.

Studio

-

Cast: \*

Large (20 plus) / Medium / Small (6 minus)

Approx. No. &amp; Type of Sets

Possible Film Requirements

TYPE OF DRAMA:

Modern or Period (give date):

Comedy Drama, Suspense Thriller, etc.

SCIENCE FICTION/ADVENTURE

BRIEF OUTLINE OF PLOT:

(Information in brackets NOT FOR PUBLICATION)

In a Government Research Institute, Professor Trascalos is working on a matter transmission machine known as TOMTIT - Transmission of Matter Through Interstitial Time. At the Unit Laboratory meanwhile, Dr. Who works on a 'Time-Sensor', a device which detects disturbances in the Time Field - in particular those caused by the operation of the Master's Tardis. The test run of TOMTIT produces a reading on the Time Sensor and sends the Doctor and Jo down to the Research Centre where a series of mysterious and terrifying events are taking place. Sure enough, Professor Trascalos is the Doctor's old enemy, the Master.

(The Master's plan involves the Crystal of Kronos, which long ago enabled the rulers of Atlantis to control Kronos, the Time Monster, a being from outside Time whose tremendous powers brought first prosperity, and then near destruction, to Atlantis. The Master sets off for Atlantis in his Tardis, determined to obtain possession of the Crystal. This will give him control over Kronos and thus power over Time itself. Such powers in the Master's hands could bring disaster to the entire Universe. Jo and the Doctor pursue the Master through Space and Time to Atlantis, where they try to prevent him from gaining possession of the Crystal. They are helped by Dalios, the wise, old King of Atlantis, and hindered by Galleia, the King's young and beautiful wife, who casts in her lot with the Master. In the final struggle, the full fury of Kronos is released, Atlantis is destroyed and the Doctor comes to a final confrontation with the Master outside Space and Time. The Master is defeated but once again escapes to work more mischief.....)

ANY OTHER POINTS (e.g. names of leading artists if known)

PRODUCER

W.V.O.

Directors Request

Number

Production "DR WHO"

Producer

Director

Designer T. GLAESON.

Contractor

No Elevations

Constructional

Late Information

Fire Proofing

TV Training

Special Instructions

Floor Painting

Plastics

Carpas

Studio No. TCS

Eating

Location/County

Project No. 2341/7083

Zero Date 22/5/72

Filming Date

VTR/Trans 23/5/72

BBC

Engineer

Director

Designer

Scaffolder (3)

Asst. Men.

Studio Ops (2)

Workshop Manager

A.W/Shop (Prods)

A.W/Shop (Alloy)

Master Plasterer

Metal W/Shop

Man Hours

Don. Artist

Grades Up

Graphics

J. Field

Estimator

Costing

Bus. Manager

Contractor

V. Shop

E. G. G. G.

A.P.

Materials

£70.00

CONFIRMATION

SUPPLIED BY MAGNA DOVE LTD;

Dallond House  
1-3 Westville Road, W.12,Series "Tardis" Control  
Unit.

(As supplied for previous Ep.

Dr. Who No. 2341/7081 - £70.00  
VTR. 10/5/72.Delivery & Collection by  
Magna Dove.

Total cost to programme

£70.00

In contract

Estimated by

Designer

Fin. Sec.



W.V.O.

PRODUCER

Designers Request  
Director's Request

Studio No. T24

Ealing

Location/County

Copies to  
Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Man Hours

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Sc. Bookings

A.P.

Materials

Number

Production "DR WHO"

Producer

Director

Designer

Contractor

Project No. 2341/708

Zero Date 8/5/72

Filming Date

VTR/Trans 10/5/72

No Elevations  
Constructional

Late Information  
Fire Proofing

TV Training  
Special Instructions

Floor Painting  
Plastics

Drapes

Confirmation

Supplied by Morgan Dove

Dollond House,  
1-3 Westville Rd. W.12

4' sq. Computer Unit - £150  
& Newton Trunking - £94 } A  
(As arranged with Designs)

Plus

Curved Ends to Newton  
Trunking - £113 } B

(Inc. Delivery)

357

NOTE: 'A' Additional to Contract. £244  
'B' IN Contract £113

Total cost to programme

£357.00

In contract

£113

Additional to contract

£244

ADDITIONAL

Estimated by

Designer

Fin Gleeson



# PRODUCER

**WVO**

Director's Request

19 23/5  
1980 5460

Ealing

TC 3

Copies to  
Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Man Hou

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Music

Producer

DR. WARD THE TIME WARDEN

0834/788387

Director

Filming Date

19. MAY.

Designer

PALL BARLIMAN

Contractor

TIM CLEGG

VTR/Trans

28174 MAY 72

No Elevations

Constructional

Fire Proofing

Special Instructions

Plastics

Drapes

- 1 DOOR FURNITURE All SETS
- 2 ASSURANCE 4 Poster Bed. Hired, Dancer Room
- 3 Complete RESTRA CLODDING. TEMPLE
- 4 Complete CEMENT MUDS Support. TEMPLE
- 5 FIX CEILING PLAC. THERM INTERIOR. STICK SET.
- 6 PIN HUBS All STICK CO'S ON RESTRA TEMPLE

stage

Total cost to programme

£21-00

In contract

Additional to contract

KEN LEASDOWN  
DR. TIM CLEGG

Estimated by

P. Barliman

# PRODUCER

# W.V.O.

Production Request

Order No. 2 A-A-A

44/19/5

Serial No. 703

Rating

Location/Country

Project No. 02341/7053

Zero Date

Filing Date

VTR/Time 23/24.5.72

Asst. to Producer

Director

Designer

Asst. Man.

Studio Ops (2)

Workshop Manager

Asst. Man. (Prod)

Asst. Man. (Admin)

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Master Plasterer

Estimator

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

Graphics

No Elevations

Construction

Late Information

Fire Proofing

TV Training

Special Instructions

Floor Painting

Physics

Drapes

Physics

PLEASE RETURN 2 PR D. DOOS 42  
TO OPEN AS DISCUSSED

~~PLEASE RETURN 2 PR D. DOOS 42~~

*[Large handwritten flourish or signature]*

Total 2 programmes

16

In contract

Additional to contract

Estimated by

*[Handwritten signature]*

W.V.O.

Directors Request

Number 1A

Production

DR. WHO

0-0-0

Producer

BARRY LEES

Director

PAUL BERNARD

Designer

TIM GIBSON

Contractor

ACK. &amp; SNOW

No Elevation

Construction

✓

Late Information

Fire Proofing

TV Training

Special Instructions

Floor Painting

Plastics

Drapes

~~Contract~~

Project No.

02341/108364

Zero Date

19. MAY. 72

Filming Date

VTR/Trans

23 &amp; 24. MAY '72

Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prod)

A.W/Shop (After)

Master Painter

Master W/Shop

Man Hours

10A.  
1C

Sen. Artis.

Drapes Up

Graphics

Estimator

Casting

Bus. Manager

Contractor

W/Shop

So. Bookings

A.P.

Materials

£10-50.

(1) PLEASE PUT BLOCK 3/3/7 ON CASTERS

(2) ALLOW 10 MANHOURS FOR ARTIST PAINTING 'MOSAIC' AREA IN MAIN TEMPLE

(3) ALLOW 10P EXTRA FOR EACH P.V.C. PRESSING IN STICK BARONS  
— £8-00 FOR 80 PRESSINGS

Total cost to programme

saving

£43-50.

In contract

Additional to contract

Estimated by

Designer

Lin Jones



# PRODUCER

# W.V.O.

② OF STOPS

FROM THE TIME MONITOR

W/Shop

FROM 2:30 PM

FROM THE GLEASON

FROM PLANO SHOP

No. TC. 3.

Form

Location

Time 19 MAY

Filming Date

FROM 2:30 PM

Copy to

Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A. W/Shop (Alec)

Master Plasterer

Metal W/Shop

Sen. Artist

Drapes Up

Graphics

Estimator

Costing

Bus. Manager

Com. Master

W/Shops

Sc. Bookings

A.P.

No Elev. Rms  
Construction

Late Information  
Production

TV Training  
Production

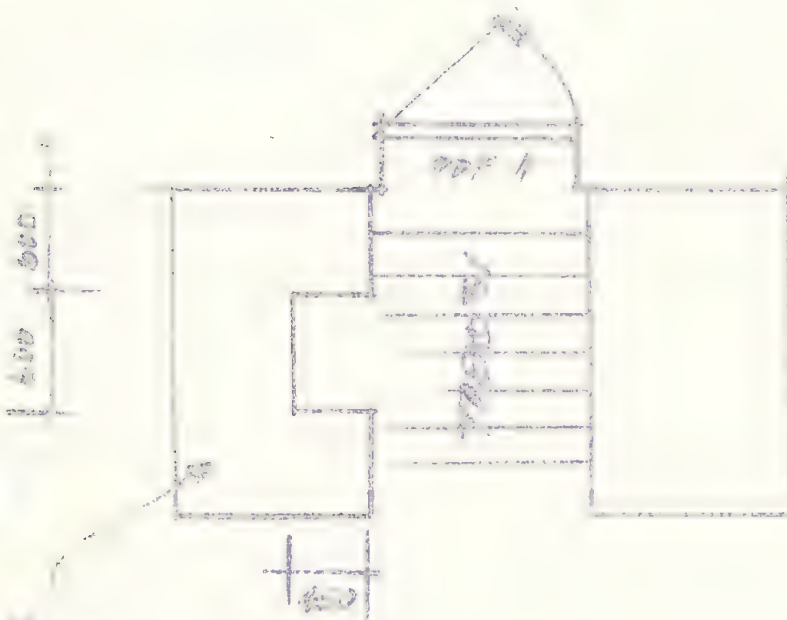
Floor Painting  
Name

Drapes

① 600 X 450 SECTION FROM 2:30 PM AS SHOWN  
CHAD REVERNS TO FLOOR

Quote 14/5/77

② W/CE REPLACEMENT FROM THE STICK



600 X 450  
STICK

Total Bill to programme  
- charges

F21

Additional to contract

Estimate by

Designer

*[Signature]*



Number **1**

**RB 1/2/5**

Production: **DR WHO 0-0-0**

Producer: **BARRY LETTS**

Director: **PAUL BERNARD**

Designer: **TIM GUESON**

Contractor

Studio No. **T.C. 4**

Eating

Location/Country

Project No. **02341/7082**

Zero Date **5 MAY**

Filming Date

VTR/Trans **92/10 MAY**

Copy to Producer

Director

Designer

2/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W. Shop (Prods)

A.W. Shop (Alloc)

Master Picture

Metal W/Shop

Man. Hours

**5**

Sen. Artist

Drapes Up

Graphics

Scrimmer

Costing

Bus. Manager

Contractor

W/Shops

Materials

No Elevations  
Constructional ☒

Late Information  
Fire Proofing

TV Training  
Special Instructions

Floor Painting  
Plastics

Drum

ON "MASTERS INNER LABORATORY"

PLEASE ENSURE THAT THE METAL  
FRAMES ARE BOLTED TO PLATTING AS PER ELEVATIONS.

PLEASE FIX 6' X 2' ELECTRICAL PANELS IN FRAMES  
AS SHOWN ON DRESSING PHOTOS - SAME SET  
N.B. ARTIST ON KIRBY WIRE TO KICK  
AGAINST

(2) PLEASE ENSURE ALL DOORS OPEN EASILY

Total cost to programme

**£1500**

Additional to contract ☒

Estimated by

**T. B. B. B.**

Designed

**T. B. B. B.**

# PRODUCER

# W.V.O.

Deal price/Request  
Dir. Joe's Request

Number (21)

KB 11/5

Production: DR. WHO THE TIME MONSTER  
BOS 3 & 4

Project No. 01/04/708142

Producer:

Zero Date 8 MAY

Director: PAUL BERNARD.

Filming Date

Designer: TIM CIESCH.

VTR/Reels 9 & 10 MAY.

Contractor: KELLAND SNOW.

Copy to Producer	✓	Sen. Artist
Director	✓	Director's Up
Designer	✓	Graphics
Editor (3)	✓	
Asst. Man.	✓	Estimator
Studio Ops (2)	✓	Costing
Workshop Manager		Bus. Manager
A.W/Shop (Prod)		Contractor
A.W/Shop (Allow)		Workshop
Master Plasterer		So. Bookings
Model W/Shop		A.P.

Man Hours 3 SALE  
Materials 4-75 SAVE

No Elevations Constructed ✓	Latest information: Fire roofing	TV Training Special Instructions ✓	Floor Painting Plastics	Drapes
-----------------------------	----------------------------------	------------------------------------	-------------------------	--------

W.V.O. IN CONFIRMATION. 3/5.

SHEET 1 OF 1. ELEVATION. A-A.

- PLEASE BACK THE 1200 TOP & BOTTOM 1/2 610 VOIDS, (IN THE NEW MAKE WALL & DOOR UNITS) WITH H/BOMPO.
- SUPPLY 8000 1/2 VOID FILL-IN PIECES, IN H/BOMPO, TO FIT INSIDE THE 1/2 VOIDS IN EXISTING UNITS, 610MM DIA.

PAINT TV WHITE & POL.

SHEET 1 OF 1. ELEVATION. C-C.

- C.S.O. CLOTH 10 50. 20X20. NO LONGER REQUIRED, PLEASE CANCEL. REPAIR IN C.S.O. YELLOW.

Total <del>cost</del> to programme	£13-75	W.V.O. cost	Additional to contract
------------------------------------	--------	-------------	------------------------

Estimated by

Designer: *Lin Allen*



PRODUCER

**W.V.O.**

~~Estimate Request~~  
Director's Request

Number **(20)**

**LS 11/5**

Production **DR WHO THE TIME MONSTER**

**EPS 3 & 4**

Project No. **2234/705142**

Producer

Zero Date **8 MAY**

Director **TAK BERNARD**

Filming Date

Designer **TM GIESSEN**

VTR/Trans **9 & 10 MAY**

Contractor **ACKLAND SHOW**

No Elevations  
Constructional ☒

Late information:  
Fire roofing

TV Training  
Special Instructions ☒

Floor Painting  
Plastics

Drabs

Office to  
Producer

Director

Designer ☒

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prod)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Gen. Artist

Design/Up

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

Sc. Drawings

A.P.

Man Hours

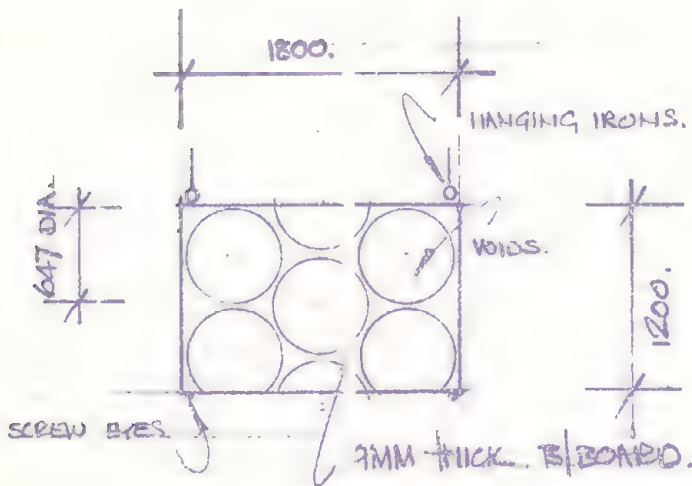
Materials

**4.**

**76-35**

WVO. IN CONFIRMATION.

**75-**



PLEASE MAKE UP A 6X4 BACKING UNIT TO HANG IN. TO MATCH  
EXISTING INTERIOR TARDIS WALL UNITS.  
FIT HANGING IRONS TO TOP EDGE. & SCREW EYES TO BOTTOM EDGE.  
PLEASE NOTE DIA OF VOIDS TO BE 647. TO TAKE DIAMWOOD  
PVC. PRESSINGS.

PAINT TV WHITE & POL.

Total cost to programme  
- saving -

**18-35**

~~Additional to contract~~  
Additional to contract

Estimated by

Designer

*Signature*

# Transmission Form

TRANSMISSION:—

## FILM AND RECORDED PROGRAMMES

To: PRESENTATION DESK Room 4093 TC (PABX )  
(White and Yellow Copies)  
DEPARTMENTAL ORGANISER or ORG. ASST. (Pink Copy)  
PRODUCTION FILE (Blue Copy)

WEEK	25
DATE	17.6.72
NETWORK	BBC-1
Transmission in Monochrome or Colour	Colour

RECORDING NUMBER  
OR FILM GAUGE

VTC/6HT/78942 ED

TAKE No. ON FRONT  
OF PROGRAMME

One

V.T. SPOOL No.

40488

PROJECT NUMBER

02341/7083

TITLE OF PROGRAMME

DOCTOR WHO:

TX. STATUS  
(1st; 2nd. Showing etc)

1st

EPISODE No.

Five

SUB-TITLE

The Time Monster

PRODUCER OR PERSON RESPONSIBLE

Name BARRY LETTS

DEPARTMENT RESPONSIBLE

Office Room 505 Union  
& Tel. No.

Home Tel. No.

When this programme is broadcast it will be part of a carefully planned sequence. If any of the following information is incorrect or incomplete, the successful transmission of this and other programmes in the sequence may be jeopardised. Presentation are not able to rehearse programmes prior to transmission.

### OPENING

1. For Identification purposes, give details of opening shots, sound and vision, and state if and when sub-title is shown

Usual opening titles (30") - moving line pattern dissolves to DOCTOR WHO FACE -  
to "DOCTOR WHO". with s/i 1. The Time Monster (20")  
2. By Robert Sleman  
3. Episode 5

### TIMING

1st shot: MASTER and KRASIS at tardis control panel

2. Duration of programme timed on V.T. machine/film footage counter.....

24'25"

timed on stop watch .....

24' 29"

3. Duration of end sequence (timed from appearance of FIRST WRITTEN CREDIT  
to the END OF PROGRAMME).....

50"

### CLOSING

4. Wording of FIRST closing credit:—

1. Dr. Who  
JON PERTWEE

5. Wording of FINAL closing credit:—

17. Directed by  
PAUL BERNARD

6. If programme does not end with the fade down of the final credit give details.....

BBC-TV Colour

REMARKS (to include authorised announcements and any information which may be helpful in transmitting this programme e.g. a moving or dramatic ending, a sustained period of silence or absence of picture etc.).

Signed

*Suepht*

Date 2.6.72

Checked by person now responsible.....



# Transmission Form

TRANSMISSION:—

## FILM AND RECORDED PROGRAMMES

To: PRESENTATION DESK Room 4093 TC (PABX )  
(White and Yellow Copies)  
DEPARTMENTAL ORGANISER or ORG. ASST. (Pink Copy)  
PRODUCTION FILE (Blue Copy)

WEEK	26
DATE	24.6.72
NETWORK	BBC-tv
Transmission in Monochrome or Colour	Colour

RECORDING NUMBER  
OR FILM GAUGE

VTC/6HT/78960 ED

TAKE No. ON FRONT  
OF PROGRAMME

One

V.T. SPOOL No.

41210

PROJECT NUMBER

02341/7084

TITLE OF PROGRAMME

DOCTOR WHO

TX. STATUS  
(1st; 2nd. Showing etc)

1st

EPISODE No.

Six

SUB-TITLE

The Time Monster

PRODUCER OR PERSON RESPONSIBLE

Name BARRY LETTS

DEPARTMENT RESPONSIBLE

Drama, Serials

Office Room 505 Union  
& Tel. No.

Home Tel. No.

When this programme is broadcast it will be part of a carefully planned sequence. If any of the following information is incorrect or incomplete, the successful transmission of this and other programmes in the sequence may be jeopardised. Presentation are not able to rehearse programmes prior to transmission.

## OPENING

1. For identification purposes, give details of opening shots, sound and vision, and state if and when sub-title is shown

Usual opening titles (30") - moving line pattern dissolves to DOCTOR WHO FACE -  
to DOCTOR WHO" with s/1 1. The Time Monster (20")  
2. By Robert Sleman  
3. Episode 6

1st shot : JO thrown thru door

## TIMING

2. Duration of programme timed on V.T. machine/film footage counter.....  
timed on stop watch.....

24' 55"

3. Duration of end sequence (timed from appearance of FIRST WRITTEN CREDIT  
to the END OF PROGRAMME).....

50"

## CLOSING

4. Wording of FIRST closing credit:—

1. Dr. Who  
JON PERTWEE

5. Wording of FINAL closing credit:—

21. Directed by  
PAUL BERNARD

6. If programme does not end with the fade down of the final credit give details

BBC tv Colour

REMARKS (to include authorised announcements and any information which may be helpful in transmitting this programme e.g. a moving or dramatic ending, a sustained period of silence or absence of picture etc.).

Signed .....

*[Signature]*

Date...

2.6.72

Checked by person now responsible .....

# SOUND STUDIO SUITE

SSS/ 0535

## BOOKING CONFIRMATION

Sound Organiser  
Room 4029 T.C.

PABX

Date... 2/6/72

This is to confirm the arrangements made with you for the use of the  
SOUND STUDIO

EDITING ROOM No: 4

Production Title DR WHO 000

Producer BARRY LETTS

TIME 1000-1500

Date... 31/5/72

Project No: 02341/7082

RECORDING	B25	hrs. at £10 per hr.	.....
V.T. DUBBING	B25	hrs. at £10 per hr.	.....
EDITING	½B25	hrs. at £ 5 per hr.	.....
TRANSFERS	½B25		
DISK to TAPE		hrs. at £ 5 per hr.	.....
TAPE to TAPE		hrs. at £ 5 per hr.	.....
SHIBADEN REVIEW			
STUDIO	B25	hrs. at £10 per hr.	.....
EDIT ROOM	½B25	<u>4</u> hrs. at £ 5 per hr.	<u>20</u>
TAPE/GRAM OPERATOR	B29	<u>4</u> hrs. at £ 2 per hr.	<u>8</u>
SOUND SUPERVISOR	B29	<u>8</u> hrs. at £ 2 per hr.	<u>16</u>

### Additional Information

ESTIMATED TOTAL

£44

SHIBADEN REQUIRED/~~NOT REQUIRED~~  
SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.



SOUND ORGANISER

# SOUND STUDIO SUITE

SSS/ 0537

## BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date 2/6/72

This is to confirm the arrangements made with you for the use of the  
SOUND STUDIO

~~EDITING ROOM No:~~

Production Title DR WHO 000

Producer BARRY LETTS

TIME 1000-1600

Date 1/6/72

Project No: 02341/7082

RECORDING	B25	hrs. at £10 per hr.	.....
V.T. DUBBING	B25	<u>5</u> hrs. at £10 per hr.	<u>50</u>
EDITING	½B25	hrs. at £ 5 per hr.	.....
TRANSFERS	½B25		
DISK to TAPE		hrs. at £ 5 per hr.	.....
TAPE to TAPE		hrs. at £ 5 per hr.	.....
SHIBADEN REVIEW			
STUDIO	B25	hrs. at £10 per hr.	.....
EDIT ROOM	½B25	hrs. at £ 5 per hr.	.....
TAPE/GRAM OPERATOR	B29	<u>5</u> hrs. at £ 2 per hr.	<u>10</u>
SOUND SUPERVISOR B29		<u>10</u> hrs. at £ 2 per hr.	<u>20</u>

### Additional Information

ESTIMATED TOTAL

£80

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.



SOUND ORGANISER

# SOUND STUDIO SUITE

SSS/ 0539

## BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date.....2/6/72

This is to confirm the arrangements made with you for the use of the

~~SOUND STUDIO~~

EDITING ROOM No: 4

Production Title DR WHO 000

Producer BARRY LETTS

TIME 1600-1930

Date.....1/6/72

Project No: 02341/7083

RECORDING B25 hrs. at £10 per hr. ....

V.T. DUBBING B25 hrs. at £10 per hr. ....

EDITING ½B25 hrs. at £ 5 per hr. ....

TRANSFERS ½B25

DISK to TAPE hrs. at £ 5 per hr. ....

TAPE to TAPE hrs. at £ 5 per hr. ....

### SHIBADEN REVIEW

STUDIO B25 hrs. at £10 per hr. ....

EDIT ROOM ½B25 3½ hrs. at £ 5 per hr. 17.50

TAPE/GRAM OPERATOR B29 3½ hrs. at £ 2 per hr. 7

SOUND SUPERVISOR B29 7 hrs. at £ 2 per hr. 14

ESTIMATED TOTAL

35.50

### Additional Information

SHIBADEN REQUIRED/~~NOT REQUIRED~~  
SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.



SOUND ORGANISER



**From:** Assistant to Paul Bernard 511 Times

**Subject:** BILLING: DOCTOR WHO (400) "The Time Monster" Episode 3  
02341/7081 TR: Saturday, 3rd June 1972 Week 23

**To:** Janice Dutton thru Barry Letts

**Copies:** H.D.C.Tel: H. Serials: C.A.(H.C.)H.D.Tel:  
Org. Serials: Mrs. P. Fraser: Prog. Sub. Editors (2):  
Tel. Pub. Officer.

---

1750

DOCTOR WHO

Starring JON PERTWEE

THE TIME MONSTER

A six-part story  
by ROBERT SLIPMAN

Episode 3

The TARDIS comes under a strange attack  
and the Master nearly loses control of  
the Time Monster.

Master	.. ROGER DELGADO
Sergeant Benton	.. JOHN LEVINE
Dr. Parovial	.. JOHN WISE
Kracie	.. DONALD ECCLES
Dr. Who	.. JON PERTWEE
Jo Grant	.. KATY MANNING
Brigadier Lethbridge Stewart	.. NICHOLAS COUNTRY
Stewart Hyde	.. IAN COLLIER
Dr. Ruth Ingram	.. WANDA MOORE
Kracie	.. MARCOYLE
Police	.. GEORGE COMPAK
Hippies	.. AIDAN MURPHY
Captain Mike Yates	.. RICHARD FRANKLIN
Knight	.. GREGORY POWELL
Unit Sergeant	.. SIMON LOCKER
Roundhead Officer	.. DAVE GANTER

Title music by RON GRANGER  
and BBC Radiophonic Workshop  
Incidental Music by ROBERT SLIPMAN

Script Editor : TERENCE DICKS  
Designer : TERRY GIBSON  
Producer : BARRY LETTS  
Directed by PAUL BERNARD

BBC Recording: Colour

# THE BRITISH BROADCASTING CORPORATION

Kensington House, Richmond Way, London, W.14.

## SUPPLEMENTARY PAYMENT

(Cheque to follow from our.....Accounts Department)

Ref. 35/ SC

Type of Contract O.C.

Artist if different from Payee.....as below.

Artists' * Number	25-31

Payee Name	32-61

Address

\* For Accounts use

Cd. Cd.	Sc.*	Not used
1-2	3	62-63
P6		78-80

"DR. WHO" Serial 000. Ep.6. (

Project No.	Nom.* A/c	Details of Fee and Dates Worked	Fee	Rec/Tx* Date	E.I.*	C.I.*	Ch.* Cd.
4-12	13-15	Non-punch	16-24	64-68	69-72	73-76	77
023417084.		<p>31st May, 1972.</p> <p>Additional fee £ per musician for 3 musicians:</p>	£				

Mechanical Reproductions

Fee 2 (a) + £ Ep.6 only.

Fee 2 (b)

(Sybil Cave)

Artists' Bookings Department,  
London, 1972.

Date:

# SOUND STUDIO SUITE

SSS/ 0547

## BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date 6-6-72

This is to confirm the arrangements made with you for the use of the  
SOUND STUDIO

~~EDITING ROOM~~ No:

Production Title DR. WHO '000'

Producer BARRY LETTS

TIME 1200-2200

Date 6-6-72

Project No: 2341/7083

RECORDING B25 hrs. at £10 per hr. ....

V.T. DUBBING B25 8 hrs. at £10 per hr. £80

EDITING ½B25 hrs. at £ 5 per hr. ....

TRANSFERS ½B25

DISK to TAPE hrs. at £ 5 per hr. ....

TAPE to TAPE hrs. at £ 5 per hr. ....

SHIBADEN REVIEW

STUDIO B25 hrs. at £10 per hr. ....

EDIT ROOM ½B25 hrs. at £ 5 per hr. ....

TAPE/GRAM OPERATOR B29 8 hrs. at £ 2 per hr. £16

SOUND SUPERVISOR B29 16 hrs. at £ 2 per hr. £32

### Additional Information

ESTIMATED TOTAL £128

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.



SOUND ORGANISER

# SOUND STUDIO SUITE

SSS/ 0549

## BOOKING CONFIRMATION

Sound Organiser

Room 4029 T.C.

PABX

Date 6-6-72

This is to confirm the arrangements made with you for the use of the  
SOUND STUDIO

~~EDITING ROOM No.~~

Production Title DR. WHO  
Producer BARRY LETTS  
TIME 1000 - 2200

Date 7-6-72

Project No: 2341/7084

RECORDING	B25	hrs. at £10 per hr.	.....
V.T. DUBBING	B25	7 hrs. at £10 per hr.	✓ £70
EDITING	1/2 B25	hrs. at £ 5 per hr.	.....
TRANSFERS	1/2 B25		
DISK to TAPE		hrs. at £ 5 per hr.	.....
TAPE to TAPE	3	hrs. at £ 5 per hr.	✓ £15
SHIBADEN REVIEW			
STUDIO	B25	hrs. at £10 per hr.	.....
EDIT ROOM	1/2 B25	hrs. at £ 5 per hr.	.....
TAPE/GRAM OPERATOR	B29	10 hrs. at £ 2 per hr.	✓ £20
SOUND SUPERVISOR	B29	20 hrs. at £ 2 per hr.	✓ £40

### Additional Information

ESTIMATED TOTAL

✓ £145

SHIBADEN REQUIRED/~~NOT REQUIRED~~

SYNTHI "A" REQUIRED/~~NOT REQUIRED~~

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND OFFICE, Room 4029, T.C.



SOUND ORGANISER



W.V.O. - Request  
Director's Request

Number

Freddie Fisher  
7/6/72

Product or

Dr. Who.

Produce

Director

Designer

Contractor

Studio No.

Ealing

Location/County

Project No. 234/7081

Zero Date

8/5/72

Filming Date

VTR/Term 10/5/72

Copies to

Producer

Director

Designer

S/Master (3)

Asst. Man.

Studio Ops (2)

W/Shop Manager

A.W/Shop (Prods)

A.W/Shop (Alloc)

Master Plasterer

Metal W/Shop

Man Hours

Sen. Artist

Drapes Ops

Graphics

Estimator

Costing

Bus. Manager

Contractor

W/Shops

St. Postings

Fuel

Materials

No Elev. Units  
Constructional

Late Information  
Fire Proofing

TV Training  
Special Instructions

Floor Painting  
Plastics

Dresses

Reb. W.V.O. dated 31/5/72. re  
Items purchased from Regaa Dove:-

4' sq. Computer Unit £150  
and Newton Trucking £94 } £244

included in Contract No. 2064  
("Dr. Who" VTR 25/26. 4. 72).

Therefore these items should  
not be treated as Additional  
to Contract as stated in  
W.V.O. 31/5/72.

Total cost to programme  
savings

See Above.

In contract

Additional to contract

Estimated by

7/6/72

Contracts Office  
pp Designer J Jackson

FROM: PAUL BERNARD

ROOM: 505 UNION HOUSE

SUBJECT: AMENDMENT TO P AS R

TO: TELEVISION ACCOUNTANT, 621 33 Cav.Sq.

Copies: Duty Office, 4089 TC, Cost. Acct. 401 2 Cav Sq., Joan Banks  
409 Villiers, A.H. Cop 308 16. L.Street, H.Serials,  
Drama Script Lib., Barry Letts.

---

PROGRAMME: DOCTOR WHO 'THE TIME MONSTER'

---

FINAL DURATION:

EP.1.	25'04"
EP.2	25'05"
EP.3	23'59"
EP.4	23'55"
EP.5	24'29"
EP.6	24'55"

---

MUSIC COMPOSED BY DUDLEY SIMPSON

DURATION:

EP.1	4' 35"
EP.2	3' 00"
EP.3	7' 10"
EP.4	4' 49"
EP.5	8' 50"
EP.6	8' 00"

TOTAL 36' 24"

*St John Newman*  
9.6.72

## TELEVISION MUSIC STUDIO

TMS/ 0438

## BOOKING CONFIRMATION

Sound Organiser  
Room 4029 T.C.  
PABX

Date. 9/6/72

This is to confirm the arrangements made with you for the use of the  
TELEVISION MUSIC STUDIO

Production Title DR WHO

Producer BARRY LETTS

Session Times 14.30 - 1800

Mono/Twin Track (B28)

Multitrack (B35)

Tape charge (B36)

Tape/gram Operator (B29)

Date

Project No.

hrs. @ £12 per hr.

hrs. @ £14 per hr.

hrs. @ £8 per hr.

hrs. (estimated) @ £2 per hr.

Total Estimated

Sound Supervisor

Material to be/not to be Edited

Additional Information

Total Estimated

ADRIAN STOCAS (B29) 7 HRS @ £2 - £14

TOTAL £63

Session overan by half an hour.

Please confirm your acceptance of these arrangements by signing the attached copy and returning it to the SOUND  
OFFICE, Room 4029 T.C.



SOUND ORGANISER

From: Paul Bernard 511 Threshold Ext.  
Subject: BILLING: "DOCTOR WHO"(000) 02341/7002 Week 24  
Episode 4 - Saturday, 10th June 1972  
To: Janice Dutton thru Barry Letts  
Copies: H.D.G.Tel: H. Serials: C.A.(S.C.)D.G.Tel:  
Org. Serials: Mrs. P. Fraser: Prog. Sub. Editors(2):  
Tel. Pub. Officer: Barry Letts

---

1750

DOCTOR WHO

Starring JON PERTWEE

THE TIME MONSTER

A six-part story  
by ROBERT SLOMAN

Episode 4

Trapped in their Tardises, the Doctor and  
the Master engage in a desperate battle  
of wits - which the Doctor loses.  
Or does he?

Master	... ROGER DELGADO
Krasis	... DONALD ECCLES
Dr. Who	... JON PERTWEE
Je Grant	... KATY MANNING
Brigadier Lethbridge Stewart	... NICHOLAS COURTNEY
Captain Mike Yates	... RICHARD FRANKLIN
Sergeant Benton	... JOHN McLEVEN
Dr. Ruth Ingram	... WANDA MOORE
Stuart Hyde	... IAN COLLIER
Farmworker	... GEORGE LEE
Unit Sergeant	... SIMON LEGGEE
Kronos	... MARC BOYLE

Title music by RON GRAINER  
and BBC Radiophonic Workshop  
Incidental music by DUDLEY SIMPSON

Script Editor : TERRANCE DICKS  
Designer : TIM GLEESON  
Producer : BARRY LETTS  
Directed by PAUL BERNARD

BBC Recording - Colour



# THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service **TV BBC-1** Date of issue **12/6/72**

**BT 7159**

Author if different from Payee **Mervyn Alliman & Henry Lincoln**

COPYRIGHT DEPARTMENT  
PAYMENTS

fee number	25-31
---------------	-------

Payee Name	32-61 <b>C.C.C. Personnel Management Ltd.,</b>
---------------	---

Address

**11 Newrie Street,  
W.1.**

Copy to: **Serrance Dicks**  
**C.A.(Gen.) P.C.Tel.**  
**O.Serials D.Tel.**

Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4 12	13-15	16-24	64-68	non-punch
023417084	106	E	24/6/72	<b>DR. WHO: THE TIME MONSTER</b> <b>Use of character Lethbridge Stewart</b>  <b>Episode 6</b>

Passed by.....

Certified duly performed on above date(s) .....

# THE BRITISH BROADCASTING CORPORATION, BROADCASTING HOUSE, LONDON W1A 1AA

Service **TV BBC-1** Date of issue **15th June 1972**

**6818 BT**

Author if different  
from Payee.....

COPYRIGHT DEPARTMENT  
PAYMENTS

Payee Number	25-31
-----------------	-------

Payee Name	32-61 <b>Dudley Simpson Esq.,</b>
---------------	--------------------------------------

Address

Copy to: **Barry Letts**  
**O.Serials.D.Tel.**

Cd.Cd.	Sc.	Not Used
1-2	3	62-63
P6		69-80

Project No.	Nom. A/C	Fee	Date of broadcast	Name of Programme, Title of Work and Author
4-12	13-15	16-24	64-68	non-punch
	106			<b>DR. WHO : THE TIME MONSTER</b> <b>Incidental music</b>  <b>Fee for 36" 24" (scaled up to 37") @ £ per min.</b>

Authorisation.....

**From:** Paul Bernard 511 Thres Ext.  
**Subject:** BILLING: "DOCTOR WHO" (000) 02341/7083  
Saturday, 17th June 1972 Episode 5  
**To:** Janice Batten thru Barry Letts  
**Copies:** H.D.G.Tel: H.Serials: C.A.(S.C.)D.G.Tel:  
Org. Serials: Mrs. P. Fraser: Prog. Sub. Editors:  
Tel. Pub.Officer: Barry Letts

---

1750

DOCTOR WHO

Starring JON PERTWEE

THE TIME MONSTER

A six-part story  
by ROBERT SLOMAN

Episode 5

The Doctor follows the Master to Atlantis and  
he faces a very different sort of Monster.

Dr. who	... J	PERTWEE
Master	...	ROGER DELGADO
Kranis	...	DONALD BUCKLES
Jo Grant	...	KATY FANNING
Crito	...	DERRICK FULCOTT
Dalton	...	GEORGE CORRECK
Galleia	...	INGRID PITT
Hippias	...	AIDAN MURPHY
Miscos	...	MICHAEL WALKER
Lakis	...	SUSAN PENHALIGON
Guard	...	HELVILLE JONES

Title music by RON GRAINGER  
and BBC Radiophonic Workshop  
Incidental music by DUDLEY SIMPSON

Script Editor : TERRANCE DICKS  
Designer : TIM GLENNON  
Producer : BARRY LETTS  
Directed by PAUL BERNARD

BBC Recording - Colour

Assistant Head of Programme Contracts

402, 7/10 Chandos Street

**CONFIDENTIAL**  
20 June 1972

GREGORY POWELL: ACCIDENT IN CONNECTION WITH DR. WHO  
ON 16 APRIL 1972

Insurance Manager

copy: H.A.C.Tel.

Equity have written again (14 June) asking for an answer.  
Would you let me have the information needed to formulate  
a reply.

**J. D. L. HILL**

(J.D.L. Hill)



Insurance Manager

604, 2 Cav. Sq.

20th June 1972.

GREGORY POWELL: ACCIDENT IN CONNECTION WITH "DR. WHO" - 16.4.72.

Property Organiser

I look forward to receiving the completed Motor Accident Report Form forwarded to you by A. to H.S.M. Tel.

  
(G.R. Leslie)

GRL/PT

c.o. H.A.C. Tel.

A.H.P.C.

A. to H.S.M. Tel (1)

Property Organiser  
271  
Scenery Block

21st June, 1972.

GREGORY POWELL : ACCIDENT IN CONNECTION WITH 'DR. WHO' - 16.4.72:

Insurance Manager

cc H.A.C. Tel.

A.H.P.C.

A. to H.S.M. Tel (1)

Sen. Asst. Props (Loss & Damage)

Your memo dated 20th June, 1972, refers. I have not received a motor accident form from A. to H.S.M. Tel. in respect of an accident connected with Dr. Who.

The Senior Assistant Properties (Loss & Damage) has received from Marion McDougall a motor accident report form in respect of an accident concerning a horse and hired vehicle - Austin K9 Lorry Registration No. R0688E which occurred on the 6th April, 1972. This report has not been forwarded to your office via H.E.D. in the normal way because Senior Assistant Properties (Loss & Damage) is still awaiting further information to complete the document.

Can this be one and the same thing?

FJH/SC

F. J. HOLLAND  
(F.J. Holland)

From: Barry Letts, Producer, Dr. Who

Room No. 6  
Building:

505 Union House

Tel.  
Ext.:

date: 22nd June 1972

Subject: RADIO TIMES BILLING FOR DOCTOR WHO WEEK 26

To: Hilary C. Morgan Copy: H.Serials D.Tel.

On checking our billings in this week's Radio Times for Doctor Who transmitting in Week 26, Saturday, 24th June, I was very irritated to find that the name of the character 'Brigadier Lethbridge Stewart' had been shortened to 'Stewart'. I can understand the necessity for occasional sub-editing of copy but I must stress that it is essential for your staff to check with us first.

On this occasion the use of the name 'Stewart' is ambiguous as it might easily be confused with another character. If I had been consulted, I would have suggested that the name should be shortened to 'Brigadier' which would have been absolutely clear.

**From:** A. to H.S.M. Tel (1)

Room No. 8  
Building:

4036 T.C.

Tel.  
Ext.:

date: 23rd June, 1972

**Subject:** GREGORY POWELL : ACCIDENT

**To:** Marion Mc.Dougall

Insurance Manager is anxious that the Gregory Powell incident be handled satisfactorily.

I attach correspondence from Equity amongst which is a letter from Carl Snitcher that contradicts your accident report.

Would you please refute the version contained in that letter if you believe it to be incorrect. I would like to send your reply together with Paul's statement and the film clip, both of which I expect soon to have, to Head of Contracts via Insurance Manager for his reply to Equity.



(Eddie Marsden)



From: Paul Bernard 911 Three Ext.

Subject: BILLING: "DOCTOR WHO" (000) 02341/7084  
Episode 6, Saturday, 24th June 1972

Week 26

To: Janice Button thru Barry Letts

Copies: H.D.S. Tel: H. Serials C.A.(S.C.)H.C.Tel: Org. Serials:  
Mrs. P. Fraser: Prog. Sub. Editors(2): Tel.Sub.Officers:  
Barry Letts

1790

DOCTOR WHO

Starring JON PERTWEE

THE TISE MONSTER

A six-part story by  
ROBERT SLIPPER

### Episode 6

The Master's madness brings about the  
destruction of Atlantis and the Doctor's  
compassion nearly brings about the  
destruction of the Universe.

Jo Grant	... KAYE MANNING
Dr. Who	... JON PERTWEE
Polio	... GEORGE CUNNACK
Lakia	... SUSAN FENHALOON
Grita	... DENISE MURCOTT
Minstrel	... DAVE PROCTOR
Kravis	... DONALD HUGHES
Guard	... MELVILLE JAMES
Hippies	... ALAN MURPHY
Master	... ROGER DELGADO
Galleia	... INGRID PITT
Minus	... MICHAEL WALKER
Kravis	... MARG BOYLE
Face of Kravis	... INGRID BOWEN
Stuart Hyde	... IAN COLLIER
Dr. Ruth Ingram	... WANDA MOORE
Brigadier Lethbridge Stewart	... EUGENE QUINCY
Sergeant Benton	... JOHN LEVER

Title music by RON GRANGER  
and BBC Radiophonic Workshop  
Incidental music by DUDLEY CAMPBELL

Script Editor: TERENCE DICK  
Designer : TIM CLIBBON  
Producer : BARRY LETTS  
Directed by PAUL BERNARD

BBC recording Colour

Asst. to Head of Studio Management, Television

4036 T.C.

, 27th June, 1972

GREGORY POWELL: ACCIDENT IN CONNECTION WITH 'DR.WHO': 16.4.72.

Insurance Manager

Copy to: H.A.C.Tel., A.H.P.C.;  
Barry Letts ✓

Attached please find a copy of the statement of Paul Bernard, the director of this Serial.

As soon as I am able I will send you a statement from Marion McDougall, who is named as a witness on the accident report form, and the film clip.

EDDIE MARSDEN  
(Eddie Marsden)

To Eddie Marsden

Subject Gregory Powell - accident

First let me apologise for the delay in letting you have this report. At the end of the 'Dr Who' I took a well earned holiday and forgot all the slings and the rest of outrageous fortune!

Anyway herewith:

At the meeting in my office with the two Powell Brothers the aspect of shunt drivers was discussed beginning with my information that Kingsbury Motors were providing the three vehicles concerned with drivers. They objected and I countered that I didn't think the budget could stand 3 shunt drivers but that I would consider it. In the meantime I would certainly provide Marc Boyle in the front vehicle as they particularly wanted this. We parted with this understanding. Having emphasised that the two other considerations were a flat road and grass verges, it was agreed to assess the problems more



practically on the location.

On location the road was approved by Gregory Powell and whilst we waited for the three vehicles to arrive we shot the opening shot of the knight appearing and panning shots of him galloping past.

When the 3 vehicles arrived we started by positioning them in their 'dead' positions. This was agreed. Then Marc and Gregory agreed to a speed not more than fifteen M.P.H.

The 3 vehicles then backed up the road and with Gregory watching at my side rehearsed with a hand signal from me to break. They did this, and finished up pretty well where we required them. Gregory was asked if it was alright or did he need another rehearsal; he said 'no — lets go for a take'.

This we did.

Gregory charged. At the moment the front jeep broke, his horse was off centre slightly to the right



this meant that he had to pull the horse to the left to avoid the second vehicle crossing to his right this resulted in a sharp turn to the left which he was unable to rectify and he left the narrow road at about a  $40^\circ$  degree angle. The third vehicle seeing the predicament tried to drive away from the approaching horse into the field where some 25 feet off the road the horse collided with the front left wheel guard of the body of the lorry.

In my opinion Gregory misjudged his pace relative to the rehearsed speed of the oncoming vehicles and in trying to regain a centre line lost control of the horse which resulted in the accident occurring.

If any blame was to be shared by the drivers it ironically could only be fractionally placed on the front man 'Marc Boyle' who seemed to have broken a moment later than perhaps would have been to Gregory Powell's advantage. But I emphasise that this is only a small fraction of responsibility.

I strongly state that everything was done only with Gregor's clearance and agreement in setting up each shot. He had ample opportunity to refuse to <sup>any part of</sup> the sequence but at all times was keen to get on with it.

For my part I feel I did everything required to ensure that the scene was clearly understood by everyone, and feel that in the end it was Gregory Powell's inexperience ~~and lack of understanding~~ that brought about the unfortunate moment of impact.



W.V.O.

PRODUCED BY

Director's Request

Number *John Barker 4/7/72*

Production *DR. WHO 0-240*

Producer *BARRY LETTS*

Director *PAUL BERNARD*

Designer *TIM GIBSON*

Contractor *MAGNA - DOVE*

Studio No. *TC4*  
Ealing  
Location/County

Project No. *2341/781*

Zero Date *8.5.72*

Filming Date

VTR/Trans *10.5.72*

Copies to Producer ✓  
Director ✓  
Designer ✓  
S/Master (3)  
Asst. Man.  
Studio Ops (2)  
W/Shop Manager  
A.W/Shop (Prods)  
A.W/Shop (Alfred)  
Master Plasterer  
Metal W/Shop

*J. Fell* ✓  
Sen. Artist  
Drapes Up  
Graphics  
Estimator  
Costing ✓  
Bus. Manager  
Contractor  
W/Shops  
So. Bookings  
A.P.

Man Hours

Materials  
*£13.00*

No Elevations  
Constructional

Lets Information  
Fire Proofing

TV Training  
Special Instructions

Floor Painting  
Plastics

Drapes

CONFIRMATION

*ADDITIONAL COST OF ALTERATION TO  
NEUTRON TRUNKING £13*

*(DELAY IN CONFIRMATION WAS CAUSED BY  
DESIGNER BEING ON ANNUAL LEAVE)*

Total cost ✓ to programme  
saving-

*£13.00,*

~~in contract~~  
Additional to contract ✓

Estimated by \_\_\_\_\_

Designer *Tim Gibson*

*3/7/72.*

Asst. to Head of Studio Management, Tel. (1)

4036 T.C.

4th July, 1972

ACCIDENT IN CONNECTION WITH 'DR. WHO': 16.4.72. GREGORY POWELL

Insurance Manager

Copy to: H.A.C.Tel., A.H.P.C;  
Barry Letts ✓

Attached please find a copy of the statement of Marion McDougall,  
the Production Assistant on this Serial.

EDDIE MARSDEN

(Eddie Marsden)



From: Marion McDougall

Date: 3rd July 1972

Room: 505 Union House Ext:

Subject: GREGORY POWELL

To: A. to H.S.M. Tel. (1)

I have read the letter from Carl Snitcher.

I was not present at the meeting between Fred Powell and Dinny Powell when the stunt of the Knight charging the vehicles was discussed. However, I did know that as a result of that discussion, Marc Boyle was engaged to drive the lead vehicle of the three involved.

On Location

Following the positioning of the vehicles in the end positions and a rehearsal of them moving to that position. Gregory Powell also rehearsed his charge but with the Land Rover only. This was successful and Paul Bernard then asked him if he would like a full rehearsal with all vehicles. The answer was no, he was prepared to go for a take. Everyone involved was now fully briefed.

The shot began. The land rover was cleared and so was the first lorry, after clearing the first lorry the horse started to veer off the road to his left instead of going straight on down the road. The second lorry was now on its course of pulling off the road. The horse had taken a collision course. The horse struck the lorry at a point about 8 yds off the road, and Greg Powell was thrown. I ran to him, about 20 yards away, he was sitting up and rubbing his shoulder and showed concern for the horse who had galloped off down the road.

COSTUME CONTRACT FOR SERVICE.

AMENDMENT TO DRESSERS.

TO: **B. LETTS**

FROM: COSTUME SERVICES MANAGER.  
ROOM NO. 3015

PABX

PROGRAMME..... **DR. WHO** .....

PROJECT NO..... **2341/7083/4** .....

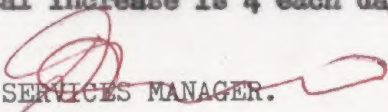
RECORDING DATE..... **24.5.72** .....

	FILMING / OB							STUDIO
	Wk.	Wk.	Wk.	Wk.	Wk.	Wk.	Wk.	
SAT.								
SUN.								
MON.								
TUES.								8
WED.								8
THURS.								
FRI.								

PRODUCER/DIRECTOR..... **B. Letts** .....

PLEASE SIGN AND RETURN ONE COPY.

**Originally increase of dressers by total of 4 and 3 respectively, now total increase is 4 each day (to cover the extras).**

  
COSTUME SERVICES MANAGER.

DATE.....